

11-19-1998

Board of Trustess Meeting Packet, November 19, 1998

Framingham State University

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Framingham State College

Board of Trustees

November 19, 1998

Trustees Present: Weinroth, Chair; Flaherty, Vice-Chair; Foley; Horrigan; Larrabee; Lepore; Morin; Vrabel; and President Kieft.

Trustees Absent: Gadbois; Jacobson; and Kane.

Chairman Weinroth called the meeting to order at 7:35 a.m.

Chairman Weinroth expressed appreciation to the Trustees for their flexibility in accommodating various meeting times to allow Board members the opportunity to visit other campus locations.

President Kieft introduced Dean of Undergraduate Education Judy Klaas, Director of the Center for Academic Support and Advising.

Dr. Klass welcomed members of the Board to the Center for Academic Support and Advising (CASA). She stated that the Center offers a free, comprehensive educational support service for all Framingham State College students. Students are welcome to utilize the support services on their own, or may be referred by faculty or administrators.

Dr. Klaas stated that many resources are available at the Center including: the Advising, Writing, Math, and Reading Centers; a Registry for Students with Disabilities; Programs Leading to Undergraduate Success (PLUS); Peer Subject Tutoring, a Student Athlete's Study Service; as well as a "hemhall" networked student computer lab.

President Kieft expressed his appreciation to Dr. Klaas and the Center's staff for hosting the Trustees meeting. Dr. Kieft commended the Center's staff for their professionalism and stated that the College is very proud of the comprehensive services offered by the Center which has had a positive impact on the student body.

APPROVAL OF THE MINUTES:

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve the September 17, 1998 minutes, with the following correction to the January date for the Board of Trustees meeting on page 1:

It is expected that the final plan will go before the Board for action at the January 28, 1999 meeting.

* * * * *

REPORT OF THE PRESIDENT:

President Kieft reported the following:

- In celebration of the 100th Anniversary of the Department of Family and Consumer Sciences, Department Chair Patricia Plummer coordinated a Centennial Celebration on Friday, November 6, 1998. The very successful and well attended celebration acknowledged and recognized the many achievements and accomplishments of the department, formerly known as the Department of Home Economics. Recognition was given to former Associate Professor Emerita Anna Billa for her bequest of \$100,000 to the College in support of advanced technology. This contribution will qualify for the 50% match from the Higher Education Endowment Program, and will be used to assist in transforming Hemenway #101 into a "smart" classroom equipped with video conferencing and distance learning capabilities.
- At the Board of Higher Education meeting held on November 18, 1998, the Fiscal Year 2000 budget process was initiated. The recommended budget for Framingham State College, excluding collective bargaining compensation adjustments as a result of negotiations, reflects a 6.9% increase in state appropriated funds. The 6.9% increase represents the largest increase recommended for the state colleges which demonstrates the Board of Higher Education's continuing support for Framingham State.

Also included in the Board of Higher Education's recommendation is a reduction in mandatory student fees by an additional \$60 beginning with the Fall 1999 semester. To compensate for the revenue loss from the fee reduction, the Board of Higher Education's Fiscal Year 2000 recommended budget replaces an equal amount of monies lost from the fee reduction.

The College is very optimistic with the budget recommendation since the Board of Higher Education's initial budget recommendations have been very close in proximity to the final budgets approved by the Legislature and Governor over the past few years.

- Recent media attention has focused on the State Auditor's release of the Admissions Standards and Remedial Education Policies. The several institutions named in the articles were found to be in non-compliance. The audit reflects positively for Framingham State College, thanks to the professionalism and outstanding work by the Admissions Office staff in implementing these new policies.
- Provost Heineman and the academic affairs staff continues to analyze the results of the Massachusetts Educator Certification Tests. The test results are being compared to the College's curriculum to identify actions that might be undertaken to strengthen the overall teacher preparation program for Framingham State College. A detailed analysis will be presented to the Board at the January 28, 1999 meeting.
- The College continues to meet with Framingham Town officials regarding the utilization of the property at 550 Union Avenue for parking. Currently, the Massachusetts State College Building Authority has expressed an interest in purchasing the property for use by the College.

- The first year of a three year project to replace classroom furniture throughout the campus is in process. At the present time, the replacement of furniture for four classrooms in Hemenway Hall, six in May Hall, two in Dwight Hall and one in the Library is underway.
- Following the governance review process of the *Draft Strategic Plan* in December, any recommendations or changes to the plan will be submitted to the College President for review and consideration to include in the final plan. A *Final Strategic Plan* will be prepared and submitted to the Trustees for review and action at the January 28, 1999 meeting.
- On Monday, November 23, 1998, the first public announcement will be made by the Partnership between Framingham State College and Data General Corporation. The event will be held in Dwight Hall and will include a hands-on demonstration of the College's new wireless computing technology. Thanks to the support received from the Data General Corporation and the grant monies received from the Board of Higher Education, Framingham State College is proud to be the premier demonstration site in Massachusetts higher education to be engaged in the use of this new wireless technology to support instruction. Special recognition is given to Trustee Patricia Horrigan and Assistant to the President Peter Chisholm for their continuing efforts and assistance in this Partnership technology.
- I recently accepted an invitation to serve on the Cellucci-Swift Administration Transition Team. The team, comprised of working group members from education, is designed to provide the new Administration with valuable new educational ideas to benefit the citizens of the Commonwealth of Massachusetts. The aggressive agenda includes: Governance Structure and Higher Education, Quality Personnel, Infrastructure and Education Reform Funding Structure, with recommendations due to the Governor by mid-December.

