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Board of Trustees Meeting Packet, September 23, 1993

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ATTACHMENT I

FRAMINGHAM STATE COLLEGE

Board of Trustees

September 23, 1993

Present: Trustees: Hilgenkamp, Chair; Buckley; Cheng; Fessenden; Greenblatt; Johnson; Lepore; Walker; Wiggin; Zildjian; and President Weller.

Absent: Trustee Cahners.

Chair Hilgenkamp called the meeting to order at 7:30 p.m.

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the May 20, 1993 minutes as presented.

Chair Hilgenkamp welcomed Board members to the first scheduled meeting of the 1993-94 academic year.

Report of the Chair

Chair Hilgenkamp stated that with the Governor's decision not to re-appoint Trustee Vice Chair Martin Ploof over the summer months, the Nominating Committee met today, September 23, 1993, for the purpose of selecting a nominee for Vice Chair of the Framingham State College Board of Trustees. Chair Hilgenkamp reported that the Nominating Committee voted to recommend the appointment of Trustee Maureen Fessenden as Vice Chair of the Board of Trustees. There being no further nominations:

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to accept the recommendation of the Nominating Committee and appoint Trustee Maureen Fessenden Vice Chair of the Framingham State College Board of Trustees for the period September 23, 1993 through June 30, 1994.

* * * * *

Report of the Task Forces

Capital Development Task Force

Trustee Barry Walker stated that Chair Hilgenkamp appointed a Task Force on Capital Development to assist the College in further developing both the Challenger Center and the Recreational Facility. Trustees Ralph Lepore, Barry Walker, and William Wiggin serve on the Task Force along with President Weller, and other members of the College community.

Trustee Walker reported that the first meeting of the Capital Development Task Force was held on September 20, 1993. Task Force members discussed the new Athletic Facility and reviewed the architectural plans for the McAuliffe Center. Informational packages of materials regarding the McAuliffe Center, its cost, operations, temporary and permanent locations, and fund raising efforts are presently being finalized. The Development Office, under the direction of Director Nancy Haverstock, will prepare informational material to include possible fund raising plans for this project as well as additional funding strategies for other College projects.

Task Force members unanimously agreed to proceed at this time with construction and equipment purchases for the McAuliffe Center in its temporary headquarters located in the rear of O'Connor Hall. It was further agreed that the $400,000 budget increase, voted by the Legislature for the McAuliffe Center, will be used for the initial cost of the Center, as well as for the establishment of the temporary facility which will enable the College to maximize its fund raising for the permanent facility. Task Force members expressed their satisfaction that the Legislation granting the McAuliffe Center $400,000 authorizes the monies to be used for the purposes described above.

Trustee Walker noted that the proposal has a wonderful side and long term benefit which will allow the renovated temporary space to be dedicated as an on campus Physical Fitness Center, a project which is very necessary and has been long delayed due to limited on-campus space and lack of funding.

Trustee Walker stated that the Task Force members are well aware of the uncertainty involved with its decision to go forth with the project without the entire initial funding at this time. However, the importance of this project to Framingham State College, its students, and the community, far outweigh any risks, which can and will be achieved from a combination of public and private fund raising sources.

Trustee Walker noted that in an effort to assist the College in these very important and complex projects, weekly meetings of the Task Force on Capital Development will continue for as long as necessary.

Following discussion,

* * * * *

On motion duly made and seconded, it was

VOTED: To authorize President Weller to proceed with the development of the temporary McAuliffe/Challenger Center Project in O'Connor Hall, to include the expenditure of $195,500 for renovation and repair expenses and up to $600,000 for equipment and materials costs.

* * * * *

Chair Hilgenkamp expressed her appreciation to Trustee Task Force members for their work and time involved in this very important College project.

Chair Hilgenkamp stated that Budget and Personnel Task Forces have been charged with additional responsibilities for review and recommendation by Board members at the November 18, 1993 Trustees meeting.

Members of the Personnel Task Force have been asked to review the current format of the personnel actions for possible revision. In addition, Personnel Task Force members have been asked to review the procedures, guidelines, and time tables currently in place for the Presidential Evaluation process.

Members of the Budget Task Force have been asked to review investment strategies for the College.

Report of the Personnel Task Force

Trustee Lepore, Chair of the Personnel Task Force, stated that the Personnel Task Force members (Trustees: Lepore, Chair; Buckley; and Wiggin) met at 4:15 p.m., today, September 23, 1993, in the V.I.P. Room of the D. Justin McCarthy College Center.

Vice President for Academic Affairs Helen Heineman presented all academic personnel actions and answered relevant questions for Task Force members. Vice President for Student Services Wendy Noyes presented all recommendations for Student Services personnel and discussed staff terminations with Task Force members.

Following discussion,

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to approve all Full-Time, Full-Time Tenure Track, Full Time Temporary, Part-Time, Visiting Lecturer Appointments; Leave of Absence, Salary Adjustment, Change of Status, Resignations, and Terminations (Attachment A).

* * * * *

On motion duly made and seconded, it was

VOTED: Unanimously, to approve all 03 Appointments in the Division of Graduate and Continuing Education for the Fall 1993 and Spring and Summer, 1993 addendums. (Attachment A).

Report the Budget Task Force

Trustee Cheng, Chair of the Budget Task Force, read the Report of the Budget Task Force (Attachment B).

Report of the President

Vice President for Academic Affairs Helen Heineman introduced Acting Assistant Vice President for Academic Affairs Judy Klaas to members of the Board. Dr. Heineman expressed her appreciation to Dr. Klaas for accepting the acting position and for her willingness to work closely with the Academic Affairs Office.

