

5-19-1994

## Board of Trustees Meeting Packet, May 19, 1994

Framingham State University

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ATTACHMENT I

FRAMINGHAM STATE COLLEGE

Board of Trustees

May 19, 1994

Present: Trustees: Hilgenkamp, Chair; Fessenden, Vice Chair; Connolly; Johnson; Lepore; Weinroth; Wiggin; and President Weller.

Absent: Trustees: Buckley; Cheng; Flaherty; and Greenblatt.

Chair Hilgenkamp called the meeting to order at 7:20 p.m.

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the March 24, 1994 minutes as presented.

\* \* \* \* \*

Report of the Chair

On behalf of the Board, Chair Hilgenkamp extended a warm welcome to newly appointed Trustees Michelle Flaherty and Seth Weinroth. She expressed special thanks to John Connolly for his commitment and dedication while serving as a student Trustee this past academic year. We all wish John the very best as he leaves Framingham State College to continue his education in a joint Ph.D. in Biochemistry and M.D. program at Dartmouth.

Chair Hilgenkamp stated that in keeping with discussions held at the March 24, 1994 Board Meeting, a letter was sent to Chancellor Koplík expressing the Board's concern regarding the current and future Capital needs of the College. As a follow-up to this letter, President Weller and Trustees Hilgenkamp, Lepore, and Johnson met with Chancellor Koplík on Friday, April 15, 1994 to re-affirm the Board's concern. The meeting was very productive, with Chancellor Koplík indicating his support to seek some type of flexibility for the College's Ecumenical Center and new Athletic Facility.

Chair Hilgenkamp stated that the Executive Committee of the Board of Trustees (Trustees: Hilgenkamp, Chair; Fessenden, Vice Chair; and Greenblatt) met on Monday, April 25, 1994 at 5:30 p.m. Discussions included an update on the New England Association of Schools and Colleges Accreditation process.

Chair Hilgenkamp stated that the May 19, 1994 meeting is the last scheduled Board of Trustees meeting for the 1993-94 academic year. She asked that President Weller be given the authority to act on personnel appointments and other matters during the summer months.

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to authorize President Weller to act on personnel appointments and other matters during the summer months, these to be ratified by the full Board at its next meeting scheduled on September 22, 1994.

\* \* \* \* \*

Chair Hilgenkamp distributed the following list of scheduled meetings of the Board of Trustees for the 1994-95 academic year:

Thursday, September 22, 1994  
Thursday, November 17, 1994  
Thursday, January 19, 1995  
Thursday, March 23, 1995  
Thursday, May 18, 1995

Report of the Nominating Committee

Trustee Lepore stated that the members of the Nominating Committee (Trustees: Greenblatt, Lepore, and Walker) met for the purpose of selecting nominees for Chair and Vice Chair of the Framingham State College Board of Trustees. Trustee Lepore reported that the Nominating Committee voted to recommend the re-appointment of Trustee Ramona Hilgenkamp as Chair and Trustee Maureen Fessenden as Vice Chair of the Board of Trustees.

There being no further nominations,

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to accept the recommendation of the Nominating Committee to re-appoint Trustee Ramona Hilgenkamp as Chair and Trustee Maureen Fessenden as Vice Chair of the Framingham State College Board of Trustees for the period of July 1, 1994 through June 30, 1995.

\* \* \* \* \*

Chair Hilgenkamp stated that due to the uncertainty of the budget, there are five Trust Fund Budget Reports which will not be considered by the Trustees this evening. A special meeting of the Board will be scheduled in June, 1994 for the purpose of considering the five Trust Fund Budget Reports.

Report of the Task Forces

Report of the Personnel Task Force

Trustee Lepore stated that the Personnel Task Force members met at 4:15 p.m., today, May 19, 1994, in the V.I.P. Room of the D. Justin McCarthy College Center, to review and discuss Personnel Actions (Attachment A) and Honorary Degree Recipient Recommendations (Attachment B). Task Force members present were Trustees Wiggin and Lepore. Vice Presidents Heineman and Noyes were present to report on the accreditation process, the new general education model, and leadership training program.

