

1-21-1993

Board of Trustees Meeting Packet, January 21, 1993

Framingham State University

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ATTACHMENT I

FRAMINGHAM STATE COLLEGE

Board of Trustees

January 21, 1993

Present: Trustees: Greenblatt, Chair; Fessenden; Lepore; Ploof; Walker; Zildjian; and President Weller.

Absent: Trustees: Buckley, Vice Chair; Cahners; Cheng; Hilgenkamp; and Wiggin.

Chair Greenblatt called the meeting to order at 7:30 p.m.

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the November 19, 1992 minutes.

Unanimously, to approve the December 17, 1992 minutes.

* * * * *

Report of the Chair

Chair Greenblatt stated that he was pleased to share with the Trustees correspondence received from members of the College community expressing their appreciation to Framingham State College.

Former Student Trustee Jeff Accomando asked that President Weller share his sentiments with the members of the Board.

"Happy New Year! I hope things are going well for you at Framingham State College.

Thank you very much for your kind recommendation during my application process at the Katherine Gibbs School. I am pleased to announce that I am the school's newest financial aid officer. It seems like a great place with a good philosophy and much opportunity. I am proud to be working in the higher education field. I am also certain that my experiences at Framingham on the Board and in many other areas gave me a true advantage during my job search. I am grateful to you and the College.

Please send my warmest regards to my former colleagues on the Board. I hope to see you in the near future.

Once again, thank you!"

Chair Greenblatt read the following correspondence received from recently retired Professor James P. Savas of the Communication Arts Department:

"The honor which you and the Board of Trustees have bestowed on me with your citation and the beautiful plaque is much appreciated. I want to extend my gratitude to President Paul Weller for his support and kindness.

My many years at Framingham shall always be memorable and the College will remain dear to my heart. Thank you all for your expression of thoughtfulness."

Report of the Task Forces

Personnel Task Force

Trustee Ploof, Member of the Personnel Task Force, stated that the Personnel Task Force members met at 4:15 p.m. today, January 21, 1993, to review and discuss Personnel Actions (Attachment A). Director of Campus Diversity Barbara Holland discussed the development of a personnel action summary for use in tracking candidates of color at the College. Director of Continuing Education James Brown updated Task Force members on the on-going developments in the Continuing Education Office.

Task Force members agreed that all future Personnel Actions be accompanied with a completed personnel action summary form identifying candidates and positions.

Following discussion,

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to approve Personnel Actions for Administrative, Full-Time Tenure Track, Full-Time Temporary, Visiting Lecturer, Sabbatical Leaves, Change of Status, Corrections and Resignations.

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to approval all 03 Appointments in the Division of Graduate and Continuing Education.

* * * * *

Budget Task Force

Trustee Fessenden, Member of the Budget Task Force, read the Report of the Budget Task Force (Attachment B).

Following discussion,

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the eight recommendations of the Budget Task Force:

- (1) That the Physical Fitness Facility Study (Project: E84-17 Stu) be approved;
- (2) That the new facility be located adjacent to Dwight Hall in the Dwight Field area;
- (3) That the President request the Higher Education Coordinating Council to authorize a project of approximately \$9.5 million for the design, construction of the new facility and the renovation of the existing gymnasium area;
- (4) That the Higher Education Coordinating Council formally request the Massachusetts State College Building Authority and/or the Massachusetts Health and Educational Facility Authority (HEFA) to undertake the financing of the project;
- (5) That the funding of costs prior to the opening of the Facility be met from Funds generated from the gym floor settlement, increased enrollment and Fiscal Year 1992 reserves;
- (6) That funds to meet debt service costs be raised as described on Chart 7, Option C;
- (7) That the Division of Capital Planning be requested to expedite the project such that construction be completed no later than September of 1995; and
- (8) That the President be authorized to take any and all actions required to continue to move forward with the project subject to the continuing review of the Board of Trustees.

* * * * *

Report of the President

Vice President for Student Services Wendy Noyes stated that she was pleased to introduce Lieutenant John Biello to members of the Board. Lieutenant Biello brings to the College an extensive amount of experience in training, and we are very grateful to have him with us.

Vice President for Student Services Wendy Noyes reported that there are approximately 60 new students housed in residence halls this semester, with a total occupancy of 1,260 students.