Dr. Heineman reported the following:

... In an effort to provide the members of the Framingham State College community the very best services possible, she has been actively meeting with staff from the areas of Academic Affairs, Student Services, Business Office, and Financial Aid, to examine and review the current procedures in place.

... Thanks to the assistance of Vice President for Administration and Finance John J. Horrigan, all full-time faculty were provided with personal computers or terminals connected to the College Computer System over the summer months.

... A new dining area in Section C of the 1839 Room has just been opened this week for Faculty, Staff, and Librarians.

... A reception will be held on October 6, 1993 for two Visiting Professorships: Horace Mann Chair Daniel Nyangani and Christa Corrigan McAuliffe Chair Angela Jackson.

... The proposal for General Education reform is scheduled to be forwarded to the Curriculum Committee for action by the beginning of November, 1993.

... Thanks to the efforts of Dr. Elaine Beilin of the English Department, faculty development projects are underway in the Gladly Learn Gladly Teach (GLGT) program. There are currently five faculty members working on the development of their courses in preparation for the new General Education goals.

... In an effort to assist and prepare students affected by the new K-12 teacher education certification program, a new interdisciplinary program is currently being developed.

Vice President for Student Services Wendy Noyes introduced Director of Career Services Jackie Sproul to members of the Board. Vice President Noyes expressed her pleasure and enthusiasm with Director Sproul, and for the expertise in the Career Services area she has brought with her to the College.

Vice President Wendy Noyes reported the following:

... The Summer Orientation sessions were very successful, and well attended by both students and parents.

... Residence Halls are operating at approximately 84% occupancy, reflecting a total of 1,175 students serviced by housing. With the current trend, this occupancy figure is average as compared to the other State Colleges.

... Members of the Student Services staff participated in a very intense and wonderful Diversity Training Workshop as part of Staff Development Day on August 12, 1993. Due to the success of the all day program, plans are underway to schedule another session in January, 1994.

... The Student Services staff are kept apprised of the Quality Service program implemented by President Weller, and are committed to providing the very best quality service to members of the Framingham State College campus.

.. The Student Government Association will be implementing the Student Escort Service in October, 1993. Special thanks are extended to Student Government Association President Michael Hebert for his continuing work on this very important program.

Dean of Admissions Services Philip Dooher stated that he was pleased with the enrollment for the current semester. The campus is experiencing an upward trend in diversity, with 17 percent of the students age 25 or over and 35 international students currently enrolled.

Dr. Dooher stated that the Admissions staff is enthusiastically beginning to prepare for the 1994-95 academic year. The Annual Admissions Open House program is planned for Sunday, November 7th, with a Spring reception scheduled for Sunday, March 27th. In an effort to increase the overall admissions efforts, six Saturday programs will be held this year.

Director of Development Nancy Haverstock stated that she was very pleased to be in attendance at the first Trustees meeting of her career at Framingham State College. She stated that since her appointment in July, 1993, she has attended numerous meetings in an effort to improve both internal and external College relations. The Development Office has undertaken many tasks including: the review of the College's development efforts, searching for a Director of Annual Giving, searching for a part-time Grants Writer, and examining ways in which the development of a computer supported system would enhance the development efforts of the College.

President Weller expressed his appreciation to members of the Board for their continuous work throughout the summer months. He welcomed and congratulated Trustee Harry Johnson on his appointment to the Board over the Summer months.

President Weller congratulated Trustee Armen Zildjian on his appointment to the Higher Education Coordinating Council Board. Trustee Zildjian has been an outstanding member of the Board who has been deeply involved with the State College System, as well as working closely with both the Secretary of Education and Interim Chancellor. Unfortunately, with this appointment to the Council Board, Trustee Zildjian will no longer be serving as a member of the Framingham State College Board of Trustees. The Student Government Association will be holding an election on September 29, 1993 at which time a new student will be elected to the Board. On behalf of the Board of Trustees, President Weller expressed his sincere thanks to Mr. Zildjian for a job well done.

President Weller reported the following:

... The Danforth Museum of Art hosted a craft festival at the College on the weekend of June 19, 1993. Thanks to the assistance of Vice Presidents John Horrigan and Wendy Noyes, as well as many College Center staff, the festival was a resounding success.

... The "Quality Service" program continues throughout the Framingham State College community. Problem areas identified include communication and the need for collegiality and professionalism in all interactions.

... The McAuliffe Center programs continue to be very active and successful thanks to Director Beverly Weiss. In conjunction with the Department of Education, Director Beverly Weiss and Mrs. Grace Corrigan spoke at the Annual McAuliffe Fellows Recognition Ceremony held in Washington, D.C. on August 5-7, 1993. Plans are underway for the Second Annual McAuliffe Fashion Show to be held at the Sheraton Tara in Framingham on the evening of October 28, 1993.

... Newly appointed Chancellor Stanley Z. Koplik has agreed to be the keynote speaker at Senior Investiture on Sunday, October 24, 1993.

... The College continues to expand its International Program, with courses offered in Brazil, Costa Rica, the Dominican Republic, Guatemala, Italy, and Mexico. Thanks to the special efforts of Dr. Michael Fiorentino and Mr. Walter Koroski, the program will be expanded to Spain this year.

President Weller stated that he would publically like to express his sincere appreciation to the many people who were instrumental in acquiring the $400,000 legislative funding for the McAuliffe Center. Special thanks to Lieutenant Governor Paul Cellucci, Senate President Bulger, and Senator David Magnani; Trustees Sherwin Greenblatt, Ralph Lepore, and Barry Walker; Challenger Center Executive Director Doug King; Mrs. Grace Corrigan; Mr. David Perini; as well as many others, for their assistance and support in making this funding for Framingham State College's McAuliffe Center possible.

