

9-16-1999

Board of Trustess Meeting Packet, September 16, 1999

Framingham State University

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ATTACHMENT I

Framingham State College

Board of Trustees

September 16, 1999

Trustees Present: Lepore, Chair; Horrigan, Vice Chair; Berryann; Foley; Gadbois; Hiatt; Jacobson; Larrabee; Vrabel; Weinroth; and Interim President Heineman.

Trustees Absent: Kane.

Chairman Lepore called the meeting to order at 7:00 p.m.

CHAIRMAN'S REPORT:

Chairman Lepore introduced Student Trustee Berryann, and welcomed all members of the Board to the first meeting of the 1999-2000 academic year.

Chairman Lepore stated that at the May 20, 1999 meeting of the Board, Trustees appointed Dr. Helen L. Heineman to serve as Interim President, with further discussion of a Presidential Search Committee tabled until the September 16, 1999 meeting of the Board.

Following, there was a thorough discussion of Dr. Heineman's exemplary performance and outstanding campus and community relations while serving two terms as Interim President.

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On motion by Trustee Larrabee duly made and seconded, it was

MOVED: to appoint Dr. Helen L. Heineman President of Framingham State College effective immediately.

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On motion duly made by Trustee Gadbois and seconded, it was

VOTED: to enter into Executive Session for the purpose of discussing Presidential contractual issues. A roll call vote was taken with Trustees Lepore; Horrigan; Berryann; Foley; Gadbois; Hiatt; Jacobson; Larrabee; Vrabel; and Weinroth voting in the affirmative.

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The Chair announced that the Board would return to public session following Executive Session.

Following Executive Session, Chairman Lepore reconvened the full Board meeting.

Chairman Lepore stated that the Trustees had before them the appointment of Dr. Helen L. Heineman as President of Framingham State College.

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On previous motion duly made and seconded, it was

VOTED: Unanimously, to appoint Dr. Helen L. Heineman President of Framingham State College, effective immediately.

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On motion duly made and seconded, it was

VOTED: Unanimously, to authorize Board of Trustees Chairman Ralph Lepore to negotiate a contract between the Framingham State College Board of Trustees and President Helen L. Heineman.

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On motion duly made and seconded, it was

VOTED: Unanimously, to appoint Trustee Vice Chair Horrigan to serve as Chair of a sub-committee for the purpose of establishing Presidential goals and objectives to be reported at the November 18, 1999 Board meeting.

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On behalf of the Board, Chairman Lepore congratulated Dr. Heineman on her appointment as Framingham State College's 14th President and first woman President.

President Heineman received a round of applause and a standing ovation from all in attendance.

Chairman Lepore extended an invitation to all Trustees to attend the Board of Higher Education meeting to be held at Framingham State College on Tuesday, September 21, 1999, beginning at 9:30 a.m. Framingham State College is pleased to be hosting the first meeting of the Board to be held under the leadership of recently appointed Board Chairman Stephen Tocco.

APPROVAL OF THE MINUTES:

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve the May 20, 1999 minutes, as presented.

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REPORT OF THE PRESIDENT:

President Heineman stated that she was honored to be appointed President of Framingham State College and expressed appreciation to members of the Board for their confidence and support.

President Heineman stated that the Trustees had before them various materials including a collection of Framingham State College media news clips and an "Alumni Survey, Class of 1998" publication prepared by Career Services.

President Heineman reported the following:

