

2009

## Annual Report 2009

Henry Whittemore Library, Framingham State University

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## Henry Whittemore Library

### Accomplishments 2009

- Wrote “How Green is My Library” grant for submission to the Massachusetts Board of Library Commissioners
- Approved a “My InfoQuest” project on a text messaging service for the Reference department which was piloted and then adopted in the Fall
- Participated in the planning and oversight of the preparation for the first phase of building renovations scheduled for summer 2009
- Recruited as a Freshmen seminar facilitator and participated in an orientation workshop to plan the program. I was paired with Professor Beba Adams’s Elementary Spanish course and was in communication with her through the summer as I developed my syllabus.
- Prepared for the Fall semester seminar and met with peer mentor to establish regularly scheduled semester meetings
- Established Monday morning briefing sessions for the library staff to provide updates on the status of the renovation project
- Wrote regular updates on the renovation project for the Library Blog on the web page
- Planned staff retreat with the HR department on team building that included an “ice breaker” activity, a facilitated presentation on team building and an activity to articulate the library’s mission. Future meetings were planned to work on establishing and writing a new mission and vision statement.
- Continued regular meeting to begin to rewrite the Library’s mission statement which was completed in December
- Wrote outline of Library Vision and worked with staff committee to create a public Vision statement
- Hosted a Modern Language Alumni reception on September 25th
- Established monthly “Liblearn” sessions on Library 2.0 technologies and enhanced these offerings by adding any related slides/information on the Library Blog with a goal towards assessing each presentation using either a survey or “clickers” borrowed from Academic Technology
- Developed video clip of basic introduction to the Library and had it mounted on the Library web page
- Collaborated with Professor Deja Ruddick in the English department to invite poet and alumni Enzo Surin ‘2000 on September 30<sup>th</sup> for a reading and talk. Approximately 75 students attended including all but one of my seminar students. Feedback on this program was very positive.
- Received MBLC grant for \$6100 in October for materials and programming to support the Environmental Science major.
- Attending MBLC training workshop for administering the grant

- Hosted the October 3d Philosophy of Education Conference and later accepted the foundations archives
- Oversaw the next steps in the preservation process by arranging to have data loggers installed around the Library to record temperature and humidity
- Attended Web page redesign meetings
- Worked to transfer all static resource guides into the dynamic LibGuides format and developed new guides in environmental science and criminology
- Reviewed print journals for usage, cost, and relevancy and sent each department chair the list of titles associated with their discipline, the usage and costs, and asked them to review the lists with their department colleagues and let me know what subscriptions could be dropped or updated to an electronic format. This resulted in over \$10,000 cost savings in paper journal subscriptions.
- Planned for September 3d Entering students Day welcome
- Planned for the Library's grand opening for the campus community to see the completed Circulation area renovations which was held on November 16th
- Participated in community access cable TV show "Face the Book" on the role of libraries in the digital age to be taped in January 2010
- Collaboration between librarians and Robin Robinson, Director of Distance Education to write a chapter in an ACRL publication of the book "embedded librarians moving beyond one-shot instruction."
- Collaborated with History department faculty on the selection of the best JSTOR research collection for their department and others who may want to contribute to the funding of this purchase
- Met with college's grant writer Jonathan Lee to define library needs and explore alternative funding sources which resulted in the preparation for and application of a grant from Knapp Foundation to fund library resources and equipment needs for the Environmental Science courses
- Processed payment and administration for LibQual survey in March
- Established regular monthly library events- team projects
- Collaborated with the Modern Language faculty to provide a presentation to students on Guatemala and hosted a follow-up sale of Guatemalan arts and crafts with all proceeds going to educational materials for an elementary school in that country
- Participated in the planning process for the November 3d Children's Literature festival with invited author Molly Bangs
- Collaborating with graphic arts and art department faculty to display student art work in the library foyer
- Provided opportunities for two Simmons College graduate students in Library Science program to work on archival projects under the supervision of the archivist colleen Previte
- Continued to provide embedded librarians to online DGCE and day courses and had discussions to plan next steps to enhance this service

- **Conducted formal and informal meetings with Chairs and other faculty in the History, Business, Computer Science, and Chemistry departments to discuss needed research materials in their disciplines and how best to provide them**
- **Developed more flexible instruction strategies**
- **Developed guidelines for a Subject librarians initiative**
- **Selected ebooks and other resources in electronic format**
- **Purchased environmental science materials and planned related environmental programs and events in collaboration with Professor Vandana Singh's and the colleges "green team"**
- **Collaborated with HR to borrow book club kits from the Framingham Public Library for distribution to the college's book club participants**