

1-25-2001

## Board of Trustess Meeting Packet, January 25, 2001

Framingham State University

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Framingham State College

Board of Trustees

January 25, 2001

Trustees Present: Lepore, Chair; Weinroth, Vice Chair; Foley; Hiatt; Jacobson; Larrabee; —  
Smith; Walmsley; and President Heineman.

Trustees Absent: Heffernan; Kane; and Vrabel.

Trustee Chair Lepore called the meeting to order at 7:20 p.m.

**CHAIRMAN'S REPORT:**

Chair Lepore welcomed Trustees to the January 25, 2001 meeting of the Board.

**APPROVAL OF THE MINUTES:**

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the November 16, 2000 minutes, as presented.

\* \* \* \* \*

Chair Lepore stated that he was saddened to hear of the announcement of Vice President for Administration and Finance John Horrigan's retirement in September 2001. The College is indebted to Vice President Horrigan for his expertise in providing the College with sound fiscal stability over more than 20 years. On behalf of the Board, Chair Lepore expressed appreciation to Vice President Horrigan for his dedication and commitment to the College, and wished him well in his retirement.

Chair Lepore stated that following his appointment of two consecutive five-year terms as a Trustee, his appointment will expire in March 2001. During this time efforts have been on-going to improve relations between Framingham State College and the Framingham State College Alumni Association. With the recent directive received from the Board of Higher Education for public higher education institutions to seek private funding in support of their respective campus, efforts to improve relations are important. With each public higher education institution being evaluated on their fund raising capabilities, it is imperative that the College and Alumni Association work together to maximize fund raising efforts.

Chair Lepore appointed Trustees Foley, Jacobson, and Smith to serve on a Development Committee to review ways in which relations between Framingham State College and the Alumni Association can be strengthened to maximize fund-raising efforts and achieve our maximum funding quota under the State's Endowment Incentive Program.

**PRESIDENT'S REPORT:**

President Heineman presented the Report of the President in a PowerPoint Demonstration.

- The grand re-opening of the Ecumenical and Cultural Center was held on November 15, 2000. Many distinguished guests were in attendance, including Chancellor Gill, and Division of Capital Asset and Management Commissioner David Perini. The program for the ceremonies included an opera performance with renowned opera singer Dominique Labelle, musical selections by the Framingham State College Chorus and The United Voices of Praise, and blessings by the College Chaplains.
- On December 11, 2000, President Heineman gave her annual reading of "A Christmas Carol" at the Ecumenical and Cultural Center. President Heineman expressed her appreciation to Professor Rebecca Taylor, Department of Family and Consumer Sciences, for her work in tailoring a new dress for this year's reading.
- Beginning on February 1, 2001, as part of the College course 'From Bach to Beethoven', Professor of Music Josephine Reiter will be holding a series of five opera performances at the Ecumenical and Cultural Center.
- Under the direction of Dr. Joseph Harrington, Department of History, more than 450 high school students attended the 28th Annual History Conference held at the College on January 5, 2001.
- Dean of Graduate and Continuing Education Dr. Scott Greenberg hosted an Open House for faculty, students and staff on January 10, 2001.
- The College President hosted a Student Leaders Reception on November 8, 2000. Over 125 student leaders representing clubs, organizations, residence halls, and faculty and staff advisors attended this event.
- As part of the College's advanced technology mission, Hemenway Hall 115 has been converted to a "Smart Classroom".
- Sixty-four students enrolled in the English as a Second Language (ESL) program received certificates at a Ceremony held on December 14, 2000.
- To date, the College has raised \$130,000 from Phon-a-thon efforts. These monies are eligible to be matched under the State Endowment Incentive Matching Fund Program.
- An informative Winter Web Camp Workshop for faculty and staff was held from January 17 to 19, 2001.
- The McAuliffe/Challenger Center will host two Casio Camera Teacher Workshops at the Marion Scherner Leonhard Lab on January 27<sup>th</sup> and February 3, 2001. Under the direction of Academic Technology Instructor Teresa Pagliuca, student teachers will receive instruction in the use of digital cameras for the classroom.
- In remembrance of Christa McAuliffe, a dedication program will be held at the Whittemore Library on Sunday, January 28, 2001. The program will include remarks by Grace Corrigan, the unveiling of a mural by artist Mel Bolden, musical performances by Artist-in-Residence Mark Evans, Professor Josephine Reiter, and the United Voices of Praise.