- Framingham State College will be hosting the Board of Higher Education meeting on September 21, 1999. As hosts, Framingham State College will have the opportunity to showcase the College to Chair Tocco, members of the Board of Higher Education, and others in attendance. President Heineman will give a welcome and brief overview of the College's historic role as the nation's first state-supported teachers college and its continuing emphasis on teacher education including a power point presentation of the new wireless program with emphasis on the College's two mission priority programs, Teacher Education, and Nutrition, Dietetics and Food Technology. Following the Board meeting, a luncheon will be held at which members of the faculty and students will be available to assist with a demonstration of the wireless computers. The day will conclude with a demonstration of the new distance learning classrooms.
- Over the summer months, the Mission Statements for both the Public Higher Education System and the Massachusetts State Colleges were approved by the Board of Higher Education. The Mission Statement for Framingham State College has been favorably received by the Board of Higher Education, with approval anticipated at their next meeting.
- In 1998 the Presidential Awards Program was initiated to provide funding to faculty for curriculum development and technology enhancement in the liberal arts and sciences and teacher preparation areas. In its first year, funding was provided for three projects involving four faculty members. This year, the program has doubled, providing funding for ten projects involving twelve faculty members. President Heineman congratulated all Presidential Awards recipients and expressed appreciation to them for their educational professionalism in creating new classroom teaching techniques.
- Fund-raising continues to be an important priority. Annual funding appeal letters to faculty, staff and friends of the College have been reviewed and revised and will be sent out in an effort to reflect positively the image of the College and enhance fund-raising efforts.
- The College continues to work closely with the Alumni Association to enhance relations with alumni. As we approach the millennium, Alumni Affairs Director and Trustee Marilyn Foley and Dr. Margaret Storch will engage in a collaborative effort to publish the first joint issue of 'Excellence' and the 'Echo'.
- Under the direction of Dr. Chet Roskey, the Office of Graduate and Continuing Education continues to expand and increase its programs. The College is grateful to Dean Roskey for his leadership in enhancing and implementing many outstanding programs, including our flourishing professional centers.
- Collective bargaining negotiations have progressed. The APA (administrators) contract has been approved and funded, with retroactive monies to be included in the October, 1999 paychecks. The AFSCME (support staff) contract is nearing completion for Fiscal Year 2000. Negotiations with the MSCA (faculty) contract are still on-going. However, Board of Higher Education Chair Tocco has expressed his determination to settle and complete MSCA contract negotiations expeditiously.
- Mrs. Grace Corrigan, mother of Christa Corrigan McAuliffe, has generously agreed to store all her archival holdings in the College's Whittemore Library.

- Cultural events and activities continue to be an important focus of the College. The College has recently hired Artist-in-Residence Mark Evans, and meetings with the Director of the Danforth Museum of Art to discuss and explore collaborative efforts are underway. Under the direction of Assistant to the President for Campus and Cultural Events Adele Downing, a new brochure has been designed for the Arts and Humanities Series, and the first publication of the Calendar of Campus Events will be distributed in October, 1999.

ACADEMIC AFFAIRS REPORT:

Massachusetts Teacher Test: Acting Vice President for Academic Affairs Arthur Doyle stated that the Academic Affairs staff reviewed and analyzed the Massachusetts Educator Certification Test (MECT) results over the summer months. The results proved to be very different than the results portrayed in the media. The figures reported by the media reflect the overall pass rate for the students who took all tests on one particular test day. Following a review of the cumulative pass rates for all Framingham State College student test takers, the reading and writing results proved to be gratifying. The overall passing rate for all our student test takers is at 90% in reading, 90% in writing, 82% in subject matter, and 75% overall. Dr. Doyle stated that College is committed to improving and enhancing teacher preparation at Framingham State College, and will continue to work closely with academic offices to accomplish this goal.

Request to Waive Field Study Requirements in Teacher Education Program: Dr. Doyle stated that at the January 28, 1999 meeting of the Board, Trustees approved eleven actions to strengthen the College's Teacher Education Program. Following a review of these actions over the summer months with Education Department Chair Cathleen Buydoso and Dean of Undergraduate Education and Academic Support Services Judy Klaas, Action #5 as approved, requires students enrolling in any teacher education course beginning with Field Study II to achieve at least an overall 2.70 Q.P.A. Of the 107 students currently enrolled in the Teacher Education Program, 30 students are already enrolled in Field Study II, III, or student teaching. Given the circumstances, Dr. Doyle asked members of the Board to consider adopting a waiver for these students to be allowed to proceed under the policies in effect at the time of their matriculation.

