

1-27-2000

Board of Trustess Meeting Packet, January 27, 2000

Framingham State University

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Framingham State College

Board of Trustees

January 27, 2000

Trustees Present: Lepore, Chair; Horrigan, Vice Chair; Berryann; Foley; Gadbois; Hiatt; Jacobson; Weinroth; and President Heineman.

Trustees Absent: Kane; Larrabee and Vrabel.

Chairman Lepore called the meeting to order at 7:15 p.m.

CHAIRMAN'S REPORT:

Chairman Lepore reported that in an effort to enhance fund raising activities, the College has joined forces with the Framingham State College Foundation, Inc., and Trustee Alumni Marilyn Foley. Meetings have been very positive and encouraging, and the College looks forward to working with members of the Foundation and the Alumni Association in a collaborate effort to strengthen our fund raising capabilities.

Chairman Lepore expressed his condolences on the unfortunate and untimely death of Board of Higher Education Chancellor Stanley Z. Koplik. In recognition of his outstanding dedication to public higher education, and as a true friend to Framingham State College, an honorary degree will be awarded to Chancellor Koplik, posthumously, at the May 21, 2000 Commencement. Mrs. Koplik and members of his family are deeply touched by the College's kindness, and will be honored to join us at Commencement.

APPROVAL OF THE MINUTES:

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve the November 18, 1999 minutes, as presented.

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PRESIDENT'S REPORT:

President Heineman reported the following:

- The Trustees have instructed the President to review the College's current fund raising process and submit a plan to the Board in January 2000. Meetings have been held with the Framingham State College Foundation in an effort to enhance fund raising efforts. These meetings have resulted in the development of a Capital Campaign Proposal to raise \$5,000,000 over the next four years. The Commonwealth of Massachusetts Public Higher Education Endowment Program, effective through July 1, 2003, matches one dollar for every two dollars given to the College or Foundation for academic purposes. The \$5,000,000 Capital Campaign would require raising \$3,750,000 from outside sources, with \$1,250,000 matched through the endowment matching program (Attachment A).

Recent fund raising achievements include \$66,000 raised through phon-a-thon efforts, \$20,000 pledged by Dr. Louis Cedrone, Director of the International Education Programs, and a Foundation pledge of \$50,000 to be used to cover management costs for the Capital Campaign. An additional \$400,000 for the remainder of the fiscal year is needed to reach this year's goal.

[Trustee Gadbois joined the meeting]

- The College continues to focus on the Board of Higher Education's Performance Indicators.
 - **To make public higher education more affordable to students and their families.** The College continues to reduce annual student fees to achieve this goal. In 1994-95, annual fees for Framingham State College students were \$4.00 lower than the average for the other State Colleges. In 1999-00 our annual fees for students are \$113 lower than the State College average.

Cost of Education for our full-time equivalent students is \$8,067, with the State College average at \$9,323 and the University of Massachusetts system average at \$13,372.

The College's Institutional Support Costs for general administrative expenses is \$632 per headcount student, with the other four-year State Colleges ranging between \$651 and \$3,149 per headcount student.

- **Recruitment and Enrollment of Qualified Students.** The Average Weighted High School Grade Point Average (GPA) for Framingham State College students was 2.74 for Fall 1997, and at 2.81 for Fall 1998, reflecting a strong two-year gain of .07. The GPA for the other State Colleges was 2.75 for Fall 1997, and 2.76 for Fall 1998, reflecting a two-year gain of .01.

The two year average for Framingham State's Percentage Rate of Special Admissions Students (not meeting the Board of Higher Education's Admissions Standards) for Fall 1997 and Fall 1998 is 10.5%, with the two-year average for the other State Colleges at 14%.

Average Combined SAT scores for Freshmen and Special Admissions Students at Framingham State College for Fall 1997 was 979, and 999 for Fall 1998, reflecting a healthy two-year gain of 20 points. Comprehensive State Colleges reflect a two-year gain of 8 points with combined SAT scores at 971 for Fall 1997, and 979 for Fall 1998. All other State Colleges reflect a two-year gain of 13 points, with combined SAT scores at 975 for Fall 1997, and 988 for Fall 1998.