- College President Helen Heineman was honored to be named "MetroWest Woman of the Year" for 2000 by the MetroWest News. Richard Egan was named "MetroWest Man of the Year".
- Senior Investiture will be held on Wednesday, March 14, 2001. The ceremony marks the first time seniors will enrobe in their academic attire. Trustee Marilyn Foley will be the keynote speaker.
- With the announcement of Vice President Horrigan's retirement in September 2001, a Search Committee has been appointed, and will begin its work in mid-February 2001. Vice President for Academic Affairs Arthur Doyle will serve as Chair of the Search Committee.
- The faculty contract continues to be an overriding issue of great concern.
- Framingham State College neighbors and members of the State and local Historical Societies have expressed concern about the demolition of 118 State Street. President Heineman noted that the decision to raze the house was previously approved by the Board of Trustees, with future plans to construct a new academic technology center on the property. Given the recent interest in preserving the house, an architectural drawing was prepared to demonstrate the option of preserving the house and constructing a new technology center on the property, with the two buildings connected by a foyer. The first floor would include a reception area with an elevator leading up to the second and third floors. The second floor would provide five offices for the staff of the 118 State Street technology center, with the use of the third floor to be determined. The cost for this project is estimated at \$1.2 million.

Following discussion, it was agreed that future plans concerning 118 State Street will require further discussion and approval by the Board of Trustees.

### **ACADEMIC AFFAIRS:**

Vice President for Academic Affairs Dr. Arthur Doyle reported that the Associate Vice President for Academic Affairs Search Committee has completed a nation-wide search. Following on-campus interviews with three finalists, the search committee unanimously recommended the appointment of Dr. Patricia Plummer to the position of Associate Vice President for Academic Affairs. While serving as Acting Associate Vice President for Academic Affairs, Dr. Plummer has been the contact person in instruction technology and has been instrumental in the formation of the new Center for Academic Technology.

### ***Massachusetts Teacher Test Update:***

Vice President for Academic Affairs Dr. Arthur Doyle stated that with concern about the 80% pass rate, the Board of Trustees adopted a policy in January 1999 requiring students to pass the subject matter teacher tests before beginning their student teaching.

This year, eleven students failed the subject matter tests, six of which were within five points, and seven of which were interdisciplinary majors. Interdisciplinary Majors, unlike other majors, are required to complete the coordinate education requirements to graduate. In order to graduate, this requirement forces Interdisciplinary Majors to either re-take the teacher tests until they pass, or change their major.

The policy has resulted in numerous complaints from students, parents and legislators. Following a close review of the College Catalog, it was noted that a disclaimer statement exists stating that "The College reserves the right to change requirements for degrees, prerequisites, fees, scheduling, and related matters. All such changes are implemented in such a way that any new curricular requirements will work no hardship on a student who has entered under an earlier set of requirements." Due to this disclaimer, it was decided to grant these students waivers. Of the eleven students offered waivers, ten accepted. The College's current pass rate, including the students offered waivers, is 88.6%. Given that six of the eleven students were within five points of the pass rate, it is expected that the final pass rate will be above 90%.

Dr. Doyle stated that in an effort to address these problems, the College Catalog will be reviewed to adjust and change the language to accommodate the policy. In addition, Dr. Doyle stated that he will be working closely with an advisory group to revise the Interdisciplinary Major.

Dr. Doyle introduced Dean of Undergraduate Education and Academic Support Services Dr. Judy Klaas.

Dr. Klaas reported on the probation rates for entering first-year and transfer students. She stated that the transition to Framingham State College for first semester students can be difficult, often resulting in academic probation. Since 1994, the rate of first year and transfer students placed on probation after one semester at the College has been followed. Since 1996, the rate for both groups has declined due to several factors including higher admissions standards, which have resulted in a student population better prepared for college academic life. With the addition of two staff members at the Center for Academic Support and Advising (CASA) in 1995 and 1996, programs have been augmented and hours have been expanded.

#### **ENROLLMENT MANAGEMENT:**

##### ***Enrollment Update:***

Dean of Admissions and Enrollment Services, Dr. Philip Dooher, provided an enrollment and admissions update.

With 2,812 students, the headcount enrollment reflected an increase of 8 students over last year. However, the FTE (full-time equivalent) enrollment of 2,645 was 2.4% ahead of last year at the same time period. Also, the residence hall enrollments were recorded at 1,235, reflecting a 5.7% increase over the previous year.

In terms of admissions, the College received 474 applications for the Spring 2001 semester, exactly the same number received in January 2000. Offers of admission were extended to 308 students, with 272 students scheduled to enroll.