Following discussion,

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to approve Personnel Actions for Full Time Tenure Track, Visiting Lecturer Appointments; Sabbatical, Change of Status, Salary Adjustment, Retirement, Resignations, Termination, and Salary Increases as presented in the Personnel Actions and Addendum (Attachment A).

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the Honorary Degree Recipient Recommendations (Attachment B) to be awarded at the May 29, 1994 Commencement as follows:

- . Mr. Daniel Goldin, Doctor of Science (Sc.D)
- . Messrs. Michael Brown and Alan Khazei, Doctor of Humane Letters (L.H.D.)
- . Mr. Martin Ploof, Doctor of Laws (L.L.D.)

\* \* \* \* \*

Trustee Lepore stated that the members of the Personnel Task Force commend the choice of Honorary Degree Recipients and applaud their accomplishments.

Report of the Budget Task Force

Trustee Weinroth read the Report of the Budget Task Force (Attachment C).

Following discussion,

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the 1995 Trust Fund Budgets for Arts and Humanities, Athletics, Career Advisement, Continuing Education, Educational Services, Health, Library, Media, Orientation, Photo I.D., and Student Activities, requiring no fee increase (Attachment C).

\* \* \* \* \*

On motion duly made and seconded, it was

VOTED: Unanimously, to approve the following Resolutions for the Framingham State College Foundation, Inc.:

- . To certify that, in the opinion of the Trustees, Framingham State College Foundation, Inc., a Massachusetts charitable corporation established to develop, promote and benefit Framingham State College, is operating in a manner consistent with the goals of Framingham State College.
- . To approve the appointment of Trustee Sherwin Greenblatt to the Board of Directors of Framingham State College Foundation, Inc., such appointment not to succeed said Trustees term of office.
- . To approve and adopt, for and on behalf of the Trustees, certain procedures for the election of a faculty member by the faculty of Framingham State College to serve a four-year term, subject to re-election to one additional four-year term, as a Director of Framingham State College Foundation, Inc., said procedures being entitled as follows, and incorporated herein in full by reference:

Election Procedures for the Designation of a Framingham State College Faculty Member to Serve as a Board Member of the Framingham State College Foundation Board, Inc.

- . The Framingham State College Professional Association (FSCPA) will take nominations for the Faculty Representative to serve on the Framingham State College Foundation Board, Inc. at its regularly scheduled Association meeting in September of 1994.

The Association will vote on these nominees in September of 1994.

The successful candidate will be designated the Faculty Representative for Framingham State College, serving on the Framingham State College Foundation Board, Inc.

Thereafter, at the end of each four-year term, or such other time as the designated faculty member resigns or otherwise terminates his/her representation on the Framingham State College Foundation Board, there shall be an election for the vacant faculty seat, as set forth herein.

\* \* \* \* \*

### Report of the President

Vice President for Academic Affairs Helen Heineman reported the following:

- ... In an effort to enhance diversity on campus, Professor Baogang Guo will serve as the Horace Mann Visiting Professor for Diversity in the Department of Politics and Professor Anupa Mukhopadhyay will serve as the Christa McAuliffe Visiting Professor for Diversity in the Department of Geography for the 1994-95 academic year. This year's Horace Mann Visiting Professor Daniel Nyangani has agreed to continue his teaching position as Assistant Professor in the Department of History.
- ... The Accreditation process continued with the New England Association of Schools and Colleges (NEASC) Team's Site Visit on April 27, 1994. At the April 27th exit interview, Team Chair Karen Beyard's report was very positive. The exit report highlighted the Team's findings of the College's strengths, weaknesses, and concluded with recommendations. The formal written Accreditation Report will be sent to the College, and will be forwarded to the Trustees just as soon as the report is received by the College.
- ... The All College Committee voted to approve the New General Education Model yesterday, May 18, 1994. The model, which began with thirteen goals two years ago, has now expanded to sixteen goals. During the upcoming academic year, all courses will be reviewed by the Curriculum Committee to ensure that they follow the established guidelines. Implementation of the model is scheduled to begin in the Fall of 1995.