Following discussion,

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On motion duly made and seconded, it was

VOTED: Unanimously, that the Board of Trustees authorize a waiver of the 2.70 Q.P.A. standard for education students who were already enrolled in Field Study II, III, or Student Teaching by the Fall of 1999. Students receiving the waiver will be allowed to proceed under the policies in effect at the time of their matriculation.

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Admission Standards and Enrollments: Dean of Admissions and Enrollment Services Philip Dooher distributed graphs reflecting admissions statistics. Dr. Dooher reported that in 1996, freshman acceptance rates were at 70 percent, in comparison to 60 percent in 1999. Enrollment for freshman and transfer students were 1,184 in 1996 in comparison to 1,054 in 1999. We are very pleased with these enrollment figures given the Board of Higher Education's higher

admissions standards, currently in effect for the third consecutive year. Our students this year are very diverse, with 11.5 percent representing students of color, 35 International students representing 12 countries, and 63 students from out of state.

Chairman Lepore expressed his appreciation to Dr. Doohar and the Admissions staff for their outstanding efforts in recruiting students while working closely with the Board of Higher Education to meet their new admissions standards.

STUDENT SERVICES REPORT:

Alcohol Policy Update: Dean of Student Services Cynthia Forrest distributed materials updating Trustees on the College's Alcohol Policy. Over the summer months, a mailing including Framingham State College's alcohol and drug policy along with a brochure published at the national level was sent to all parents of students under 25 years old. In keeping with the recent Alcohol Policy approved by the Board of Higher Education, effective this year, the College is required to notify all parents of students under age 21 who have violated the alcohol policy.

Under an existing liaison program with the Town of Framingham Police Department, President Heineman and other College administrators continue to meet to discuss and address alcohol related problems. The College continues to work closely with members of the community to monitor off-campus alcohol issues. Students involved in off-campus alcohol violations are immediately contacted and asked to meet with College officials.

The Ram's Den located in the D. Justin McCarthy College Center will be undergoing renovation, and will be restructured for use by all members of the campus community. The Ram's Den will be made available five evenings to those students under age 21, with two nights structured for students over age 21. To reflect these changes and attract students under the age of 21 to participate in activities and events in a non-alcoholic environment, students have been asked to participate in a campus-wide contest to rename the Ram's Den.

Thanks to the assistance of Director of Social Issues and Wellness Programs Julie Bell-Elkins, the College was successful in receiving a \$7,500 grant from the Governor's Commission on Highway Safety. These monies will be used to enhance and support alcohol education programs for the College.

Student Trustee Berryann expressed opposition to the operating changes made to the Ram's Den Pub. Trustee Berryann stated that at the Student Government Association Meeting held on Tuesday, September 14, 1999, the following petition was endorsed by a vote of 19 in favor, 1 opposed, and 2 abstaining:

"We, the Student Government Association, as voted on in our Senate Meeting on September 14, 1999 by a vote of 19-1-2, feel that it is in the best interest of the student body to provide a safe environment for students of legal age to engage in responsible use of alcohol in a controlled environment. We feel that by providing an on-campus environment, it will deter students from consuming alcohol in an undesirable situation, i.e., off-campus parties, which would jeopardize students' safety. We feel strongly that this is an issue of 'STUDENT SAFETY'.

We encourage programming for students of all ages on Thursday nights, however, other venues exist on campus for such events. We urge reinstatement of Thursday evenings in the Pub, and the continuation of at least two other evenings for students 21+ where the students of legal drinking age choose to patronize the Pub rather than travelling to off-campus parties where they not only endanger themselves, but the whole community.

President Heineman stated that she has met with Student Government Association President McKeen, and will continue to meet with all concerned students to discuss issues concerning the Ram's Den. When discussions began, a wide range of suggestions for the use of the facility were put forth and considered. Dr. Heineman stated that the Ram's Den will also be used to attract and provide activities for students in a non-alcoholic atmosphere. Follow-up meetings and evaluations will take place periodically.