As of January 22, 2001, the Admissions Office had received 1,767 applications for the Fall 2001 entrance period, an increase of 9% over the same processing week in the previous year.

Dr. Dooher introduced Susan Lanzillo, Director of Financial Aid. In a PowerPoint presentation, she demonstrated the impact of the various federal, state and institutional financial aid programs. She stated that with the increase in financial aid funds and the reduction of tuition and fee charges, the Massachusetts State Colleges have become very affordable. The Massachusetts Cash Grant Program has dramatically increased in funding. In 1998-1999, 535 Framingham State College students received \$520,000; in 1999-2000, 745 students received \$1,035,000 and in 2000-2001, 850 students received \$1,235,000.

The Massachusetts Need-Based Tuition Program is another program that provides funding to Massachusetts residents who demonstrate need. In 1998-1999, 360 students received \$290,000; in 1999-2000, 400 students received \$330,000; and in 2000-2001, 510 students received \$420,000.

The total dollar amount received from the Federal Pell Grant Program has remained about the same but the individual amount received for our highest need students is increasing. The maximum Pell Grant for an individual in 1998-1999 was \$3,000; for 1999-2000 it was \$3,125; for 2000-2001 it is \$3,300; and for next year it will be \$3,750.

This year, the Financial Aid Office was able to meet 100% of need, as defined by the Federal Government for in-state students. Ms. Lanzillo also noted that with the increases received in financial aid funds, student loans have declined. In 1998-1999, 1,670 Framingham State College students received \$6,700,000 in loans; in 1999-2000, 1,545 students received \$5,800,000 in loans; and this year, about 1,500 students will receive \$5,600.00 in loans (about \$400,000 of this amount each year is due to parent borrowing).

It is expected that about 2,000 students will receive some form of financial aid this year and about 500 of those students will have packages that consist only of grant money. An estimated \$3,580,000 will be received in Federal, State and Institutional grant money this year and \$5,650,000 received in loan money. With the addition of private scholarship assistance and the Federal Work Study Program, the Financial Aid Department will be responsible for the administration of close to \$10 million of student financial assistance for the current academic year.

#### **STUDENT SERVICES REPORT:**

##### ***Massachusetts State College Building Authority Update:***

Dean of Student Services Cynthia Forrest stated that she was pleased to report that the Linsley Hall renovation project is moving ahead under the direction of the Massachusetts State College Building Authority (MSCBA). Linsley will undergo the first of this two-part renovation phase this summer, which will include a new heating system, air conditioners, windows, sprinkler system, and will provide accessibility for the disabled. The new design will provide a more distinctive, and attractive living arrangement. Throughout the year, a review of funding opportunities will begin to support a similar project for Towers Hall.

##### ***Ram's Den/McCarthy's Update:***

Dr. Forrest expressed her appreciation to President Heineman, Vice President Horrigan, Director Hinkley, and Director Lucking for their support in the recent renovation of McCarthy's. The newly renovated facility will focus on student talent, and will have a coffee house atmosphere. Dr. Forrest congratulated student Jen Hosman as the winner of the contest to re-name the former Ram's Den to McCarthy's.

The Board of Higher Education has appointed a Quality of Student Life Committee. The committee, chaired by Board member Matt Carlin, is comprised of representatives from the University, State and Community Colleges. Mr. Carlin was given a tour of the campus on January 12, 2001, and his expressed reaction was very positive.

FINANCIAL AND ADMINISTRATIVE SERVICES:

*Athletic Center Construction:*

Vice President for Administration and Finance John Horrigan reported that the expected completion date for the Athletic Center is May 2001 at which time the College will begin furnishing and equipping the building.

*Fiscal Year 2001 Budget Report:*

Vice President Horrigan distributed copies of a January 24, 2001 Memorandum from Deputy Chancellor Charles Wall outlining the Fiscal Year 2002 House 1 (Governor's) Budget Recommendation. Vice President Horrigan stated that the recommended budget reflects a 2% increase for Framingham State College. He noted that in addition to the 2% increase, the Governor has set aside a total of \$25 million for public higher education collective bargaining costs. Given the recent tax cut and slowing economy, the College is pleased with this initial recommendation.

PERSONNEL ACTIONS:

Following discussion,

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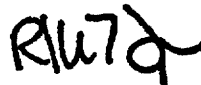
On motion duly made and seconded, it was

VOTED: Unanimously, to approve all Personnel Actions: Appointments; Full-Time Temporary Appointments; Re-Appointments; Faculty Sabbaticals; Salary Correction; Resignations; and Change of Status, as presented in Attachment A.