While the College is pleased with its efforts in the recruitment and enrollment of qualified students, it is important to note that diversity is also a focus of the Admissions Office. Between the years 1994-1998, the College has increased enrollment of Students of Color by 41%, with the other State Colleges reflecting a 4% increase in enrollment for Students of Color for this same time period.

- **Improvement of Campus Infrastructure.** The Governor and Legislature, as well as the Trustees, continue to focus on capital adaptation and renewal of College facilities. Over the last two years, Framingham State College has allocated the highest percentage of resources, 7.7% and 12.9% respectively, for these improvements. In addition to the two new Smart Classrooms scheduled for opening within the week, these monies will be used to upgrade the PC server and student computers housed in Hemenway Hall, classrooms, laboratories and Residence Halls.
- The Chancellor has appointed Acting Academic Vice President Arthur Doyle to serve as Co-Chair on a System-wide Special Advisory Committee on Information Technology. The advisory committee will be comprised of representatives from the Board of Higher Education, State and Community Colleges, the Universities, and State Government. The College is pleased to have the Board of Higher Education recognize Framingham State College as a leader in technology, and the outstanding leadership of Dr. Arthur Doyle in this area. On behalf of the College, President Heineman congratulated Dr. Doyle on his recent appointment.
- In keeping with the Administrative Structure of the College, President Heineman announced the recent appointment of Assistant Dean of Student Services and Multicultural Affairs Angeline Lopes and Associate Registrar Marie Piergallini. Dr. Heineman congratulated them on their appointment and welcomed them to Framingham State College.
- Following an enthusiastic meeting with the members of the Class of 2000 and its advisors, the President has decided to reinstitute the practice of Senior Investiture at Framingham State College. The Ceremony will be held on Wednesday, March 22, 2000 at 1:30 p.m. in Dwight Auditorium. As an important part of the special events planned to celebrate the Inauguration of the fourteenth President of the College, Investiture marks the first time that Seniors will be attired in their academic robes. A member of the alumni will speak briefly, and a short slide presentation on the history of the College and some of its outstanding alumni will be presented. Seniors will also receive a senior class pin as a gift from the College.
- The College continues to enhance its cultural and community relations efforts:
 - The President of the College has met with Former Trustee and Bose Corporation President Sherwin Greenblatt and other representatives to discuss a sound system for the Ecumenical a Cultural Center. Meetings have included a high technology acoustic demonstration, and Bose representatives continue to be very supportive of the College.
 - The Arts and Humanities Program will be presenting "Come to the Opera: An Evening of Live Opera Classics" on Wednesday, February 16, 2000 in the D. Justin McCarthy College Center Forum. The evening will include performances by Mark Evans, Framingham State College Artist-in Residence, and operatic singers Margaret O'Keefe, Gale Fuller, Mark Aliapoulios, and Accompanist James Busby.

With the assistance of Danforth Museum of Art Director Ronald Crussan, a new partnership between Framingham State College and the Danforth Museum of Art has been formed. For a nominal cost to the College, the partnership will provide the College and its students with many opportunities including the expansion of our library program, providing memberships to our community, the opportunity for student experience at the Museum, as well as providing our students with an opportunity to enroll in a Museum Study and Seminar Course taught by the Museum Director. The College is grateful for this opportunity and looks forward to working closely with the Danforth Museum of Art.