Assistant Vice President for Academic Affairs Stefanie Sullivan reported on behalf of Acting Vice President for Academic Affairs Helen Heineman. Dr. Sullivan stated the Academic Affairs Office has been actively involved with the New England Association of Schools and Colleges Accreditation process. Following many Task Force meetings, and the compilation of information, the first draft report is in the process of being prepared. Open meetings of the eleven Task Forces will be scheduled during the month of February. Trustees will be kept informed of the accreditation process.

The Office of Academic Affairs hosted a very successful Snowflake Conference on January 20th, with over 100 participants attending. The Conference introduced approximately 60 courses targeted toward gender race and class in an effort to implement the General Education goals.

Dean of Admissions Services Philip Dooher stated that he was pleased to report that over 250 students visited the campus for a very successful orientation and registration session earlier today. To date, 594 applications have been received for the Spring term, reflecting an 8% increase over last year. Currently, 1,174 freshman applications have been received for the Fall Semester, with acceptances offered to 380 students.

Dr. Dooher stated the he and President Weller will be meeting with the President of TransPacific Educational Group tomorrow to continue discussions to formalize an agreement for nine Japanese students to attend Framingham State College in the Fall. Dr. Dooher stated that due to the success of last year's program, Admissions Counselor Dwayne Sparks continues with plans to host another reception at the College for students of color during the February vacation period.

Associate Vice President and Executive Assistant to the President Michael Fiorentino reported on his return trip from Costa Rica as part of the International Master in Education Program overseas. The successful program has increased from 88 to nearly 300 students within two years. Plans to expand the program in Rome are scheduled to begin at the end of January, 1993.

Director of Campus Diversity Barbara Holland reported that the College has many attractive and extensive programs planned for February's Black History Month. She extended an invitation to members of the Board to join the College community for these many outstanding events.

Acting Director of Development Diana Phillips reported that plans are underway for a "Set Sail for Framingham State College's Future!" Set Sail Auction '93 to be held on Saturday, April 17, 1993. The evening will begin with a silent auction, followed by dinner. The event will conclude with a Traditional Auction with Professor Phil Stanton from the Biology Department, serving as auctioneer for the evening.

Ms. Phillips reported that the McAuliffe Center's proposal has been submitted to several corporate centers. Plans are currently underway to begin follow-up contacts to schedule meetings.

The Recent Alumni Club has held several meetings to continue plans for job mentoring day. Thanks to the assistance of Acting Director of Career Services Brian Salvaggio, plans are progressing well.

President Weller reported the following:

- After nearly five years, salary raises have been approved by the Legislature and Governor for bargaining unit employees. It is anticipated that salary raises for non-unit employees will be forthcoming in February. Special thanks to members of the entire College community for their assistance and understanding through these very difficult years.
- The Early Retirement Bill did not receive approval by the Legislature. It is hopeful that a new bill will be filed and approved by the end of the current academic year.
- Fiscal Year 1994 budget issues are on-going. It is anticipated that the Governor will request total tuition retention for all campuses. The House of Representatives and individual campuses are strongly opposed to full tuition retention.
- A State House visit day is being planned by the Council of Presidents for Tuesday, March 30, 1993. This organized event will allow faculty, staff and students from the nine campuses the opportunity to visit with their area Legislators.
- Framingham State College's Mission Statement, as approved by the Trustees on December 17, 1992, has been submitted to the Higher Education Coordinating Council. Trustees will be kept informed just as soon as we receive a reply.
- The campus Quality Service program which has been in place for nearly a year continues to be a very important issue at the College. Special thanks to Dean Cynthia Forrest, Mrs. Linda Anderson-Mercier, Professor Margaret Potter, Mrs. Karin Steinbrenner, and Dr. Stefanie Sullivan for their outstanding commitment and leadership in implementing this very significant program.
- The McAuliffe Center has been very active with many exciting upcoming programs planned. A Remembrance day is planned for January 28th. Framingham State College Alum Elaine Capobianco and her fourth grade students from the Roslindale elementary schools will be participating in the program.

The Seventh Annual McAuliffe Dinner will be held on Saturday, April 24, 1993. Committee members are continuing to discuss new ideas for this annual event.