FINANCIAL AND ADMINISTRATIVE SERVICES REPORT:

Vice President for Administration and Finance John Horrigan updated members of the Board on the current Fiscal Year 2000 budget. Currently, the State of Massachusetts does not have an approved budget due to a variety of on-going issues. However, Trustees are assured that Framingham State College has sufficient reserve monies in place to continue with its operation.

New Recreation and Athletic Center: Vice President Horrigan stated that construction of the new Recreation and Athletic Center has been underway since May 28, 1999. Presently, the project is approximately two months behind schedule, but the College has been assured by architects and the Division of Capital Asset Management that the construction will move forward at an increased pace to meet the target opening date of July 25, 2000.

Renovation and Restoration of the Ecumenical Center: Vice President Horrigan stated that the renovation and construction project for the Ecumenical Center has been underway since August of 1999. The project is on schedule with a completion date scheduled for May, 2000. In keeping with the architectural plans, the existing pews in the Center are posing a problem, and further action might be needed by the Trustees to assist. The Center, closed since 1985, will serve the campus as the new Ecumenical and Cultural Center.

Vice President Horrigan stated that over the summer months, College administrators met with neighbors of the College to update them on the on-going construction projects and the status of Bement House. Presently, the house is still in place, and the access road adjacent to the house has been widened, with attractive landscaping grass and shrub plantings added to preserve the ambience of the neighborhood. In addition, College administrators also met with town officials and town meeting precinct members regarding the 550 Union Avenue Property used for student parking. The meeting was very positive and complimentary about the improvements made to the property by the College.

PERSONNEL REPORT:

Following discussion,

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve all Personnel Actions: Appointments; Tenure Track Appointments; Full-Time Temporary Appointments; Promotions; Faculty Sabbaticals; Retirements; Resignations; Unpaid Leaves; Leaves of Absence; Correction to Rank; and Emergency Appointment, as presented in Attachment A.

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There being no further business, the meeting adjourned at 9:00 p.m.

Respectfully submitted,



Ralph T. Lepore, III, Chair
Framingham State College Board of Trustees



Helen L. Heineman, President
Framingham State College and Executive
Secretary to the Board of Trustees

PERSONNEL ACTIONS

APPOINTMENTS

Ayles, Lisa M.	Staff Assistant Head Athletic Trainer	Effective: 08/22/99 Annual Salary Rate: \$28,000.44
Baldwin, David	Associate Director Residence Life & Housing	Effective: 07/01/99 Annual Salary Rate: \$34,499.92
Bowman Saunders, Rebecca	Acting Director Student Involvement and Leadership Development	Effective: 07/01/99 Annual Salary Rate: \$42,000.40
Comeau, Jacqueline M.	Staff Assistant, Programmer Analyst Computing Services	Effective: 08/01/99 Annual Salary Rate: \$42,000.40
Dalton, Deborah	Staff Assistant Center for Academic Support and Advising	Effective: 09/26/99 Annual Salary Rate: \$28,500.16
Fonder, Amy	Staff Assistant, Residence Director Residence Life & Housing	Effective: 08/15/99 Annual Salary Rate: \$20,000.24
Geoghegan, Katherine L.	Staff Assistant, Residence Director Residence Life & Housing	Effective: 08/08/99 Annual Salary Rate: \$20,000.24
Haywood, Francine	Staff Associate, Health Services 10 month position	Effective: 09/07/99 Annual Salary Rate: \$47,273.20
Marquis, Romeo	Staff Associate, Coordinator of Technology Education for the Division of Graduate and Continuing Education	Effective: 07/25/99 Annual Salary Rate: \$35,000.16
Plummer, Patricia	Acting Associate Vice President For Academic Affairs	Effective: 07/01/99 – Not to Exceed 06/30/2001 Annual Salary Rate: \$62,000.12
Ramsdell, Nancy M.	Staff Associate, Manager User Services	Effective: 06/20/99 Annual Salary Rate: \$49,999.56
St. Pierre, David	Staff Assistant, Residence Director Residence Life & Housing	Effective: 07/01/99 Annual Salary Rate: \$20,000.24