- A very positive meeting was held with Brigadier General Yogi Mangual at the Soldier Systems Center, formerly known as the Natick Labs, on January 24, 2000. Discussions included a partnership agreement that would include working closely with academic departments and their student internship programs. In addition, the Center would guarantee a position to any student majoring in Clothing and Textiles, Food Science, or Food and Nutrition, subject to an academic standard to be determined. Additional information will be available following a meeting and three-hour tour of the Center scheduled for next week.
- Faculty and Campus Development efforts are on-going and include:
 - Professor of English Alan Feldman and 10 faculty members have formed a workshop group to discuss ways in which to enhance and improve teaching techniques.
 - Under the sponsorship of Dean of Graduate and Continuing Education Chet Roskey, Romeo Marquis, Coordinator of Instructional Technology, is leading 10 faculty members in a program of six workshops on developing a web-based course. Following the conclusion of the workshop, these faculty members will present their work to members of the campus community at an upcoming Spring Technology Conference.
 - The McAuliffe/Challenger Center continues to participate in many professional development activities. Special thanks are extended to Mary Liscombe and Bruce Mattson from the Challenger Center for their outstanding work with many area schools.
- The College continues to receive excellent media coverage from "The Boston Globe", "MetroWest Daily News", and "The Framingham TAB". President Heineman expressed her appreciation to Assistant to the President for Public Relations Peter Chisholm for his outstanding efforts in providing the College with positive publicity.
- Cooperative efforts to enhance relations between the Framingham State College Alumni Association and the College continue. The College is grateful to the efforts of Dr. Margaret Storch and Alumni Association Director Marilyn Foley, for their assistance in the publication of the new millennium edition of the "Echo" and "Excellence". The February 2000 publication will combine College and Alumni news.
- Plans for the March 24, 2000 Presidential Inauguration are underway. The Inaugural events will focus on the Framingham State College community and its students. In keeping with the Inaugural theme "Spotlight on Framingham State College", three successful alumni will speak at the Inaugural Ceremony: Representative and House Majority Whip Barbara Gardner; Dr. Paul LeBlanc, President of Marlboro College; and Dr. Desmond McCarthy, Framingham State College English Department Faculty Member.
- Retention has been a continuing focus of the College, with efforts in this area proving successful. Last year, the percentage of freshmen on probation after one semester was at 22%, with this year's percentage declining to 17%. A review of the cluster program reflects that students enrolled in the program have had higher first semester grade point averages than their peers. Given its success, the College plans to expand the program, and is currently reviewing

the following possible cluster combinations: Communications in the Information Area (for Communication Arts majors), Economic Issues in the New Millennium (for Business majors), Understanding Human Behavior (for Psychology majors), Preparing for the Teaching Profession (for ECC/ELC majors), A Multicultural Approach, The American Experience, and Earth in the Balance.

- At the May 21, 2000 Commencement Ceremony, an Honorary Degree will be presented to the Town of Framingham to signify a renewed and positive relationship between the College and the community. In recognition of his outstanding leadership and dedication to public higher education, an Honorary Degree will also be awarded posthumously, to Dr. Stanley Koplik, and will be accepted by his wife and members of his family.

Chairman Lepore expressed his appreciation to President Heineman and the College's administrative staff for their work and outstanding efforts in enhancing the many areas and programs at the College.

ACADEMIC AFFAIRS REPORT:

Massachusetts Teacher Test Update. Acting Vice President for Academic Affairs Arthur Doyle reported that at the January 27, 2000 meeting of the Board, the Trustees authorized the Academic Vice President to consider appeals from students planning to teach in January 2000 who did not pass the October 1999 subject matter test. Of the 111 students falling within the cohort, 89 students have taken the test, with 71 students passing and 18 failing. The Academic Vice President received waiver requests from 16 students who were asked to obtain and submit support letters from their academic Department. Following a review of the waiver requests and letters of support, the Academic Vice President granted nine unconditional waivers to students within five points of a passing grade. Seven waivers were granted on the conditional basis that students attend a special set of intense workshops being offered during February public schools break.

Additional recommendations to the Board will not be made until such time as the Joint Commission on Teacher Preparation has completed its review and made its final recommendations.

Technology. Dr. Doyle reported that the Academic Affairs Office hosted a very successful Technology Blizzard Conference on January 12, 2000. The Conference offered Framingham State College faculty with the opportunity to attend a series of workshops to provide up-to-date computer technology using the smart and distance learning classrooms. Thanks to the efforts of Acting Associate Vice President for Academic Affairs Patricia Plummer and other members of the Team, more than 50 faculty and staff members participated and shared in the College's high technology capabilities.