On Monday, March 29, 1993, Soprano Marymal Holmes, Professor of Music at Bowie State University, will present a program at the College entitled "Vocal Music of Five African-American Composers From the Late 19th Century Through the 20th Century." As part of the Bowie State University-Framingham State College Exchange Program, Professor William Barklow, Biology Department, will give a presentation at Bowie State University on April 5, 1993.

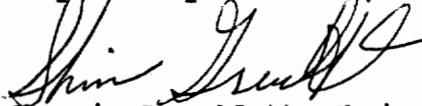
- A MetroWest Legislators Breakfast Caucus will be held on February 2, 1993 at 8:00 a.m. in the 1839 Room of the College Center. Board members will be receiving invitations to join us for this special event.

President Weller stated that he has been invited by the American Association of State Colleges and Universities (AASCU) to join other Presidents/Chancellors on a Mission to China during the month of March. President Weller asked Trustees for consideration in re-scheduling the March 18, 1993 Board Meeting during his Mission to China.

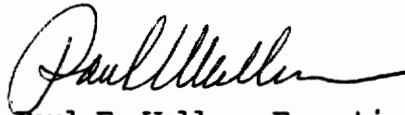
Following discussion, it was agreed to re-schedule the March 18, 1993 Board Meeting to a time convenient for all Trustees following President Weller's return on March 28, 1993. Trustees will be contacted in an effort to find a convenient date which will allow all Board members to be present.

There being no further business, the meeting adjourned at 8:25 p.m.

Respectfully submitted,



Sherwin Greenblatt, Chair
Framingham State College Board of Trustees



Paul F. Weller, Executive Secretary
Framingham State College Board of Trustees

PERSONNEL ACTIONS

APPOINTMENTS

Biello, John	Associate Director/Lt. Campus Police	Effective: 12/27/92 Salary: \$32,032.00
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FULL TIME TENURE TRACK

McCarthy, Desmond	Assistant Professor English	Effective: 01/24/93 Salary: \$30,033.64
Scandrett, Julia	Assistant Professor English	Effective: 01/24/93 Salary: \$31,100.16

FULL TIME TEMPORARY

Berkeley, Christopher	Instructor Politics	Effective: 01/24/93 - 05/31/93 Salary: \$23,000.12
Bruening, Cornelia	Instructor Computer Science	Effective: 01/24/93 - 05/31/93 Salary: \$23,000.12
Buttery, Amy V.	Instructor English	Effective: 01/24/93 - 05/31/93 Salary: \$23,000.12
Dantas, Antonio	Economics/Bus. Admin	Effective: 01/24/93 - 05/31/93 Salary: \$40,000.48
Dargan, Susan	Instructor Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$23,525.32
DeSavage, Michael	Asst. Athletic Trainer	Effective: 01/03/93 - 06/05/93 Salary: \$18,909.28 Annual 10 Month position
Faverman, John	Assistant Professor Comm. Arts/Music	Effective: 01/24/93 - 05/31/93 Salary: \$29,500.12
Killory, J.F.	Assistant Professor Psychology	Effective: 01/24/93 - 05/31/93 Salary: \$31,100.16
Lawless, Lucille	Instructor Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$26,800.52

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Sederman, Cecilia	Instructor Nursing	Effective: 01/24/93 - 05/31/93 Salary: \$28,000.44
Speros, Jonathan	Instructor Economics/Bus. Admin.	Effective: 01/24/93 - 05/31/93 Salary: \$27,350.44
Weaver, Frances	Assistant Professor Biology	Effective: 01/24/93 - 05/31/93 Salary: \$29,750.24

VISITING LECTURERS

Baiano, Deborah	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
Barroll, Martin	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Berkowitz, Rita	Art	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Bosse, Peter	Economics/Bus. Admin.	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Brauner, Phyllis	Chemistry	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
Bryant, Marlene	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Capparelli, Margo	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Chandra, Shubhra	Home Economics	Effective: 01/24/93 - 05/31/93 Salary: \$3200.00
Clemente, Paul	Computer Science	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Cline, Tami	Home Economics	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Crawford, Roger	Economics/Bus. Admin.	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Cunningham, Richard	English	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00