There being no further business, the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Ramona Hilgenkamp, Chair
Framingham State College Board of Trustees

Paul F. Weller, Executive Secretary
Framingham State College Board of Trustees

PERSONNEL ACTIONS

FULL-TIME APPOINTMENTS

Alves, Kim	Staff Assistant/Residence Director - Residence Life	Effective: Salary:	07/04/93 $16,500.12
Clairmont, Rebecca	Assistant to the College Center Director	Effective: Salary:	08/29/93 $23,500.36
DeSavage, Michael	Asst. Athletic Trainer Athletics	Effective: Salary:	08/01/93-06/04/94 $21,595.60 Annual Rate
Gelfand, Amelie R.	Staff Associate/Executive Assistant to the Vice President, Academic Affairs	Effective: Salary:	09/01/93 $37,400.48
Goodwin, Elinor	Assistant Director, College Center/Student Activities	Effective: Salary:	09/12/93 $29,794.44
Gorczynski, Jeffrey	Staff Assistant/Residence Director - Residence Life	Effective: Salary:	07/11/93 $16,500.12
Klaas, Judith	Assistant Vice President Academic Affairs (Acting)	Effective: Salary:	08/15/93-08/27/94 $54,101.84
McIntosh, Paulett	Staff Assistant/Residence Director - Residence Life	Effective: Salary:	08/01/93 $16,500.12
Porter, Heather V.	Admissions Counselor Admissions Services	Effective: Salary:	10/01/93 $25.000.04
Raposo, Paula C.	Staff Assistant/Residence Director/Residence Life	Effective: Salary:	08/29/93 $16,500.12
Rose, Colleen	Associate Director, Lieutenant, Campus Police	Effective: Salary:	07/11/93 $35,001.20
Walsh, John D.	Admissions Counselor Admissions Services	Effective: Salary:	07/01/93 $25,000.04

FULL-TIME TENURE TRACK

Burke, Mary E.	Assistant Professor Communication Arts	Effective: Salary:	09/01/93 $31,700.24
Ding, John	Assistant Professor Economics/Business Adm.	Effective: Salary:	09/01/93 $40,000.48

FULL-TIME TENURE TRACK CONT.

Greenleaf, Richard G.	Assistant Professor Sociology	Effective: Salary:	09/01/93 $37,000.60
TePaske, Derrick	Instructor Communication Arts	Effective: Salary:	09/01/93 $27,512.16

FULL-TIME TEMPORARY

Beyer, James	Assistant Professor English	Effective: Salary:	09/01/93-05/31/94 $35,709.44
Breuning, Cornelia	Instructor Computer Science	Effective: Salary:	09/01/93-01/22/94 $26,147.68
Cote, Marc	Assistant Professor Art	Effective: Salary:	09/01/93-01/22/94 $32,969.04
Cutler, Joyce	Instructor Mathematics	Effective: Salary:	09/01/93-05/31/94 $26,050.44
Dargan, Susan	Instructor Sociology	Effective: Salary:	09/01/93-01/22/94 $26,745.16
Killory, J.F.	Assistant Professor Psychology	Effective: Salary:	09/01/93-01/22/94 $35,355.84
McCaul, Joseph	Instructor Computer Science	Effective: Salary:	09/01/93-01/22/94 $26,591.76
Narrett, Eugene	Assistant Professor English	Effective: Salary:	09/01/93-01/22/94 $33,100.08
Nyangani, Daniel	Visiting Professor History	Effective: Salary:	09/01/93-05/31/94 $38,000.04
Phelan, Mary J.	Assistant Professor Economics/Business Adm.	Effective: Salary:	09/01/93-01/22/94 $34,000.20
Roehr, Karen	Assistant Professor Communication Arts	Effective: Salary:	09/01/93-01/22/94 $30,700.28
Sederman, Cecilia	Instructor Nursing	Effective: Salary:	09/01/93-01/22/94 $31,832.32
Stanford-Pollack, Meredith	Assistant Professor Psychology	Effective: Salary:	09/01/93-01/22/94 $34,560.76

FULL-TIME TEMPORARY CONT.

Wellman, Robert	Assistant Professor Psychology	Effective: Salary:	09/01/93-01/22/94 $33,300.28
Zimmerman, Ellen	Assistant Professor Sociology	Effective: Salary:	09/01/93-01/22/94 $31,300.36

PART-TIME APPOINTMENTS

Ambush, Pamela	Choral Director/Advisor	Effective: Salary:	09/01/93-12/25/93 $3000.00
Palazzi, Togo	Staff Assistant/Athletics 30 hrs./43 Weeks	Effective: Salary:	08/29/93-06/25/94 $30,326.92 Annual Rate
Walker, Marina	Slide Librarian Art Department	Effective: Salary:	09/01/93-01/22/94 $2800.00

VISITING LECTURERS

Abelli, Linda	Computer Science VL/TA	Effective: Salary:	09/01/93-01/22/94 $2728.60
Baiano, Debra	Sociology	Effective: Salary:	09/01/93-01/22/94 $6664.00
Bosse, Peter	Economics/Business Adm.	Effective: Salary:	09/01/93-01/22/94 $3332.00
Brauner, Phyllis	Chemistry/Food Science	Effective: Salary:	09/01/03-01/22/94 $4998.00
Bryant, Marlene	Sociology	Effective: Salary:	09/01/93-01/22/94 $1819.00
Buttery, Amy	English	Effective: Salary:	09/01/93-01/22/94 $3332.00
Clemente, Paul	Computer Science	Effective: Salary:	09/01/93-01/22/94 $3332.00
Crawford, Roger	Economics/Business Adm.	Effective: Salary:	09/01/93-01/22/94 $3332.00

VISITING LECTURERS CONT.