Writing Center Director and Assistant to the Dean Susanne McGinnis presented Trustees with an overview of the new wireless technology. Director McGinnis stated that thanks to the Partnership between Framingham State College and Data General Corporation, the Center for Academic Support and Advising has been equipped with a unit signal to provide the Center with the new wireless technology. Director McGinnis stated that this new advanced technology enables students to power up their computers from any location within the Center and be connected to the Internet in less than one minute.

STUDENT SERVICES REPORT:

Dean of Student Services Cynthia Forrest provided Trustees with a wireless computer demonstration on the results of Framingham State College's participation in the Association of College and University Housing Officers – International 1998 Resident Satisfaction Survey. As part of an on-going assessment strategy, the Board of Higher Education and the Massachusetts State College Building Authority supports the survey which serves as a benchmarking instrument.

Dr. Forrest stated that including Framingham State College, 86 institutions nation-wide participated in the comparative study. In addition to an overall national comparative analysis of the 86 institutions, Framingham State received a "Select Six Schools" group comparative analysis with: Worcester State College, University of Southern Maine, University of Minnesota at Morris, Kean University, University of Pittsburgh at Johnstown, and Central Connecticut State University.

Surveys were mailed to all resident students, with an approximate return rate of 39%. The comparative study proved very favorable for Framingham State College, with the following positive results:

Framingham State College ranked first or second in 20 out of 26 categories in comparison to the "Select Six Schools" Group and ranked in the top 20% in 13 out of 26 categories in comparison to the "All 86 Schools" Group. Additional rankings include the following:

- Ranked second in the 'Bottom Line: Overall Satisfaction' category in comparison to the "Select Six Schools" Group and ninth in comparison to the "All 86 Schools" Group;
- Ranked first in the 'Satisfaction with Fellow Residents' category in the "Select Six Schools" Group and fourth in comparison to the "All 86 Schools" Group;
- Ranked first in the 'Safety and Security' category in the "Select Six Schools" Group and fifth in comparison to the "All 86 Schools" Group;
- Ranked first in the 'Residence Hall Cleanliness, Maintenance, and Repairs' category in the "Select Six Schools" Group and eighth in comparison to the "All 86 Schools" Group;
- Ranked first in the 'Satisfaction with Room (ability to study, sleep, privacy, temperature, computer connection) category in the "Select Six Schools" Group and ninth in comparison to the "All 86 Schools" Group;
- Ranked first in the 'R.A. Performance Enforcing Policies and Maintaining Quiet' category in the "Select Six Schools" Group and tenth in comparison to the "All 86 Schools" Group.

Dr. Forrest stated that the survey results were very helpful in providing the College with useful information. Areas in which we excelled in were identified and areas in which the College needs to strengthen were also identified.

FINANCIAL AND ADMINISTRATIVE SERVICES REPORT:

President Kieft stated that the Trustees have been provided with a copy of Framingham State College's Audit of Financial Statements for the year ended June 30, 1998. The Audit Report demonstrates the College's sound fiscal management thanks to Vice President John Horrigan and his fiscal staff.

President Kieft stated that a total of \$650,342.88 has been received by the College and the Framingham State College Foundation for the period July 1, 1998 through November 17, 1998. Acceptance of these monies by the Trustees will provide a match on a 1 for 2 basis for \$423,653.88 and a match on a 1 for 5 basis for \$226,689.00 under the Public Higher Education Endowment Incentive Program (Attachment A).

Following discussion,

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On motion duly made and seconded, it was

VOTED: Unanimously, to accept and forward to the Board of Higher Education the contributions received in the amount of \$650,342.88 (Attachment A) to be matched under the Public Higher Education Endowment Incentive Program.

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PERSONNEL REPORT:

Following discussion,

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve all Personnel Actions: Appointments, Full-Time Temporary Appointments, Retirements, Resignations, and Unpaid Leave of Absence as presented in Attachment B.

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In response to discussion regarding the recent vacancy in the Director of Computing Services position, President Kieft informed Trustees that the College is currently actively engaged in an interview process, with a new Computing Services Director expected to be appointed in January of 1999.

OTHER:

Chairman Weinroth requested that the Board of Trustees take the necessary roll call vote and elect to go into Executive Session for the purpose of discussing collective bargaining.