Cutler, Joanne	Home Economics	Effective: 01/24/93 - 05/31/93 Salary: \$3200.00
Cutler, Joyce	Mathematics	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
Daly, Colleen	Home Economics	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Davis, Frances	Chemistry	Effective: 01/24/93 - 05/31/93 Salary: \$2800.00
DeVasto, Carl	English	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
Dwinell, Roland	Economics/Bus. Admin.	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
Eastman, Jennifer	Economics/Bus. Admin.	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Feldman, Connie T.	Education	Effective: 01/24/93 - 05/31/93 Salary: \$2000.00
Garr, William	Education	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Gedney, Mark	Philosophy	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Giragosian, Patricia	English	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Grahame, Kamini	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Hallinan, Edythe R.	Home Economics	Effective: 01/24/93 - 05/31/93 Salary: \$3200.00
Hannigan, Joseph	Computer Science	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Horton, Marjorie	English	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Howland, John	Computer Science	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Jayaraman, Bhanu	Computer Science VL/TA	Effective: 01/24/93 - 05/31/93 Salary: \$2400.00

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Keats, Maxine	English	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Kessenich, Janet	Education	Effective: 01/24/93 - 05/31/93 Salary: \$2000.00
Kim, Young	Chemistry	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
McCargar, Larry	Philosophy	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
Mednis, Robert	Geography	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Merson, Raymond B.	History	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
Messina, Mari Anne	English	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Mou, George	Computer Science VL/TA	Effective: 01/24/93 - 05/31/93 Salary: \$2400.00
Muskopf, Teresa	Home Economics	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Narrett, Eugene	English	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Newcomb, Amelia Ames	History	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Pinderhughes, Charles	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Porter, Sheila	Nursing	Effective: 01/24/93 - 05/31/93 Salary: \$ 800.00
Shirkova, Irina	Modern Languages	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Spada, Marianne	Chemistry	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Strasz, James G.	Philosophy	Effective: 09/01/92 - 01/23/93 Salary: \$ 533.00
Sposato, Charles	Education	Effective: 01/24/93 - 05/31/93 Salary: \$2000.00

Sullivan, Eileen	Education	Effective: 01/24/93 - 05/31/93 Salary: \$4400.00
Swartz, Sharon	Psychology	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Toma, Anne	Physics	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
VanLeuvan, William	Economics/Bus. Admin.	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Walker, Marina L.	Art (Slide Librarian)	Effective: 01/24/93 - 05/31/93 Salary: \$2800.00
Wall, Gail	Psychology	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00
White, Jonathan	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$1600.00
Wu, Alan	Computer Science	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Wurtzel, Sherry	Economics/Bus. Admin.	Effective: 01/24/93 - 05/31/93 Salary: \$2933.00
Zimmerman, Ellen	Sociology	Effective: 01/24/93 - 05/31/93 Salary: \$5866.00

SABBATICAL LEAVES

Anderson, John	Art	Effective: Fall, 1993
Beck, Charles	Education	Effective: Fall, 1993
Davis, John	Communication Arts	Effective: Spring, 1994
Doyle, Arthur	Physics	Effective: Spring, 1994
Graham, Claire	Education	Effective: Fall, 1993
Lewis, John	Mathematics	Effective: Spring, 1994
Mahler, Marguerite	Modern Language	Effective: Spring, 1994
Miller, Harriet	Sociology	Effective: Spring, 1994
Russell, Carol	Chemistry/Food Science	Effective: Academic Year 1993-1994

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Soriano, Beverly	Economics/Bus. Admin.	Effective: Academic Year 1993-94
Westerman, Barrie	Psychology	Effective: Fall, 1993

CHANGE OF STATUS

Pagliuca, Teresa	Staff Assistant Media	Part-time to Full-time Salary: \$27,560.00 Effective: 12/27/92
Scherr, Robert	Visiting Lecturer Philosophy	Effective: 09/01/92 - 05/31/93 to 09/01/92 - 01/23/93

CORRECTIONS

Cutler, Joyce	Instructor Mathematics	Change from: Effective: 09/01/92 - 05/31/93 to 09/01/92 - 01/23/93
McElroy, Lee	Assistant Director for Operations, College Center	Effective: 10/18/92 Salary change: \$24,752.00 to \$26,751.92