Vice President for Student Services Wendy Noyes reported that the Student Services area has been working to enhance diversity on campus. Thanks to the assistance of Dean Cynthia Forrest, over 80 students, faculty and administrators were able to share concerns at a very successful dinner held on April 26, 1994. Plans are underway to schedule a Student Leadership Retreat when classes resume in the Fall of 1994.

Dean of Admissions Services Philip Dooher reported that 3,616 applications have been received for the Fall of 1994, with 2,357 acceptances offered and 819 confirmed deposits received to date. The College will continue with its agreement with the Trans Pacific Group, which will allow ten Japanese students to continue their education at Framingham State College.

Director of Affirmative Action and Human Rights Jack Ling reported on the activities of the Affirmative Action Office since his arrival on February 27, 1994. Dr. Ling stated that concentration continues on efforts to restructure the search process to increase diversity of faculty and staff on campus. The campus community needs to work together and set aside traditional hiring techniques and modernize the search process to create incentives to attract and increase applications and interest from people of color. The traditional search process needs to be reviewed for modification of existing responsibilities in order to broaden and attract a larger number of well-qualified candidates and people of color. These efforts will involve a tremendous amount of coordination and cooperation, but I'm hopeful that the College community can work together towards this goal and establish an equitable formula to enhance diversity on campus.

Trustee Johnson stated that the hiring process for people of color can be a very sensitive issue. It is important that the search process be closely monitored and carefully structured to broaden standards rather than portray the image of standards being lowered.

Dr. Ling stated that he has been working closely with the Culture In Effect students. My predecessor, Barbara Holland, worked closely with these students, and her absence has heightened tensions within this group. Tensions reflect true differences in world views and values, and by working closely with these and all students, a healthy sense of bonding can be developed.

Director of Development Nancy Haverstock reported:

- ... Two new staff members have joined the Development Office: Director of Annual Giving/Alumni Relations Rosemarie Dixon and Carol Taylor, Grants Coordinator/Proposal Writer.
- ... A very successful "Grant Seeking from Corporate and Foundation Sources" workshop was held under the Direction of Carol Taylor on May 11, 1994.
- ... Rosemarie Dixon has been working closely with the Recent Alumni Club. A Red Sox Alumni Outing is scheduled for July 31, 1994, with Lou Gorman as guest speaker.
- ... The Development Office has been working closely with Parker and James Communications in the publication of Framingham State College's "Quality Newsletter" series.
- ... The Office continues to work with the Computing Services Office to enhance its fund raising capability, and with the Career Services Office to strengthen its annual giving and alumni data base.
- ... Several positive meetings have been held with the members of the Framingham State College Foundation Board to coordinate efforts and increase membership. The College and the Foundation Board look forward to a very active and productive year ahead.

President Weller commended Vice President Wendy Noyes on her very fine accomplishment of receiving her doctorate degree on Wednesday, May 18, 1994. Congratulations to Dr. Wendy L. Noyes!

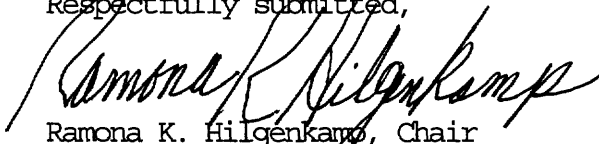
President Weller welcomed Trustees Flaherty and Weinroth, and extended his personal thanks to Student Trustee John Connolly for his leadership on the Board this past year. He expressed special thanks to all members of the Trustees, including former Trustees Robert Cahners and Barry Walker, for their outstanding commitment to the College during the past year. We are grateful to the Trustees for their unfailing assistance and generosity to the College community.