\* \* \* \* \*

There being no further business, the meeting adjourned at 8:40 p.m.

Respectfully submitted,



Ralph T. Lepore, III, Esquire  
Chairman  
Framingham State College Board of Trustees



Helen L. Heineman, President  
Framingham State College  
Executive Secretary, Board of Trustees



FRAMINGHAM STATE COLLEGE

BOARD OF TRUSTEES MEETING  
ATTACHMENT II

January 25, 2001

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**TRUSTEE ACTION ITEM**

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Personnel:

a. Personnel Actions



## PERSONNEL ACTIONS

### APPOINTMENTS

Jones, Ann K.	Staff Assistant/Associate Registrar Office of Records & Registration	Effective: 01/28/2001 Annual Salary Rate: \$40,250.08
Kennett, Gary M.	Staff Assistant, Desk Top Analyst Computing Services	Effective: 12/31/2000 Annual Salary Rate: \$36,504.00
Medeiros, Bradford	Interim Chief, Public Safety & Police Services	Effective: 01/07/2001 Annual Salary Rate: \$50,000.08
Plummer, Patricia F.	Associate Vice President Academic Affairs	Effective: 12/31/2000 Annual Salary Rate: \$80,819.44

### FULL TIME TEMPORARY\*

Breuning, Cornelia	Instructor Computer Science	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$31,046.60
Bliss, Virginia	Instructor Biology	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$30,196.40
D'Andrea, Joseph	Assistant Professor Psychology	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$35,604.92
DiNunno, Paul	Instructor Biology	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$31,656.56
Farrand, Paul	Instructor Economics & Business Admin.	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$34,011.12
Galvin, Paul	Instructor Psychology	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$29,064.36
Galvin, Priscilla	Instructor Sociology	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$29,203.20
Maibor, Carolyn	Instructor English	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$28,703.48

FULL TIME TEMPORARY, CONT.

Matty, Rudolph	Instructor Economics & Business Admin.	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$40,033.24
Telling, Douglas	Assistant Professor Government	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$36,145.72

REAPPOINTMENTS

Austin, Sandra	Assistant Professor Nursing	Effective: Academic Year 2001 – 2002
Crawford, Roger	Assistant Professor Economics & Business Admin.	Effective: Academic Year 2001 – 2002
Holloway, Lorretta	Assistant Professor English	Effective: Academic Year 2001 – 2002
Janack, James	Assistant Professor Communication Arts	Effective: Academic Year 2001 – 2002
Keane, Ellen	Library Associate Whitemore Library	Effective: 09/1/2001 – 08/31/2002
Rothenberg, Sandra	Library Associate Whitemore Library	Effective: 09/1/2001 – 08/31/2002
Zampini, Charlotte	Assistant Professor Biology	Effective: Academic Year 2001 – 2002

FACULTY SABBATICALS

Anderson, John	Art & Music	Effective: Academic Year 2001 – 2002
Beck, Charles	Education	Effective: Fall 2001
Burke, Mary E.	Art & Music	Effective: Spring 2002
Cote, Marc	Art & Music	Effective: Spring 2002
Davis, John B.	Communication Arts	Effective: Fall 2001

FACULTY SABBATICALS, CONT

Dias, Antone	Psychology	Effective: Fall 2001
Graham, Claire	Education	Effective: Spring 2002
Grove, Thomas	English	Effective: Spring 2002
Johnson, Robert O.	Communication Arts	Effective: Spring 2002
Mahler, Marguerite	Modern Languages	Effective: Academic Year 2001 – 2002
Noletti, Arthur	English	Effective: Spring 2002
Scandrett, Julia	English	Effective: Spring 2002
White, Charles	Economics	Effective: Spring 2002

SALARY CORRECTION\*

McGrail, Karen	Instructor Family & Consumer Sciences	Effective: 01/21/2001 – 05/31/2001 Annual Salary Rate: \$29,003.00
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RESIGNATIONS

Naughton, Rosemary	Chief, Public Safety & Police Services	Effective: 01/6/2001
Piergallini, Marie	Associate Registrar	Effective: 02/10/2001

CHANGE OF STATUS

Kelley, Joan	Staff Assistant/Annual Giving	Effective: 12/3/2000 From: Full Time To: 4/5 Time Annual Salary Rate: \$34,797.88
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\* Salary may be adjusted in accordance with the Collective Bargaining Agreement currently under negotiation.