RESIGNATIONS

Bloomer, Cynthia	Admissions Counselor Admissions Services	Effective: 01/07/93
Fahey, Darlene	Associate Registrar	Effective: 01/02/93
Quinn, Kathleen	Asst. Athletic Trainer Athletic Department	Effective: 12/14/92

Personnel Action Summary
New Full-Time Appointments

	<u>Male</u>	<u>Female</u>
White	<u>7</u>	<u>6</u>
Black	<u> </u>	<u> </u>
Hispanic	<u>1</u>	<u>1</u>
Asian or Pacific Islander	<u> </u>	<u> </u>
American Indian or Alaskan Native	<u> </u>	<u> </u>
Disabled	<u> </u>	<u> </u>
Other	<u> </u>	<u> </u>

Full-Time Appointments (Temporary)

	<u>Male</u>	<u>Female</u>
White	<u> </u>	<u> </u>
Black	<u> </u>	<u> </u>
Hispanic	<u> </u>	<u> </u>
Asian or Pacific Islander	<u> </u>	<u> </u>
American Indian or Alaskan Native	<u> </u>	<u> </u>
Disabled	<u> </u>	<u> </u>
Other	<u> </u>	<u> </u>

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

INTERSESSION 1993
ADDENDUM
SEMESTER - 01/04/93 - 01/22/92

Additions:

Dr. Theresa Fitzpatrick	Psychology	Visiting Assistant Professor	\$2,400.00
Dr. Larry McCargar	Philosophy	Visiting Assistant Professor	\$2,600.00
Dr. Mark Seiden	English	Visiting Professor	\$2,868.00
Dr. Meredith S.-Pollock	Psychology	Visiting Instructor	\$2,468.00
Total Additions			<u>\$10,336.00</u>

Deletions:

Dr. Rene LeBlanc	Biology	Visiting Professor	\$2,868.00
Total Deletions			<u>\$2,868.00</u>

Additions to Fall 1992 Semester:

Dr. Adel Abadeer	Economics	Visiting Assistant Professor	\$2,400.00
Dr. Teresa Malafi	Psychology	Visiting Assistant Professor	\$2,400.00
Dr. Stephanie Sullivan	Psychology	Visiting Professor	\$2,868.00
Total Additions			<u>\$7,668.00</u>

FRAMINGHAM STATE COLLEGE

BUDGET TASK FORCE

December 17, 1992

January 21, 1993

The Budget Task Force met on Thursday, December 17, 1992 at 5:00 p.m. and on Thursday, January 21, 1993 at 4:00 p.m. in the 1839 Room of the D. Justin McCarthy College Center at Framingham State College.

Trustees Present: (December 17, 1992) Cheng, Chair; Fessenden; Walker; Zildjian; Greenblatt; Lepore; Wiggin

Trustees Present: (January 21, 1993) Fessenden, Acting Chair; Walker; Zildjian, Ploof

* * * * *

At the meeting of December 17, 1992 President Weller and Vice President Horrigan presented the draft of "Background Statement for Proposed Physical Fitness/Recreational Facility". The Committee discussed the proposal at length and agreed that formal consideration would be given at the January 21, 1993 meeting.

Since the Task Force meeting in December, there have been new developments concerning HEFA. HECC had been scheduled to convert Building Authority debt to HEFA financing at their January meeting. The proposal was not considered by HECC. A planning group is being set up for the entire Higher Education System consisting of members of HECC, DCPO, HEFA, The Building Authority, State College, Community College and University representatives. This group will develop a Five Year Capital Plan for HEFA funded projects. At this time, Vice

President Horrigan believes that this new planning group will not present a major difficulty for our project.

At today's meeting the Task Force discussed the alternative proposals and proceeded to vote on the following motion:

1. Physical Fitness Facility Study (Project: E84-17 Stu) be approved;
2. That the new facility be located adjacent to Dwight Hall in the Dwight Field area;
3. That the President request the Higher Education Coordinating Council to authorize a project of approximately 9.5 million dollars for the design, construction of the new facility and the renovation of the existing gymnasium area
4. that the Higher Education Coordinating Council formally request the Massachusetts State College Building Authority and/or the Massachusetts Health and Educational Facility Authority to undertake the financing of the project;
5. that the funding of costs prior to the opening of the Facility be met from Funds generated from the gym floor settlement, increased enrollment and Fiscal Year 1992 reserves (Chart 6 of the Background Statement);
6. that funds to meet debt service costs be raised as described on Chart 7, Option C;
7. that the Division of Capital Planning be requested to expedite the project such that construction be completed no later than September of 1995;
8. and that the President be authorized to take any and all actions required to continue to move forward with the project subject to the continuing review of the Board of Trustees.