President Weller reported the following:

- ... Commencement will be held on Sunday, May 29th with Daniel Goldin, Chief Executive Administrator of the National Aeronautics and Space Administration, as the keynote speaker. Special thanks to Dr. Mark Seiden, cousin to Mr. Goldin, for his assistance in arranging Chief Executive Administrator Goldin's visit.
- ... In honor of the 25th Anniversary of the "Apollo 10" Mission, the Challenger Learning Center and Christa Corrigan McAuliffe Center at Framingham State College and Spaceweek International will be holding a celebration at the John F. Kennedy Presidential Library on Friday May 20th. "Apollo 10" crew members being honored are Commander Tom Stafford, Lunar Module Pilot Eugene Cernan, and Command Module Pilot John Young. Mrs. Grace Corrigan, mother of Christa Corrigan McAuliffe, will be the special guest of honor at the celebration.
- ... The MetroWest Economic Research Center, under the direction of Professors Maureen Dunne, Donald MacRitchie, Marie McKinney, and Martha Meaney of the Economics/Business Administration Department are planning a very informative "Edge City 2000" Conference to be held at Framingham State College on June 21, 1994.

There being no further business, the meeting adjourned at 8:55 p.m.

Respectfully submitted,



Ramona K. Hilgenkamp, Chair  
Framingham State College Board of Trustees



Paul F. Weller, Executive Secretary  
Framingham State College Board of Trustees



PERSONNEL ACTIONS

FULL-TIME TENURE TRACK

Cote, Marc	Assistant Professor Art Department	Effective: 09/01/94 Salary: \$32,969.04
Dias, Antone	Assistant Professor Psychology Department	Effective: 09/01/94 Salary: \$37,000.08

VISITING LECTURERS

Allen, Denise	Art Department	Effective: 03/21/94 - 04/01/94 Salary: \$1440.00
Karet, Evelyn	Art Department	Effective: 04/04/94 - 05/31/94 Salary: \$4000.00

SABBATICAL

Langevin, Edgar	Associate Professor Modern Languages	Effective: Spring, 1995
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CHANGE OF STATUS

Wallace, Robert	Professor Economics/Business Admin.	Sabbatical change from Fall 1994 to Fall 1995
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SALARY ADJUSTMENT

Ritter, Jeff	Visiting Lecturer Communication Arts	From: \$6664.00 to \$7264.00 Effective: 04/17/94 - 05/31/94
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RETIREMENTS

Lipton, Leah	Art Department	Effective: 05/31/94
Manthorne, Katherine	English Department	Effective: 05/31/94

RESIGNATIONS

Anderson-Mercier, Linda	Director Financial Aid	Effective: 06/04/94
VandenAkker, Barbra	Assistant Director Admissions Services	Effective: 05/14/94

TERMINATION

Bondi-Greeley, Cindy	Assistant Director Career Services	Effective: 04/01/94
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Addendum to Attachment A  
May 19, 1994

RETIREMENT

Mahan, Elizabeth A.	Professor Education Department	Effective: 05/31/94
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ONE-TIME SALARY INCREASE

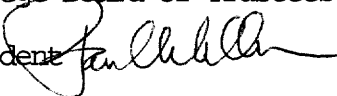
Dolin, Debra J.	Staff Assistant Residence Director	Effective: 12/27/93-06/24/94 One-time adjustment: \$1000.00
Raposo, Paula C.	Staff Assistant Residence Director	Effective: 12/27/93-06/24/94 One-time adjustment: \$1500.00



# Framingham State College

100 State Street, Framingham, MA 01701-9101  
Office of the President  
(508) 626-4575 • FAX (508) 626-4592

## MEMORANDUM

TO: Framingham State College Board of Trustees  
FROM: Paul F. Weller, President   
SUBJECT: Honorary Degree Recipient Recommendations  
DATE: May 12, 1994

The Honorary Degree Committee and the Board of Trustees Executive Committee of Framingham State College met several times and recommend that the following individuals receive Honorary Doctoral Degrees at the Framingham State College Commencement on May 29, 1994:

Mr. Daniel Goldin - Doctor of Science (Sc.D.)  
Chief Executive Administrator  
National Aeronautics and Space Administration

Messrs. Michael Brown and Alan Khazei - Doctor of Humane Letters (L.H.D.)  
Co-Directors  
CityYear

Mr. Martin Ploof - Doctor of Laws (L.L.D.)  
Secretary/Treasurer, Local 475  
United Brotherhood Carpenters and Joiners of America  
Former Member of the Framingham State College Board of Trustees

I concur with the above Honorary Degree Recipients, and recommend approval by the Board of Trustees. Each candidate will enrich the graduation ceremony, the graduates, their families and friends, and the entire College.