Cunningham, Richard	English	Effective: Salary:	09/01/93-01/22/94 $3332.00
Davis, Frances M.	Chemistry & Food Science	Effective: Salary:	09/01/93-01/22/94 $4998.00
Davis, Meredith	Art	Effective: Salary:	09/01/93-01/22/94 $1819.00
Dawson, Douglas	Education	Effective: Salary:	09/01/93-01/22/94 $1250.00
DePaolo, Leslie	Education	Effective: Salary:	09/01/03-01/22/94 $1250.00
DeVasto, Carl	English	Effective: Salary:	09/01/93-01/22/94 $3332.00
Domaldo, Terese L.	Home Economics	Effective: Salary:	09/01/93-01/22/94 $1819.00
Dunham, Cynthia	Education	Effective: Salary:	09/01/93-01/22/94 $1,250.00
Eastman, Jennifer	Economics/Business Adm.	Effective: Salary:	09/01/93-01/22/94 $3332.00
Hallinan, Edythe R.	Home Economics	Effective: Salary:	09/01/93-01/22/94 $3332.00
Hannigan, Joseph	Computer Science	Effective: Salary:	09/01/93-01/22/94 $3332.00
Hill, Irene	Computer Science VL/TA	Effective: Salary:	09/01/93-01/22/94 $2728.60
Horton, Marjorie	English	Effective: Salary:	09/01/93-01/22/94 $3332.00
Horvitz, Simeon	Economics/Business Adm.	Effective: Salary:	09/01/93-01/22/94 $3332.00
Howland, John	Computer Science	Effective: Salary:	09/01/93-01/22/94 $3332.00
Keats, Maxine	English	Effective: Salary:	09/01/93-01/22/94 $6664.00

VISITING LECTURERS CONT.

Kim, Young	Chemistry & Food Science	Effective:	09/01/93-01/22/94
		Salary:	$3332.00
Koretz, Ellen	Education	Effective:	09/01/93-01/22/94
		Salary:	$2000.00
Lawless, Lucille	Sociology	Effective:	09/01/93-01/22/94
		Salary:	$6664.00
LeSage, Randolph	Art	Effective:	09/01/93-/1/22/94
		Salary:	$3638.00
McMackin, Mary	Education	Effective:	09/01/93-01/22/94
		Salary:	$1819.00
McNamara, Catherine	Home Economics	Effective:	09/01/93-01/22/94
		Salary:	$1819.00
Mednis, Robert	Geography	Effective:	09/01/93-01/22/94
		Salary:	$3332.00
Merson, Raymond	History	Effective:	09/01/93-01/22/94
		Salary:	$3332.00
Messina, Marianne	English	Effective:	09/01/93-01/22/94
		Salary:	$3332.00
Mitchell, Jane	Psychology	Effective:	09/01/93-01/22/94
		Salary:	$3332.00
O'Dell, Kathleen	Sociology	Effective:	09/01/93-01/22/94
		Salary:	$1819.00
Page, Jennifer	Education	Effective:	09/01/93-01/22/94
		Salary:	$2000.00
Pinderhughes, Charles	Sociology	Effective:	09/01/93-01/22/94
		Salary:	$3332.00
Porter, Sheila	Nursing	Effective:	09/01/93-01/22/94
		Salary:	$1364.25
Rapiejko, Karen	Biology	Effective:	09/01/93-01/22/94
		Salary:	$4092.80
Ritter, Jeff	Communication Arts	Effective:	09/01/93-01/22/94
		Salary:	$6664.00
Russell, Mona	History	Effective:	09/01/03-01/22/94
		Salary:	$1819.00

VISITING LECTURERS, CONT.

Shirkova, Irina	Modern Languages	Effective: Salary:	09/01/93-01/22/94 $3332.00
Speros, Jonathan	Economics/Business Adm.	Effective: Salary:	09/01/93-01/22/94 $6664.00
Sporte, Susan E.	Mathematics	Effective: Salary:	09/01/93-01/22/94 $3638.00
Sposato, Charles	Education	Effective: Salary:	09/01/93-01/22/94 $800.00
Thomas, Ira	Sociology	Effective: Salary:	09/01/93-01/22/94 $1819.00
Tormo, Anne	Physics	Effective: Salary:	09/01/93-01/22/93 $3332.00
VanLeuvan, William	Economics/Business Adm.	Effective: Salary:	09/01/93-01/22/94 $3332.00
Wall, Gail	Psychology	Effective: Salary:	09/01/93-01/22/94 $6664.00
White, Jonathan	Sociology	Effective: Salary:	09/01/93-01/22/94 $3332.00
Wolfson, Sheila	Home Economics	Effective: Salary:	09/01/93-01/22/94 $1819.00
Zampini, Charlotte	Biology	Effective: Salary:	09/01/93-01/22/94 $2728.60

LEAVE OF ABSENCE

Klaas, Judy	Professor Biology	Effective:	09/01/93-08/31/94

SALARY ADJUSTMENT

Harmon, Jesse R.	Staff Associate, Counselor Counseling Center - 32 hours	Effective: Salary:	08/29/93 $38,757.25 Annual Rate

CHANGE OF STATUS

Doyle, Arthur	Professor Physics	Sabbatical leave change from: Spring, 1994 to: Fall, 1994
Krasnoo, Lee	Staff Assistant/Assistant to Vice President/Student Services (Acting)	6 month extension effective 08/29/93 - to 12/31/93