This motion was approved and recommended to the entire Board.

Trustee Walker initiated a discussion of minimizing cost to students by

(3)

involving development and alumni.

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Vice President Horrigan presented the Second Quarterly Report on Trust Fund Activities for Fiscal Year 1993. This report indicates both budgeted and actual income and expense information as of December 31, 1992 and the fund balance in each Trust Fund on June 30, 1992. Vice President Horrigan will be pleased to answer any questions.

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Vice President Horrigan also reported:

- The Legislature has authorized a 6% salary increase for all employees in Collective Bargaining Units effective December 20, 1992. Payment of this increase will be included in the January paycheck. The Legislature has also authorized an additional increase of approximately 7% to be effective on June 27, 1993. Funds for the 6% increase have been approved, but a mechanism for transmitting them to the College has not been implemented. Funds for the 7% increase may be included in the Fiscal Year 1994 budget.
- Early retirement proposals were not implemented in the last Legislative Session but are again being discussed. President Weller will be part of a committee at the end of January to re-file.
- The Fiscal year 1994 Budget will be presented by the Governor in House I on Wednesday, January 27, 1993.

(4)

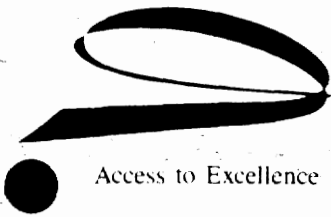
- The Staff of HECC is considering a 2 to 4% Tuition increase for next year.
- President Weller discussed increases for those employees not covered by bargaining units. This numbers 15 employees of the College. It is believed that HECC will be sending a letter shortly authorizing this raise in the February check. President Weller than discussed process for a presidential raise. Presidents are last to get a raise and it is limited to 5%, however, they must be evaluated.

* * * * *

The Task Force has one Recommended Vote:

The Task Force recommends that the Trustees vote:

To approve items 1 through 8 inclusive appearing on page 2 of this report.



Access to Excellence

Framingham State College


100 State Street, Framingham, MA 01701-9101

Office of the President

(508) 626-4575

FAX (508) 626-4592

TO: Board Of Trustees

FROM: Paul F. Weller 
President

DATE: January 15, 1993

Attached is the Background Statement and proposed alternatives for the Physical Fitness/Recreational Facility. This document was discussed at the meeting of the Budget Task Force on December 17, 1992.

The Task Force will consider this proposal at the meeting January 21, 1993 and it is expected that specific recommendations will be presented to the Board at the meeting on January 21, 1993.

PFW:cjq

BACKGROUND STATEMENT FOR PROPOSED PHYSICAL FITNESS/RECREATION FACILITY

THE HISTORY

Framingham State College has a student population of over 5100 full and part time students (1300 living in College Residence Halls) with over 600 faculty and staff supporting the delivery of educational resources. The existing athletic facility at the College, which consists of one undersized gymnasium with one locker room and a seating capacity of 400, was built in 1956 when the College population of students (women only), faculty and staff was less than 900.

As long ago as 1973, the College submitted funding requests to expand and upgrade the facility. Beginning in 1982 the College Trustees identified a new physical fitness facility as the number one campus-wide priority. In 1983 the Board of Regents, the Governor and the Legislature authorized \$25,000 for a study for the construction, repair and renovation of a Physical Fitness Facility for Dwight Hall (Chapter 723 Acts of 1983, account 7112-8841). The study was completed and certified in March of 1987 (copies available). In the 1987 Capital Outlay Program, the Board of Regents recommended 14.5 million dollars for its construction. Once again, in 1988, the Regents and the Governor recommended \$20,400,000 for the construction of the facility (H3010 and H5016). Funding has not been authorized as a result of the Financial Crisis which has faced the Commonwealth in the ensuing years.