PFW:amd

**FRAMINGHAM STATE COLLEGE**

**BUDGET TASK FORCE**

**MAY 19, 1994**

The Budget Task Force met on Thursday, May 19, 1994 at 4:00 p.m. in the 1839 Room of the D. Justin McCarthy College Center at Framingham State College.

Trustees Present: Weinroth (chair pro-tem), Connolly, Johnson, Wiggin, Hilgenkamp, Fessenden, Lepore

Vice President Horrigan reported that the House of Representatives has approved a budget increase of 3% for the College. We are hopeful that additional increases will be provided by the Senate and ultimately approved by the Governor. While this is a very favorable budget, the College has resource requirements which might necessitate increases in Trust Funds totaling between \$300 and \$400 per student. Vice President Horrigan requested and the President agreed to defer consideration of Trust Fund Budgets which might require increases until we have a better understanding of the State Budget. After discussion, the Task Force agreed to recommend approval of the Trust Fund Budgets in Attachment IV (Arts and Humanities, Athletics, Career Advisement, Continuing Education, Educational Services, Health, Library, Media, Orientation, Photo I.D., and Student Activities). These budgets do not require fee increases. The Task Force will request your approval at the end of this report.

The Task Force also requests the Chair convene a special meeting of the Board sometime between June 1 and June 15 to consider possible fee increases in the Campus Police, College Center, Emergency Educational Services, and Residence Halls Trust Funds as well as to approve increases in the College meal plan.

\* \* \* \* \*

The Task Force reviewed the Quarterly Trust Fund Report for the first 3 quarters of Fiscal Year 1994. A copy of this report is included in Attachment IV. Comments or questions may be referred to Vice President Horrigan.

\* \* \* \* \*

Vice President Horrigan presented the Fiscal Year 1993 independent auditors report of the Financial Statements of Framingham State College. This report was sent to all members of the Trustees in Attachment IV. Framingham State College is the first Massachusetts State College to have its accounts audited by an independent Certified Public Accounting Firm. Other than issues dealing with the accounting procedures of the Commonwealth of Massachusetts, the audit report indicates that the "financial statements... present fairly, in all material respects, the financial position of Framingham State College at June 30 1993,...in conformity with generally accepted accounting

principles". Questions or comments may be referred to Vice President Horrigan.

\* \* \* \* \*

Recent legislation relating to the operation of College Foundations requires certain changes in the method of selecting Foundation Directors. Accordingly, the Task Force reviewed the proposed resolutions and exhibit distributed this evening and will recommend at the conclusion of this report that you vote to approve three specific resolutions.

\* \* \* \* \*

Vice President Horrigan also reported that:

- ... The construction of the McAuliffe/Challenger Learning Center will be completed by the end of May.
- ... The Danforth Museum will be holding a fund raising Craft Fair at the College on June 10,11 and 12th. Ninety exhibitors will be presenting crafts for sale. Former State College Trustee and Danforth Museum Trustee, Elaine Marks is Chair of this event and is estimating that over 5,000 people will attend. All are cordially invited.
- ... HECC is moving forward with the Capital Plan and the refinancing of certain Massachusetts State College Building Authority Bonds.
- ... Trustee Wiggin and Vice President Horrigan met with

(4)

representatives of Dean Whitter Reynolds Inc. to discuss investment strategy.

We have four votes for your consideration:

\* \* \* \* \*

The Task Force recommends that the Trustees Vote to:

Approve the Trust Fund Budgets as presented in Attachment IV.

and

To approve three resolutions as contained in the official minutes of the Board of Trustees for May 19, 1994.