RESIGNATIONS

Hodnett, Calvin	Staff Assistant/Residence Director, Residence Life	Effective: 06/30/93
Marsh Caron, Lisa	Assistant Director/College Center/Student Activities	Effective: 9/11/93
Phillips, Diana C.	Acting Director Development	Effective: 09/02/93
Sparks, Dwayne	Admissions Counselor Admissions Services	Effective: 09/08/93
Steinbrenner, Karin	Director Computer Services	Effective: 09/15/93
Sullivan, Stefanie	Assistant Vice President Academic Affairs	Effective: 08/14/93
Weinstein, Dena A.	Assistant Director Career Services	Effective: 07/22/93

TERMINATIONS

Alves, Kim	Staff Assistant/Residence Director, Residence Life	Effective: 08/23/93
Biello, John	Associate Director Lieutenant/Campus Police	Effective: 05/25/93

Personnel Action Summary

New Full-Time Appointments

	Male	Female
White	5	7
Black		3
Hispanic		
Asian or Pacific Islander	1	
American Indian or Alaskan Native		
Handicapped		
Other		

Full-Time Appointments (Temporary)

	Male	Female
White	6	8
Black	1	
Hispanic		
Asian or Pacific Islander		
American Indian or Alaskan Native		
Handicapped		
Other		

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

FALL 1993
SEMESTER - 09/01/93 - 12/20/93

Ms. Linda Abelli	Computer Sci	Visiting Instructor	$2,268.00
Mr. Joseph Aieta	Philosophy	Visiting Instructor	$2,268.00
Ms. Beverly Amazeen	Psychology	Visiting Assistant Professor	$2,600.00
Dr. John Ambacher	Politics	Visiting Professor	$2,868.00
Ms. Deborah Baiano	Sociology	Visiting Instructor	$2,268.00
Mr. Jeffrey Baker	Comm Arts	Visiting Associate Professor	$2,600.00
Dr. William Barklow	Biology	Visiting Professor	$4,202.00
Dr. Martin Barroll	Sociology	Visiting Assistant Professor	$2,400.00
Dr. Charles Beck	Education	Visiting Associate Professor	$2,536.00
Dr. Richard Beckwitt	Biology	Visiting Associate Professor	$2,736.00
Dr. Brenda Braaten	Chemistry	Visiting Assistant Professor	$2,400.00
Ms. Cornelia Breuning	Comp Sci	Visiting Instructor	$2,468.00
Ms. Susan Burgess	English	Visiting Instructor	$2.468.00
Mr. Edward Burke	Alld Health	Visiting Professor	$2,868.00
Mr. Alfonso Canella	Economics	Visiting Instructor	$2,268.00
Dr. Richard Chartier	English	Visiting Professor	$2,868.00
Dr. Malcolm Cunningham	Modn Lang	Visiting Associate Professor	$2,736.00
Mr. Richard Cunningham	English	Visiting Assistant Professor	$2,600.00
Mrs. Joyce Cutler	Mathematics	Visiting Instructor	$2,268.00
Dr. Walter Czarnec	Mathematics	Visiting Professor	$2,868.00
Mrs. Ann Dailey	Comm Arts	Visiting Assistant Professor	$2,600.00
Ms. Susan Dargan	Sociology	Visiting Instructor	$2,468.00
Mr. Roland Dwinell	Economics	Visiting Assistant Professor	$2,600.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

FALL 1993
SEMESTER - 09/01/93 - 12/20/93

Dr. P. Dyer-Grey Cole	Psychology	Visiting Assistant Professor	$2,600.00
Mr. Brendan Egan	Alld Health	Visiting Instructor	$2,468.00
Mr. James D. Eng	Art	Visiting Professor	$2,868.00
Mr. Louis Farina	Economics	Visiting Assistant Professor	$2,400.00
Mr. Paul Farrand	Economics	Visiting Assistant Professor	$2,600.00
Mr. Michael Flaherty	Economics	Visiting Instructor	$2,268.00
Rev. James Flynn	Education	Visiting Instructor	$2,468.00
Dr. Leonard Flynn	Psychology	Visiting Professor	$2,868.00
Dr. Charles Garabedian	Mathematics	Visiting Associate Professor	$2,736.00
Mr. Charles Giuliano	Art	Visiting Instructor	$2,268.00
Dr. Arnold Good	Mathematics	Visiting Professor	$2,868.00
Mr. Leon Goodman	Economics	Visiting Assistant Professor	$2,600.00
Mr. Michael Gray	Alld Hlth	Visiting Instructor	$2,268.00
Dr. Christine Green	Interdiscip	Visiting Instructor	$2,268.00
Dr. Richard Grozier	History	Visiting Professor	$2,668.00
Mr. Paul Haggerty	Economics	Visiting Instructor	$2,268.00
Mr. Joseph Hannigan	Mathematics	Visiting Instructor	$2,468.00
Ms. Lauren Hartshorn	Modn Lang	Visiting Instructor	$2,468.00
Dr. Bernard Horn	English	Visiting Associate Professor	$2,736.00
Dr. Sigmund Hough	Psychology	Visiting Instructor	$2,268.00
Dr. Gary Hylander	History	Visiting Assistant Professor	$2,600.00
Ms. Regina Irwin	Home Ec	Visiting Assistant Professor	$2,600.00
Dr. George Jarnis	Politics	Visiting Professor	$2,868.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