TENURE TRACK APPOINTMENTS*

Janack, James	Assistant Professor Communication Arts	Effective: 09/01/99 Annual Salary Rate: \$33,055.36
Kovacs, Danielle	Library Associate Whittemore Library	Effective: 08/22/99 Annual Salary Rate: \$29,055.00

FULL TIME TEMPORARY APPOINTMENTS*

Abdelgadier, Osama	Assistant Professor Geography	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$35,955.40
Alter, Robert	Assistant Professor Communication Arts	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$34,405.28
Blakeslee, Spencer	Assistant Professor Sociology	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$40,405.04
Bliss, Virginia	Instructor Biology	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$28,155.40
Breuning, Cornelia	Instructor Computer Science	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$28,805.40
Burckett-Picker, Jenifer	Assistant Professor Modern Languages	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$43,030.00
Corea, Elizabeth	Instructor Communication Arts	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$31,380.44
D'Andrea, Joseph	Assistant Professor Psychology/Philosophy	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$34,105.24
Dargan, Susan	Assistant Professor Sociology	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$35,155.12
Evans, Mark	Instructor Art & Music	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$29,655.08
Haggerty, Dennis	Instructor Mathematics	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$32,055.40
Hartwick, Elaine	Assistant Professor Geography	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$34,980.40

FULL TIME TEMPORARY APPOINTMENTS, CONT.*

Hennessey, Lynn	Instructor Modern Languages	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$28,055.04
Hodge, Jessica	Assistant Professor Family & Consumer Sciences	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$36,480.08
Kelly, Maureen	Instructor Family & Consumer Sciences	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$29,488.16
Lawless, Lucille	Instructor Sociology	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$32,605.04
Mahoney, Eleanor	Instructor Education	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$33,355.40
Malaret, Luis	Assistant Professor Biology	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$35,730.24
McMakin, Deborah	Instructor Psychology	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$27,755.00
Perry, Evelyn	Assistant Professor English	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$33,405.32
Wallace, Greg	Assistant Professor Art & Music	Effective: 09/01/99 – 05/31/2000 Annual Salary Rate: \$33,405.32
White, Jonathan	Instructor Sociology	Effective: 09/01/99 – 01/15/2000 Annual Salary Rate: \$28,030.08

*These salaries may be adjusted in accordance with the Collective Bargaining Agreement, which is currently under negotiation.

PROMOTION

Mary Liscombe	Assistant Director McAuliffe/Challenger Center	Effective: 07/01/99 Annual Salary Rate: \$48,858.68
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FACULTY SABBATICAL

Murphy, Mary	Professor English	Effective: Spring 2000
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RETIREMENT

Wyeth, John Library Assistant Effective: 07/31/99

RESIGNATIONS

Campenella, Brian Staff Assistant Effective: 08/21/99
Head Athletic Trainer

Foster, Erin Area Director Effective: 08/06/99
Residence Life & Housing

Marek, Anne Associate Registrar Effective: 09/30/99

Marceau, Mary Residence Director Effective: 07/31/99

Mosher, Larry Director, Student Involvement
And Leadership Development Effective: 06/26/99

Rierdan, Virginia Staff Associate, Health Services Effective: 08/14/99

UNPAID LEAVE

Ding, John Assistant Professor Effective: 09/01/99 – 05/21/2000
Economics & Business Administration

Margulies-Elias, Marie Director, Counseling Center Effective: 07/06/99 – 07/29/99

LEAVE OF ABSENCE

Plummer, Patricia Professor Effective: 07/01/99 – Not to
Family & Consumer Sciences exceed 06/30/2001

CORRECTION TO RANK

Bachman, Craig Reported as Instructor, Art & Music Effective: 09/01/99 – 01/15/2000
Should be: Assistant Professor, Art & Music

EMERGENCY APPOINTMENT

Kavanagh, Colleen T. Staff Assistant/Admissions Counselor Effective: 09/07/99 – Not to
Admissions and Enrollment Services exceed 06/24/2000
Annual Salary Rate: \$28,000.44