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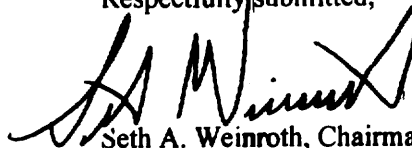
On motion duly made and seconded, and by a roll call vote with
Trustees: Weinroth, Chair; Flaherty, Vice Chair; Foley;
Horrigan; Larrabee; Lepore; Morin; and Vrabel
voting in the affirmative, it was

VOTED: Unanimously, to enter into Executive Session for the purpose of discussing collective bargaining.

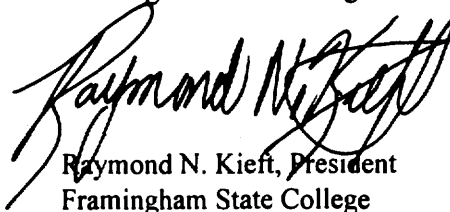
There being no further business, Chairman Weinroth adjourned the meeting at 8:35 a.m. and stated that the Open Board Meeting will not reconvene following Executive Session.

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Respectfully submitted,



Seth A. Weinroth, Chairman
Framingham State College Board of Trustees



Raymond N. Kieft, President
Framingham State College

November 19, 1998

ENDOWMENT MATCHING FUND PROGRAM

Attached is a list of gifts received by the College and the Foundation for the period July 1, 1998 through November 17, 1998. **It is recommended that you vote to accept these gifts.** The list will be forwarded to the Board of Higher Education to be matched under the Public Higher Education Endowment Incentive Program. Of the \$650,342.88 received to date, \$423,653.88 will be matched on a 1 for 2 basis and \$226,689.00 will be matched on a 1-5 basis in accordance with BHE guidelines. The matching funds of \$257,164.74 will be distributed to the Framingham State College Foundation as an addition to the College Endowment. The income from the Endowment may only be used for academic purposes.

FRAMINGHAM STATE COLLEGE
PUBLIC HIGHER EDUCATION ENDOWMENT INCENTIVE PROGRAM
GIFTS RECEIVED BY THE COLLEGE AND THE FRAMINGHAM STATE
COLLEGE FOUNDATION FOR THE PERIOD 07/01/98-11/17/98.

GIFT RECEIVED OR ACCEPTED	AMOUNT RECEIVED OF GIFT FROM		NATURE OF GIFT/ RESTRICTION	NUMBER OF DONERS
07/06/98	264963.60	ESTATE OF DAVID W.KANALY	DONNELLEN SCHOL	1
07/09/98	124750.00	ANT USA	ACADEMIC/CFS	1
07/10/98	4184.87	MARGARET HINCHCLIFFE	HINCHCLIFFE SCH	1
07/18/98	73439.00	U.S. GOVERNMENT	ACADEMIC/CHEM	1
07/21/98	7000.00	AZUR ENVIORNMENTAL	ACADEMIC/CHEM	1
07/15/98	21500.00	DATA GENERAL CORP	ACADEMIC	1
08/04/98	100000.00	ESTATE OF ANNA M. BILLA	ACADEMIC/CFS	1
08/04/98	1000.00	CLASS OF 1943	ACADEMIC	1
09/17/98	20000.00	INTERNATIONAL ED PROG INC	ACADEMIC	1
10/14/98	15138.41	LINNEA ANDERSON	ACADEMIC	1
10/08/98	11925.00	ALUMNI ASSOC FSC	ACADEMIC/SCHOL	1
11/18/98	6442.00	VARIOUS ALUMNI	ACADEMIC	91
*** Total ***	650342.88			102

November 19, 1998

Page 1 of 1

PERSONNEL ACTIONS**APPOINTMENTS**

Williams, Carey L.	Assistant Director Athletics	Effective: 10/11/98 Annual Salary Rate: \$32,000.28
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FULL TIME TEMPORARY

Cabanas, Rafael	Instructor Modern Languages	Effective: 01/17/99 – 05/31/99 Annual Salary Rate: \$28,463.24
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Muskopf, Teresa	Instructor Family & Consumer Sciences	Effective: 01/17/99 – 05/31/99 Annual Salary Rate: \$28,080.00
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Palmer, Ronald	Assistant Professor English	Effective: 01/17/99 – 05/31/99 Annual Salary Rate: \$33,404.80
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RETIREMENTS

Spence, Willard L.	Professor Biology	Effective: 05/31/99
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Todaro, Andrew	Staff Assistant Facilities	Effective: 10/31/98
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UNPAID LEAVE OF ABSENCE

Najjar, Yaser M.	Professor Geography	Effective: 01/17/99 - 05/31/99
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RESIGNATIONS

Connelly, Kirsten, K.	Staff Assistant Computer Services	Effective: 11/14/98
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Merlo, Christine M.	Assistant Director Athletics	Effective: 10/09/98
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