FALL 1993
SEMESTER - 09/01/93 - 12/20/93

Dr. P.M. John	Philosophy	Visiting Assistant Professor	$2,600.00
Dr. Harry Julia	Psychology	Visiting Professor	$2,868.00
Dr. Hie-Joon Kim	Chemistry	Visiting Assistant Professor	$3,600.00
Dr. Walter Klar	Education	Visiting Professor	$2,868.00
Dr. Thomas Koshy	Mathematics	Visiting Professor	$2,868.00
Dr. Donald Krier	Economics	Visiting Professor	$2,868.00
Dr. Margaret Lidback	Earth Sci	Visiting Associate Professor	$2,736.00
Mr. William Linkow	Mathematics	Visiting Instructor	$2,268.00
Mr. Thomas Lloyd	Economics	Visiting Instructor	$2,468.00
Dr. Diane Lowe	Education	Visiting Professor	$2,668.00
Dr. Pamela Ludemann	Psychology	Visiting Assistant Professor	$2,400.00
Dr. Patricia Luoto	Hm Economics	Visiting Associate Professor	$2,536.00
Mr. Donald MacRitchie	Economics	Visiting Assistant Professor	$2,600.00
Dr. Larry McCargar	Philosophy	Visiting Assistant Professor	$2,600.00
Dr. Peter McConarty	Education	Visiting Associate Professor	$2,736.00
Mrs. C. McLaughlin	English	Visiting Assistant Professor	$2,600.00
Mr. Raymond Merson	History	Visiting Assistant Professor	$2,600.00
Mr. Raymond Merson	History	Visiting Assistant Professor	$2,600.00
Dr. Mary Murphy	English	Visiting Professor	$2,868.00
Dr. John Murray	Physics	Visiting Professor	$2,868.00
Ms. Teresa Muskopf	Home Ec	Visiting Instructor	$2,468.00
Dr. Eugene Narrett	English	Visiting Associate Professor	$2,668.00
Dr. Arthur Nolletti	English	Visiting Professor	$2,668.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

FALL 1993
SEMESTER - 09/01/93 - 12/20/93

Dr. Deborah Nowers	Education	Visiting Instructor	$2,268.00
Dr. P. Bradley Nutting	History	Visiting Professor	$2,868.00
Mr. James O'Malley	Comp Sci	Visiting Instructor	$2,468.00
Mr. Mark Perlmutter	Modn Lang	Visiting Instructor	$2,268.00
Ms. Sharon Potvin	Economics	Visiting Instructor	$2,268.00
Dr. Carmen Quintilliani	Education	Visiting Professor	$2,868.00
Dr. Robert Ramsdell	Philosophy	Visiting Professor	$2,668.00
Dr. Mary Rogers	Economics	Visiting Assistant Professor	$2,400.00
Dr. Chester Roskey	Biology	Visiting Professor	$4,202.00
Mr. Alfred Rossetti	Mathematics	Visiting Instructor	$2,468.00
Dr. Eike Satake	Mathematics	Visiting Instructor	$2,468.00
Dr. Julia Scandrett	English	Visiting Assistant Professor	$2,600.00
Dr. Mark Seiden	English	Visiting Professor	$2,868.00
Mrs. Audrey Seyffert	Education	Visiting Assistant Professor	$2,600.00
Dr. Daniel Shoreman	Education	Visiting Instructor	$2,468.00
Mr. Richard Signes	Modn Lang	Visiting Associate Professor	$2,736.00
Dr. Willard Spence	Biology	Visiting Professor	$2,868.00
Dr. M. Stanford-Pollock	Psychology	Visiting Instructor	$2,468.00
Dr. Elaine Storella	Politics	Visiting Professor	$2,668.00
Mr. Richard Strauss	Comp Sci	Visiting Instructor	$2,268.00
Mr. Eugene Sullivan	Art	Visiting Professor	$2,868.00
Dr. Lawrence Symington	Psychology	Visiting Associate Professor	$2,736.00
Dr. Peter Toohey	Education	Visiting Professor	$2,868.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

FALL 1993
SEMESTER - 09/01/93 - 12/20/93

Mr. Lawrence Towle	Economics	Visiting Instructor	$2,468.00
Mr. Lawrence Towle	Economics	Visiting Instructor	$2,468.00
Ms. Frances Tucker	Alld Hlth	Visiting Assistant Professor	$2,600.00
Ms. Glenda Vigoreaux	Comp Sci	Visiting Instructor	$2,268.00
Dr. Robert Wallace	Economics	Visiting Professor	$2,868.00
Mr. Barrie Westerman	Psychology	Visiting Associate Professor	$2,736.00
Mr. Michael White	Geography	Visiting Assistant Professor	$2,600.00
Mrs. Sherry Wurtzel	Economics	Visiting Instructor	$2,268.00
Mrs. Sherry Wurtzel	Economics	Visiting Instructor	$2,268.00
Mr. Robert Yosca	Mathematics	Visiting Assistant Professor	$2,600.00
Mr. Robert Yosca	Mathematics	Visiting Assistant Professor	$2,600.00
Mr. William Zall	Economics	Visiting Instructor	$2,268.00
Total Faculty			$271,984.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

ADDENDUM
SUMMER 1993
SEMESTER - 06/01/93 - 08/05/93

Additions:

Mr. John Anderson	Art	Visiting Assistant Professor	$2,600.00
Ms. Arlene Argir	Education	Visiting Instructor	$3,402.00
Dr. Douglas Bloomquist	Psychology	Visiting Professor	$2,868.00
Dr. Douglas Bloomquist	Psychology	Visiting Professor	$2,868.00
Ms. Cornelia Breuning	Comp Sci	Visiting Instructor	$2,468.00
Ms. Margaret Ciardi	Education	Visiting Instructor	$2,268.00
Ms. Susan Dargan	Sociology	Visiting Instructor	$2,468.00
Ms. Susan Dargan	Sociology	Visiting Instructor	$2,468.00
Ms. Francis Davis	Chemistry	Visiting Instructor	$3,602.00
Ms. Francis Davis	Chemistry	Visiting Instructor	$3,602.00
Ms. Lori Digisi	Education	Visiting Instructor	$2,268.00
Dr. Arthur Doyle	Physics	Visiting Professor	$4,202.00
Mr. Roland Dwinell	Economics	Visiting Assistant Professor	$2,600.00
Dr. Charles Dyer	Comp Sci	Visiting Instructor	$2,268.00
Mr. James Eng	Art	Visiting Professor	$2,868.00
Mr. James Eng	Art	Visiting Professor	$2,868.00
Mr. Robert Evans	Art	Visiting Instructor	$ 567.00
Dr. Leonard Flynn	Mathematics	Visiting Professor	$2,868.00
Dr. Leonard Flynn	Psychology	Visiting Professor	$2,868.00
Mr. Yong Gao	Comp Sci	Visiting Instructor	$2,268.00
Ms. Anita Goldner	Mathematics	Visiting Assistant Professor	$2,400.00
Dr. Richard Grozier	History	Visiting Professor	$2,668.00
Dr. Bernard Horn	English	Visiting Associate Professor	$2,736.00
Dr. Gary Hylander	History	Visiting Assistant Professor	$2,600.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