Dr. Doyle stated that he was pleased and honored to serve as Co-Chair of the new System-wide Special Advisory Committee on Information Technology. The Advisory Committee's charge is to develop a strategic plan for the improvement of information technology for Massachusetts Higher Education. In addition, outreach efforts to enhance distance learning for K-12 will be reviewed and developed.

ENROLLMENT MANAGEMENT:

Dean of Admissions and Enrollment Services Dr. Philip Dooher reported that Spring Enrollment applications have increased by 2.3% in comparison to last year. Enrollment is at 283, an increase of 3%, in comparison to 229 for last year. Transfer students represent 230 of the 283 enrolled, which reflects positively on Framingham State College. Dr. Dooher stated that applications are up 14% compared to last January.

Dr. Dooher extended an invitation to members of the Board to attend the Admissions Annual Accepted Student Program on April 8, 2000.

STUDENT SERVICES REPORT:

Dean of Student Services Cynthia Forrest stated that diversity continues to be a priority of the Student Services area. With the recent appointment of Assistant Dean of Student Services and Multicultural Affairs Angeline Lopes, the Student Leaders for Understanding Program will begin to intensify their meetings and review the diversity initiatives previously developed.

Dr. Forrest stated that over the past year, strategic planning efforts have been reviewed to increase staff diversity. On-going initiatives include coalition building, cooperative efforts with the Sociology Department, and the development of a weekly program dedicated to diversity which is held in the Ram's Den on Thursday evenings.

FINANCIAL AND ADMINISTRATIVE SERVICES REPORT:

Athletic Center Construction. Vice President for Administration and Finance John Horrigan stated that weekly meetings continue to be held with Department of Capital Asset and Management, construction, and College representatives, to monitor the progress of the Athletic Facility. The completion date, previously scheduled for July 25, 2000, is now targeted for the end of August or early September 2000.

Ecumenical and Cultural Center Construction. Vice President Horrigan stated that the construction project for the Ecumenical and Cultural Center is well underway. President Heineman has requested an additional \$200,000 from the Department of Capital Asset and Management to ensure the proper completion of the project. The target completion date originally set for May 2000, has been changed to mid-June, 2000.

Fiscal Year 2001 Budget Report. Vice President Horrigan reported that the Governor's Budget Recommendation for Fiscal Year 2001 recommends a 3.9% increase for Framingham State College, and includes \$248,000 to support the operation of the new Athletic Facility. The College is pleased with the budget recommendation which will continue to provide strong fiscal stability for the College.

Vice President Horrigan stated that word has just been received this evening that Framingham State College will receive an additional \$105,000 for our distance learning initiatives.

In response to the Board's inquiry regarding the status of the faculty contract, President Heineman stated that previous to the untimely death of Chancellor Koplik, the Faculty Union and Board of Higher Education were meeting informally and that there was guarded optimism that settlement was near. President Heineman stated that she would keep members of the Board apprised of developments.

PERSONNEL REPORT:

Following discussion,

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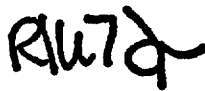
On motion duly made and seconded, it was

VOTED: Unanimously, to approve all Personnel Actions: Appointments; Tenure Track Appointments; Full-Time Temporary Appointments; Reappointments; Faculty Sabbaticals; Correction of Effective Dates; Change of Status; Return To Previous Positions; and Emeriti Status, as presented in Attachment B and the Addendum to Attachment B.

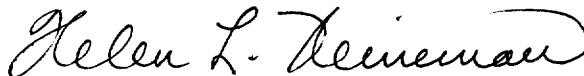
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There being no further business, the meeting adjourned at 8:15 p.m.

