

3-16-1997

Board of Trustess Meeting Packet, March 16, 1997

Framingham State University

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ATTACHMENT I

Framingham State College

Board of Trustees

March 26, 1997

Present: Trustees: Lepore, Chair; Wiggin, Vice Chair; Buckley; Coyle; Duffy; Flaherty; Gadbois; Johnson; Larrabee; Vrabel; Weinroth; and President Kieft.

Trustee Chair Lepore called the meeting to order at 7:25 p.m.

CHAIRMAN'S REPORT:

Trustee Chair Lepore stated that the Board of Higher Education, at its March 18, 1997 meeting, approved funding of not more than \$6,266,000 from the Massachusetts Health and Educational Facilities Authority for the planning, design, construction and furnishing of the athletic fitness facility.

Chair Lepore stated that over the past several months the College has been continuing to work closely and cooperatively with the Alumni Association to enhance fund raising efforts. Unfortunately, due to recent developments with the Executive Board of the Alumni Association, these efforts are uncertain at this time.

Chair Lepore stated that he wished to address the academic program productivity issue which continues to receive primarily negative publicity both on and off campus. He stated that the policy directive on academic program productivity was issued by the Board of Higher Education to the individual Board of Trustees. The policy directive requests that colleges carefully review various degree programs with low enrollments for the possibility of consolidating or eliminating such programs. The Framingham State College Board of Trustees reviewed the policy directive and instructed President Kieft to develop a preliminary plan formulated by the administration that addresses the implementation of the Board of Higher Education's policy directive for review at the January 16, 1997 meeting of the Board of Trustees. The Board of Trustees voted, unanimously, to accept the Preliminary Plan and further directed President Kieft to continue to refine the plan for consideration of final approval at the May 15, 1997 meeting of the Board of Trustees.

Chair Lepore continued to state that since the January 16th meeting of the Board, there has been a lot of negative discussion about the preliminary plan and its process, with inappropriate verbal and published remarks and criticisms directed at President Kieft as an individual. Given the Board of Higher Education's directive and implementation process, Chair Lepore asked that the members of the College community not lose sight of the issue and get caught up in the rhetoric. He asked that the entire College community refocus on the issue of program productivity and begin to work together cooperatively.

Trustees voiced their concern with the negativism surrounding the academic program productivity issue, and expressed the importance of the members of the College community understanding their role as well as the process involved in all matters brought forth to the Trustees for action. In taking the oath of office, it is the responsibility of all Trustees to assure that they are fully informed and apprised of both the negative and positive issues involving all decision making for policy matters brought before the Board. Board members unanimously agreed that President Kieft has forwarded all pertinent information, as well as kept them fully informed with regard to the academic program productivity directive, as well as other policy issues.

Trustees expressed their full support of President Kieft's outstanding leadership. In its search for a new President, the unanimous consensus of the entire campus community was to search for a strong leader to take Framingham State College into the next century. President Raymond N. Kieft has unquestionably proven his leadership, and the Board of Trustees unequivocally supports his actions as President.

APPROVAL OF MINUTES:

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve the January 16, 1997 minutes, as presented.

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REPORT OF THE PRESIDENT:

President Kieft stated that it is with regret that he inform members of the Board about the sudden death of Campus Police Officer, Bill Clemons, who died unexpectedly on Tuesday, March 25, 1997. Known to the faculty, staff, and students as "Officer Bill", for his positive and congenial personality, he will be greatly missed by the entire College community. Our deepest sympathies are extended to is son, Peter, an employee in the Business Office, and his family.

President Kieft reported the following:

... Thanks to the outstanding efforts of the entire Admissions Staff, Fall of 1997 applications have increased by 8.5%, with freshmen applications reflecting a 10% increase in comparison to the Fall of 1996. On Saturday, April 5th, the Admissions Office will again be sponsoring the "Accepted Student Program, with approximately 1,000 students and parents attending. This program involves a college-wide effort which allows students and their families to meet the faculty and staff, and an opportunity to be better acquainted with the College, its departments, and its many wonderful programs.

- ... The College's fund raising program continues to do well, with an increase of approximately 10% received in monies and pledges in comparison to last year.
- ... As a follow-up to a meeting held with Jerry Chase, Jr., General Manager of Framingham Ford, Mr. Chase has agreed to provide the use of three vehicles to be used by the College's admissions counselors for their travels in recruiting students throughout Massachusetts. In return for their in-kind support, the College will continue to encourage students to pursue career opportunities with Framingham Ford. The College is very grateful to Framingham Ford for their willingness to assist and support a partnership agreement with Framingham State.
- ... Vice President John Horrigan received a letter from State Comptroller William Kilmartin commending Framingham State College for meeting the requirements upon the completion of an outstanding State financial audit for the Fiscal Year ending June 30, 1996. The College is very pleased and proud to be one of eight institutions within the State's public higher education system to be recognized for this exceptional achievement.
- ... The College has joined together with the MetroWest Chamber of Commerce, the Town of Framingham, and area Legislators in a collaborative effort to host a series of Breakfast Roundtable Discussions with business and community leaders. Framingham State will serve as host for the three discussion sessions scheduled for April 8, May 28, and June 25, 1997.
- ... The Board of Higher Education is still pursuing the Commonwealth College concept, with significant changes being made since its introduction. A hearing, involving a series of presentations, including Framingham State College, is scheduled to be held at the State House on Monday, March 31, 1997.
- ... Special congratulations are extended to Dean of Student Services Cynthia Forrest who has been selected to receive a Distinguished Alumnae Award at her alma mater, the University of South Carolina, Columbia, on May 8, 1997.