ADDENDUM
SUMMER 1993
SEMESTER - 06/01/93 - 08/05/93

Additions (cont):

Dr. George Jarnis	Politics	Visiting Professor	$2,868.00
Mr. Philip Joyce	Comm Arts	Visiting Instructor	$2,468.00
Dr. Harry Julia	Psychology	Visiting Professor	$2,868.00
Dr. Donald Krier	Economics	Visiting Professor	$2,868.00
Dr. Donald Krier	Economics	Visiting Professor	$2,868.00
Dr. Rene LeBlanc	Biology	Visiting Professor	$2,868.00
Dr. Rene LeBlanc	Biology	Visiting Professor	$2,868.00
Dr. Margaret Lidback	Earth Sci	Visiting Associate Professor	$2,736.00
Dr. Margaret Lidback	Earth Sci	Visiting Associate Professor	$2,736.00
Dr. Diane Lowe	Education	Visiting Professor	$2,668.00
Dr. Diane Lowe	Education	Visiting Professor	$2,668.00
Dr. Larry McCargar	Philosophy	Visiting Assistant Professor	$2,600.00
Dr. Joseph McCaul	Comp Sci	Visiting Instructor	$2,468.00
Ms. Patricia McMahon	Psychology	Visiting Instructor	$2,268.00
Mr. Edward Melegian	Music	Visiting Assistant Professor	$2,600.00
Mr. Edward Melegian	Music	Visiting Assistant Professor	$2,600.00
Dr. Jack Merrill	Psychology	Visiting Instructor	$2,268.00
Dr. R.F. Milaszewski	Chemistry	Visiting Professor	$4,202.00
Dr. R.F. Milaszewski	Chemistry	Visiting Professor	$4,202.00
Ms. Jane Mitchell	Psychology	Visiting Instructor	$2,268.00
Dr. Mary Murphy	English	Visiting Professor	$2,868.00
Dr. Eugene Narrett	English	Visiting Professor	$2,668.00
Mr. Mark Perlmutter	Modn Lang	Visiting Instructor	$2,268.00
Ms. Patricia Plummer	Home Ec	Visiting Associate Professor	$ 317.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

ADDENDUM
SUMMER 1993
SEMESTER - 06/01/93 - 08/05/93

Additions (cont.):

Dr. Kenneth Preskenis	Mathematics	Visiting Professor	$2,668.00
Dr. Kenneth Preskenis	Mathematics	Visiting Professor	$2,668.00
Dr. Joseph Previte	Biology	Visiting Professor	$4,202.00
Dr. Joseph Previte	Biology	Visiting Professor	$4,202.00
Dr. Eike Satake	Mathematics	Visiting Instructor	$2,468.00
Dr. Mark Seiden	English	Visiting Professor	$2,868.00
Mr. Richard Signes	Modn Lang	Visiting Associate Professor	$2,736.00
Mr. Richard Signes	Modn Lang	Visiting Associate Professor	$1,268.00
Dr. Willard Spence	Biology	Visiting Professor	$4,202.00
Ms. Leslie Starobin	Comm Arts	Visiting Assistant Professor	$2,400.00
Dr. Henry Tischler	Sociology	Visiting Professor	$2,668.00
Dr. Henry Tischler	Sociology	Visiting Professor	$2,668.00
Dr. Peter Toohey	Education	Visiting Professor	$2,868.00
Mr. Lawrence Towle	Economics	Visiting Instructor	$2,468.00
Mr. Miles Unger	Art	Visiting Instructor	$2,268.00
Ms. Donna Walcovy	Comm Arts	Visiting Associate Professor	$1,902.00
Dr. Robert Wallace	Economics	Visiting Professor	$2,868.00
Dr. Robert Wallace	Economics	Visiting Professor	$2,868.00
Mr. Robert Yosca	Mathematics	Visiting Assistant Professor	$2,600.00
Total Additions			$181,604.00

Deletions:

Ms. Deborah Baiano	Sociology	Visiting Instructor	$2,268.00
Ms. Deborah Baiano	Sociology	Visiting Instructor	$2,268.00
Ms. Jeanne Canelli	Education	Visiting Assistant Professor	$2,600.00

PERSONNEL ACTIONS
OFFICE OF GRADUATE AND CONTINUING EDUCATION

-03 APPOINTMENTS

ADDENDUM
SUMMER 1993
SEMESTER - 06/01/93 - 08/05/93

Deletions (cont.):

Dr. Diane Lowe	Education	Visiting Professor	$2,868.00
Dr. Diane Lowe	Education	Visiting Professor	$2,868.00
Dr. Yaser Najjar	Geography	Visiting Associate Professor	$2,736.00
Dr. Eugene Narrett	English	Visiting Associate Professor	$2,736.00
Dr. Chester Roskey	Biology	Visiting Professor	$2,868.00
Dr. Elaine Storella	Politics	Visiting Professor	$2,668.00
Total Deletions			$23,880.00

ADDENDUM
SPRING 1993
SEMESTER - 01/25/93 - 05/17/93

Additions:

Dr. Joan Block	Education	Visiting Instructor	$2,268.00
Total Spring Additions			$2,268.00

Attachment B

FRAMINGHAM STATE COLLEGE

BUDGET TASK FORCE

SEPTEMBER 23, 1993

The Budget Task Force met on Thursday, September 23, 1993 at 4:30 p.m. in the 1839 Room of the D. Justin McCarthy College Center at Framingham State College.