(2)

As a result of recent changes in State Statutes, the Massachusetts Health and Educational Facilities Authority (HEFA) has been authorized to undertake and finance Capital Projects on behalf of all Public Institutions of Higher Education. In the Report of the Commission on the Future of State College and Community College Systems, the Commission recommends "...Where appropriate, campuses should be encouraged to seek capital financing from non-state sources, such as the Health and Educational Facilities Authority (HEFA) and building authorities" (copies attached). The Framingham State College Board of Trustees in a unanimous vote on September 17, 1992 has authorized the President to pursue the construction of a new facility through the newly authorized and recommended process (copy attached).

THE PROPOSED FACILITY

The College has reviewed the 1987 DCPO certified study (E84-17STU) and has redefined the content to meet the current needs of the College as modified by financial constraints. This newly designed facility provides an updated and dynamic approach to needs identified in both the 1987 Study and in the College Comprehensive Facilities Master Plan (E85-2R).

The major features of the facility are:

1. Three full size basketball/volleyball courts.
2. A three lane jogging track.
3. Two competition racquetball courts.
4. Aerobic/dance, wrestling and gymnastic practice area.
5. Two team locker room facilities.
6. Two intramural locker room facilities.

7. Seating for 1550 spectators.
8. Appropriate Trainer, office, storage and mechanical space.

In addition to meeting these physical fitness requirements of the College, the Study addresses three additional serious campus problems:

1. The proposed location for the new facility provides the opportunity to add 54 enclosed parking spaces at minimal cost. This occurs by placing the garage facility below the ground level of the athletic facility reducing the need for a major concrete retaining wall. The additional parking spaces move the College closer to meeting the needs identified in the Campus Parking Study (E85-2R addition). The College currently has an appropriation of \$600,000 to construct a parking facility (7112-0000) which we will seek to utilize to pay for the costs of constructing the parking portion of the facility.
2. The Comprehensive Facilities Master Plan identifies a need to relocate the College Bookstore. The proposed new facility will provide approximately 4,000 sq. feet for the bookstore relocation. As part of the contract with the company operating the bookstore, \$150,000 will be provided to the College to accomplish the relocation and will be used to defray the cost of construction.
3. Dwight Hall is currently the center for major administrative offices including Admissions, Financial Aid, Registrar, Student Accounts, Continuing Education and the President's Office. The 1st and 3rd floor of the building are not currently disabled accessible. The proposed facility will provide an elevator to service the new athletic facility

and at the same time will make each of the floors in Dwight Hall disabled accessible. We propose to seek authorization for approximately \$150,000 from State Disabled Access funds to support this phase of the new construction.

THE FUNDING PLAN

In developing the proposal we have endeavored to keep any required student fee increases at a minimum and have assumed that any necessary increase in fees will occur only after the facility is available for use. Using an optimistic, but not unrealistic, timetable the facility would open in September of 1995 with construction beginning in the Spring of 1994.

The current estimated cost of construction of the new facility is \$7,123,117 in fourth quarter 1993 dollars. Total project costs, which include design and engineering fees, equipment and furnishings, bond insurance and projected administrative costs are estimated to be approximately 9 million dollars. Estimated annual debt service on this amount is approximately \$725,000 per year. Anticipating that interest rates might move upward and costs will rise above those projected we are currently planning on annual debt service requirements of approximately \$800,000.

The first semi-annual debt service payment would be due in May of 1994, and two additional debt service payments (November 1994 and May 1995) would be required prior to the opening of the facility. The total amount of these payments is 1.2 million dollars. In addition, estimated design costs will be

approximately \$500,000 bringing the funds required prior to opening to 1.7 million dollars.

In an effort to keep the borrowed funds as low as possible, thus paying less interest, we propose to "SAVE" up to 1.7 million dollars between now and the opening of the new facility. If we are successful in doing so and if there are reasonable interest rates and inflation between now and the fourth quarter of 1993, the projected debt service cost on which we are basing our estimates may be lower.

For the current Fiscal Year, the College budget assumed a full time equivalent (FTE) student population of 2700 "day-school" students and 6,000 Continuing Education course registrations. The actual enrollments are projected to be 2900 FTE students in the "day" and 7,000 course registrations in Continuing Education. For the next three years we have projected that "day school" enrollment will increase to 3050 in the Fall of 1993; 3200 in the Fall of 1994 and 3250 for Fall 1995 and into the future. No increase is projected in Continuing Education enrollments for this financial revenue projection (although most of us believe that it will continue to recover from the decline in 1991).