STUDENT SERVICES REPORT:

President Kieft stated that at the February 11, 1997 Board of Higher Education's Fiscal Affairs and Administrative Policy Committee Meeting Framingham Police Lieutenant Steve Carl and Police Chief and Trustee Brent Larrabee gave a presentation of the Framingham State College/Framingham Police Department Performance Improvement Program Grant. The presentation was well received, with the program presently under consideration to be used as a model for other institutions.

Framingham Police Sergeant Steve Wuorio, Police Chief and Trustee Brent Larrabee, and Framingham State College Acting Chief Rosemary Naughton gave a brief overview of the Performance Improvement Program Grant. The Program is a collaborative to create a police partnership between the Framingham State College campus and Framingham Town Police. It was noted that prior to the appointment of President Kieft, the campus police were secluded from both the students and the town police, serving a nearly isolated role on campus. The grant serves as a vehicle to form a partnership between the Town and the Framingham State College campus, providing an excellent opportunity to share in its technology and expertise to effectively serve the students. The partnership has been extremely successful which has allowed the campus police to be more integrated into the campus community, as well as the Framingham Police Department.

With the implementation of the collaborative program in the Fall of 1996, the Framingham Police Department conducted an 80-hour evaluation of the entire College campus. To enhance the image and become more community oriented, the campus police have undergone many exciting changes which have positively increased morale throughout the campus community. To date, new uniforms were issued, the cruisers were redesigned and painted using the black and gold colors of the College, bike and walking patrols have been instituted, along with many other internal changes. Ongoing changes include upgrading the Institutional Protection Officers to Campus Police Officers which will involve a 9-week academy training program, and the acquisition of a new radio communication system which would allow Campus Police to communicate with the Town of Framingham Police and Fire Departments.

Career Services Director Jackie Sproul and Assistant Director Angela Dunn provided Trustees with a CD-ROM Career Search presentation. This new up-to-date directory in technology has the capability of printing out a list of employers with contact information by entering various fields of interest. Director Sproul stated that the Career Services Office provides students with a wide variety of services to assist in their career goals.

ACADEMIC AFFAIRS REPORT:

President Kieft updated Trustees on the status report on the review of academic majors. Dr. Kieft provided Trustees with a list of more than 30 various on-campus meetings and correspondence involving faculty, the FSCPA Executive Committee, and Academic Departments regarding the Board of Higher Education's "Rule of Five".

President Kieft provided Trustees with a computerized presentation of his "Reports, Analyses, Data and Other Measures Used In Reviewing 'Productivity Triggered' Majors", as submitted to the Board of Trustees. Dr. Kieft stated that since January, both the Chemistry and Individualized Majors have made significant progress in reviewing and preparing proposals outlining ways in which to increase enrollment. The Report is presently in the governance process. However, given the increased interest and support from the Chemistry and Individualized Majors, immediate elimination of these majors are under review. The Final Report is scheduled to be submitted to the Board of Trustees for action at their May 15, 1997 meeting.

FINANCIAL AND ADMINISTRATIVE SERVICES REPORT:

President Kieft stated that he was very pleased with the progress on the planning and financing for the new Human Performance, Wellness and Athletic Center. With the March 18, 1997 approval of the Board of Higher Education for financing through the Massachusetts Health and Educational Facilities Authority, plans are ready to be submitted to the Designer Selection Board. Construction of the facility is expected to begin the Spring of 1999.

PERSONNEL REPORT:

Following discussion,

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On motion duly made and seconded, it was

VOTED: Unanimously to approve all Personnel Actions: Appointments, Reappointments, Full-Time Temporary Appointments, Temporary Appointments, Promotions, Retirements, Resignations, Extension of Unpaid Leave, and Corrections (Attachment A).

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NEW BUSINESS:

In keeping with the By-Laws of the Board of Trustees, Chair Lepore appointed Trustees Coyle, Gadbois, and Larrabee to serve on the Nominating Committee for the purpose of submitting recommendations for the positions of Chair and Vice Chair of the Framingham State College Board of Trustees at the May 15, 1997 Board Meeting.

In response to an inquiry from the Board of Trustees, President Kieft updated Trustees on the relationship between the College and the Danforth Museum. During the early 1990's the Danforth Museum was experiencing financial difficulties. It was at this time that the College agreed to subsidize the Director's position as a temporary measure to assist during this difficult period. The financial difficulties for the Danforth Museum have never ended, and the College has continued to subsidize the annual salary for the Director. In return for this subsidy, the College receives teaching support for its Museum Studies program and use of Danforth Museum by students.