Trustees Present: Cheng, Chair; Walker, Zildjian and Greenblatt.

President Weller and Vice President Horrigan reported on the Fiscal Year 1994 Budget which was finalized by HECC on September 21, 1993. The total budget for general College operations is $13,799,272, a 14.2% increase over last year's appropriation of $12,081,980. Of this new amount "...no less than four hundred thousand dollars shall be expended for the Christa McAuliffe Center;..." This increase is higher than at the other Campuses and reflects the efforts of staff and Trustees concerning the McAuliffe Center. In addition to the above amounts, Library Materials have been funded at $296,266, Student Aid at $20,032 and CASA at $13,653. These last three items are funded at the same level as last year. While very pleased with the new amounts, staff has indicated that appropriated funds do not meet the full cost of the College payroll and do not provide for any of the operating costs of the College - such as electricity, oil, gas, water, telephone, postage, equipment, printing, travel, fringe benefit charges, part time employees, and supplies. These items are funded primarily by the College Emergency Educational Services Fee.

You will find in tonight's material a copy of "All About Tuition And Fees" which summarizes student charges for the current academic year. Charges increased approximately 2% this year.

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The Fiscal Year 1995 Budget Process is beginning. The Budget Process Guidelines were distributed by HECC on August 6, 1993. Once again, HECC will be using the Formula Budget approach, combined with recommendations for support of "... specific initiatives, unique to each institution which are closely linked to the institution's mission and specific plans for achieving it" (94 series - #11). The College has submitted the data required for the formula development and received specific instructions for the mission initiatives yesterday (Series 94 -#18). The President and staff will be preparing the necessary information for submission on October 15.

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The Task Force reviewed the Trust Fund Reports for Fiscal Year 1993 (Attachment III of the mailed materials). Included in the report are the account balances of June 30, 1992 and June 30, 1993. You will note that in most cases there has been an increase in fund balances between the two years. In general, this was the result of enrollment increases and sound fiscal management. Of particular note is the increase in the General Purpose - Various Accounts Trust Fund. As authorized by the Board of Trustees vote of January 16, 1993, this account contains the funds set aside for the new Recreational Facility. Of the $817,220.25 available on June 30, 1993, $115,000 was received as a settlement in our gym floor litigation and $700,300 from Fiscal year 1992 College reserves and Fiscal Year 1993 enrollment increases. Comments and questions may be made to the Task Force members or to Vice President Horrigan.

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Regarding the construction of the Recreational Facility, President Weller and Vice President Horrigan met with Legal counsel on September 13, 1993 to discuss ways of moving the project forward. The final draft of the DCPO required study for the facility was submitted last April. A response from DCPO has not been received pending the completion of a 5 year planning study initiated by the Secretary of Education, HECC and DCPO.

The President, Trustees Greenblatt, Lepore and Walker were active during the summer months meeting with Legislative and Gubernatorial leaders regarding this project and the McAuliffe/Challenger Center. The staff is hopeful that a Capital Outlay bill will be filed by the Administration, which will allow the College the opportunity to begin the next phase of project development.

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Vice President Horrigan reported:

... that a $500,000 steam line construction project has begun which will provide new steam lines between the Power Plant, Library, Larned, Towers and Hemenway Hall. During the construction period, Director of Facilities, Michael Hinkley has secured additional parking facilities at Cushing Hospital and the Campus Police have arranged for security for the additional facility.

... The Energy Efficiency Program with Boston Edison (the re-lamping portion) continued through the summer. Disagreements between DCPO and the contracractor appear to be everpresent and the project is currently on hold. We do expect it will begin again in the near future.

... Additional reports and affidavits have been submitted to EPA concerning the Administrative Action Complaint. There has been no additional response from EPA.

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Vice President Horrigan also reported on activities which took place during the summer months:

... Under the direction of Vice President Heineman a new Computer Laboratory was developed in Hemenway Hall, primarily for the use of the Economics and Business Department and have new computers were added to the Computer Lab for Computer Science Majors. Additionally, all full time faculty were provided with personal computers or terminals connected to the College Computer System with access to the world.

... Major improvements for the disabled were completed in the College Center including a new ramp in the rear of the building and a new drop off area in the front.

... New brick walkways were installed in front of May Hall.

... Major repairs to the steps at Crocker Hall and Dwight Hall were completed.

... New fire doors and hardware were installed in Dwight, May, Hemenway and Hemenway Annex.

... Relocation of and major improvements to the lounge/laundry area in Horace Mann were completed.

... A new hot water system for Crocker, Horace Mann and Pierce was installed.

... Improvements were made in the public areas of the President's Home.

... A small roof of the rear section of the College Center was repaired.

... The food service section of the "Commuter Cafeteria" was renovated.

... Energy saving water devices were installed in Larned.

... Fire alarm improvements were made in the Power Plant and several other Campus Buildings.

... Numerous Mechanical Systems improvements were made through the Campus.

... Buildings and Grounds staff, with the encouragement and assistance of the College Beautification Committee, chaired by Dr. Harold Kiess of the College Psychology Department, continued improvements to the College grounds and interior public spaces.