There are two phases to the funding proposal. The first phase covers the period prior to the opening of the new facility. The second phase covers the period after opening. The following charts present proposals concerning these two phases.

CHART 1
TENTATIVE
PROJECTED TIME SCHEDULE
FOR COMPLETION OF CONSTRUCTION
OF RECREATIONAL FACILITY

December 1992 - April 1994	Plans and design
April 1994 - August 1995	Construction
September 1995	Facility Opens

CHART 2

BUDGETED AND PROJECTED COLLEGE
ENROLLMENT FY93 - FY96 AND THEREAFTER

	<u>BUDGETED ENROLLMENT</u>	<u>PROJECTED ENROLLMENT</u>	<u>DIFFERENCE</u>
FY93	2700	2900	200
FY94		3050	350
FY95		3200	500
FY96		3250	550
AND THEREAFTER			

CHART 3

COSTS PRIOR TO OPENING

Design and Related Fees	9/93	\$ 500,000
Debt Service Payment	5/94	400,000
	11/94	400,000
	5/95	<u>400,000</u>
Total		\$1,700,000

CHART 4

PROJECTED INCREASES IN COLLEGE ENROLLMENT (FY93-FY95)
COMPARED WITH FY1993 BUDGETED ENROLLMENT; AND
ADDITIONAL EDUCATIONAL EMERGENCY SERVICES FEE REVENUE GENERATED

	<u>INCREASED ENROLLMENT</u>	<u>ESF</u>	<u>REVENUE GENERATED</u>
FY93	200	\$1082	\$ 216,400
FY94	350	\$1082	\$ 378,700
FY95	500	\$1082	\$ <u>541,000</u>
TOTAL PROJECTED REVENUE			\$1,136,100

12/17/92

CHART 5

END OF FISCAL YEAR 1992 RESERVES

	<u>Balance</u> <u>6/30/92</u>	<u>Available As Reserve</u>
Continuing Education	\$216,523.13	
General Purpose (8)	256,522.89	\$114,000
General Purpose (16)	205,464.32	155,000
Emergency Educational Services Fee	<u>1,582,286.27</u>	<u>750,000</u>
Total	\$1,736,796.61	\$1,019,000

Trustee Policy:

Budget up to 50% of reserves = \$ 509,500

CHART 6

PROPOSED SOURCES OF REVENUE TO MEET
PRIOR TO OPENING COST OF \$1,700,000

"Old" Gym floor legal settlement	\$ 80,000
Funds from Increased Enrollment	1,136,100
Fiscal Year 1992 Reserves	<u>483,900</u>
Total	\$ 1,700,000

CHART 7

OPTIONS TO MEET DEBT SERVICES COST OF \$800,000
Beginning 11/1/95

Current Day School Enrollment	2,900
Current Continuing Education Course Registrations	7,000

OPTION A

		Cost per student or Course per year
\$800,000 ÷ 2900 day students	=	\$ 275.86
\$800,000 ÷ 3250 day students	=	246.15

OPTION B

\$450,000 ÷ 2900 day students	=	155.17
\$450,000 ÷ 3250 day students	=	138.46
\$350,000 ÷ 7000 CE registered	=	50.00

OPTION C

Projected Increased "Day School" Enrollment	550
Current Educational Services Fee	\$ <u>1,082</u>
Total "Day School" Revenue	\$595,100

Projected Continuing Education Course Registrations	7,000
"New" Course Fee	\$ <u>30</u>
Total Continuing Education Revenue	\$210,000
Total Projected Revenue	\$805,100

FUTURE REQUIREMENTS

- A. DCPO APPROVAL OF STUDY.
- B. HECC APPROVAL.
- C. WHO DOES PROJECT MANAGEMENT - ARE THERE ADDITIONAL COSTS ASSOCIATED WITH IT?
- D. CONNIE LEE APPROVAL.
- E. RATING OF COLLEGE BY FINANCIAL AGENCIES:
 - 1. DO WE STAND ALONE?
 - 2. DO WE JOIN WITH OTHER STATE COLLEGES?