Following a lengthy discussion, the Board directed President Kieft to inform the Danforth Museum that:

- . Effective Fiscal Year 1998, Framingham State College will subsidize 50% funding for the Director of the Danforth Museum's position;
- . Effective Fiscal Year 1999, Framingham State College will no longer subsidize funding for the Director of the Danforth Museum's position.

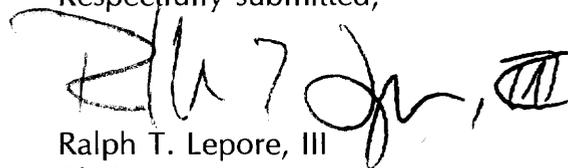
PUBLIC COMMENT:

Trustee Chair Lepore recognized Dr. Thomas Eames, President of the Framingham State College Professional Association, in his request to address members of the Board regarding the Board of Higher Education's Policy on Program Productivity.

Dr. Eames stated that faculty members continue to discuss President Kieft's Preliminary Plan on the Board of Higher Education's "Rule of Five", and the costs involved with maintaining and eliminating specified programs. In reference to the elimination of the Philosophy Major, he noted that specified courses within the Philosophy Department are required for students majoring in Economics, Business Administration, History, English, Politics and Art. As a member of the Chemistry Department, Dr. Eames noted that faculty members within the department have continually strived to build and enhance the Chemistry Major which provides valuable courses required for Food and Nutrition, Biology, and Mathematics Majors.

There being no further business, the meeting adjourned at 9:25 p.m.

Respectfully submitted,



Ralph T. Lepore, III
Chair

Framingham State College Board of Trustees



Raymond N. Kieft
President

Framingham State College

PERSONNEL ACTIONS

APPOINTMENTS

Wynn, Traci	Staff Assistant Financial Aid	Effective: 02/12/97 Annual Salary Rate: \$28,000.44
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REAPPOINTMENTS

Adams, Simone	Assist. Professor Family & Consumer	Effective: Academic Year 1997 - 1998
Birmingham, Doris	Assist. Professor Art/Music	Effective: Academic Year 1997 - 1998
Boyd, Kenneth	Assist. Professor Psychology	Effective: Academic Year 1997 - 1998
Burke, Mary A.	Assist. Professor Art/Music	Effective: Academic Year 1997 - 1998
Carroll, Margaret	Assist. Professor Biology	Effective: Academic year 1997 - 1998
Coleman-Dowling, Jennifer	Assist. Professor Communication Arts	Effective: Academic Year 1997 - 1998
Cote, Marc	Assist. Professor Art/Music	Effective: Academic Year 1997 - 1998
Dias, Antone	Assist. Professor Psychology	Effective: Academic Year 1997 - 1998
Ding, John	Assist. Professor Economics & Business Administration	Effective: Academic Year 1997 - 1998
Donohue, Robert L.	Assist. Professor Psychology	Effective: Academic Year 1997 - 1998
Greenleaf, Richard	Assist. Professor Sociology	Effective: Academic Year 1997 - 1998
Kimmons, Janice	Assist. Professor Family & Consumer Sciences	Effective: Academic Year 1997 - 1998
McCarthy, Desmond	Assist. Professor English	Effective: Academic Year 1997 - 1998

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REAPPOINTMENTS CONT.

Muller, Eugene	Assist. Professor Biology	Effective:	Academic Year 1997 - 1998
Scandrett, Julia	Assist. Professor English	Effective:	Academic Year 1997 - 1998
TePaske, Derrick	Assist. Professor Communication Arts	Effective:	Academic Year 1997 - 1998
Wong-Russell, Michael	Assist. Professor Modern Languages	Effective:	Academic Year 1997 - 1998

PROMOTIONS

Luoto, Patricia	To Professor Family & Consumer Sciences	Effective:	09/01/97
Plummer, Patricia	To Professor Family & Consumer Sciences	Effective:	09/01/97
Rogers, Mary	To Associate Professor Economics & Business Administration	Effective:	09/01/97
Schwartz, Janet	To Associate Professor Family & Consumer Sciences	Effective:	09/01/97

FULL TIME TEMPORARY

Keil, David	Instructor Computer Science	Effective:	01/12/97 - 05/31/97 Annual Salary Rate: \$31,195.32
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RETIREMENTS

Brooks, Noel	Geography	Effective:	05/31/97
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EXTENSION OF UNPAID LEAVE

Baker, Jeffrey	Professor Communication Arts	Effective:	09/01/97 - 08/31/98
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TEMPORARY APPOINTMENT

Bowman, Rebecca	Acting Program Coordinator of Student Activities	Effective: 03/23/97 - 06/28/97 Annual Salary Rate: \$28,600.00
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RESIGNATIONS

Dixon, Rosemarie	Development	Effective: 03/01/97
Greenleaf, Richard	Sociology	Effective: 05/31/97
Heal, Edwin	Computer Services	Effective: 02/08/97

CORRECTIONS

Overland, Jody	Instructor to Assist. Professor	Effective: 01/12/97
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