Respectfully submitted,



Ralph T. Lepore, III, Esquire
Chairman
Framingham State College Board of Trustees



Helen L. Heineman, President
Framingham State College
Executive Secretary, Board of Trustees

PERSONNEL ACTIONS

APPOINTMENTS

Lopes, Angeline	Assistant Dean of Student Services and Multicultural Affairs	Effective: 01/23/2000 Annual Salary Rate: \$44,000.32
Piergallini, Marie R.	Associate Registrar	Effective: 01/23/2000 Annual Salary Rate: \$38,250.16

TENURE TRACK APPOINTMENTS*

Dargan, Susan	Assistant Professor Sociology	Effective: 01/16/2000 Annual Salary Rate: \$36,029.76
Gao, Jeff	Associate Professor Computer Science	Effective: 09/01/2000 Annual Salary Rate: \$43,000.36

FULL TIME TEMPORARY APPOINTMENTS*

D'Andrea, Joseph	Assistant Professor Psychology/Philosophy	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$34,105.24
Dwinnell, Roland	Instructor Economics & Business Admin.	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$41,565.68
Krause, Darby	Instructor Communication Arts	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$27,255.28
Hennessey, Lynn	Instructor Modern Languages	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$28,055.04
Mahoney, Eleanor	Instructor Education	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$33,355.40
Matty, Rudolph	Instructor Economics & Business Admin.	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$37,680.24
Muskopf, Teresa	Instructor Family & Consumer Sciences	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$28,922.40
Wurtzel, Sherry	Instructor Economics & Business Admin.	Effective: 01/16/2000-05/31/2000 Annual Salary Rate: \$27,866.80

*These salaries may be adjusted in accordance with the Collective Bargaining Agreement, which is currently under negotiation.

REAPPOINTMENTS

Joyce Cutler	Instructor Mathematics	Effective: Academic Year 2000 – 2001
Flanagan, Anna	Assistant Professor Psychology/Philosophy	Effective: Academic Year 2000 – 2001
Huibregtse, Jon	Assistant Professor History	Effective: Academic Year 2000 – 2001
Keil, David	Instructor Computer Science	Effective: Academic Year 2000 – 2001
Mackey, David	Assistant Professor Sociology	Effective: Academic Year 2000 – 2001
Massad, Susan	Assistant Professor Family & Consumer Sciences	Effective: Academic Year 2000 – 2001
Morrisette, Roger	Assistant Professor Biology	Effective: Academic Year 2000 – 2001

FACULTY SABBATICALS

Beckwitt, Richard	Biology	Effective: Spring 2001
Beilin, Elaine	English	Effective: Fall 2000
Bolio, Stephen	Nursing	Effective: Spring 2001
Conrad, Susan	Nursing	Effective: Fall 2000
Fletcher, Martha	Family & Consumer Sciences	Effective: Spring 2001
Horn, Bernard	English	Effective: Academic Year 2000 – 2001
Lidback, Margaret	Geography	Effective: Spring 2001
McKinney, Marie	Economics & Business Admin.	Effective: Academic year 2000 – 2001
Preskenis, Kenneth	Mathematics	Effective: Fall 2000
Seiden, Mark	English	Effective: Fall 2000

FACULTY SABBATICALS, CONT.

Starobin, Leslie	Communication Arts	Effective: Fall 2000
TePaske, Derrick	Communication Arts	Effective: Spring 2001
White, Charles	Economics & Business Admin.	Effective: Spring 2001

CORRECTION OF EFFECTIVE DATE

Marek, Anne	Associate Registrar	Changed from: 11/30/99 To: To be determined
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CHANGE OF STATUS

Marek, Anne	Associate Registrar	Effective: 11/28/99 TO: ½ Time Annual Salary Rate: \$43,456.40
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RETURN TO PREVIOUS POSITION

Carney, Angela	Acting Director of Career Services to Associate Director of Career Services	Effective: 01/09/2000
Sproul, Jackie	Acting Assistant Dean of Student Services and Multicultural Affairs to Director of Career Services	Effective: 11/28/99

ADDENDUM
ATTACHMENT II
January 27, 2000

PERSONNEL ACTIONS

EMERITI

Haggerty, Joyce	Professor, Emerita Modern Languages	Effective: 07/01/2000
Horrigan, Joan	Professor, Emerita Communication Arts	Effective: 07/01/2000
Miller, Harriet	Professor, Emerita Sociology	Effective: 07/01/2000
Spence, Willard	Professor, Emeritus Biology	Effective: 07/01/2000
Ziegelman, Lois	Professor, Emerita English	Effective: 07/01/2000