

9-28-2000

Board of Trustess Meeting Packet, September 28, 2000

Framingham State University

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Framingham State College

Board of Trustees

September 28, 2000

Trustees Present: Lepore, Chair; Weinroth, Vice Chair; Foley; Heffernan; Hiatt; Jacobson; Kane; Larrabee; Smith; Vrabel; Walmsley, and President Heineman.

Vice Chair Weinroth called the meeting to order at 7:10 p.m.

CHAIRMAN'S REPORT:

Vice Chair Weinroth presented the names of newly appointed Trustees Mary Elizabeth Heffernan, John Smith, and Student Trustee Robert Walmsley to the Board.

APPROVAL OF THE MINUTES:

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve the May 17, 2000 minutes, as presented.

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[Trustees Lepore and Heffernan joined the meeting]

PRESIDENT'S REPORT:

President Heineman presented the Report of the President in a PowerPoint demonstration.

- Many campus construction and renovation projects have been on-going through the summer months and early fall.
 - The restoration of the Ecumenical and Cultural Center is progressing well, with completion of the project scheduled in October 2000. The College is proud of the new Center which will be used for ecumenical and cultural events. Dr. Heineman expressed appreciation to Trustee Foley and members of the Alumni Association for their support.
 - Progress continues to move along very slowly on the construction of the new Athletic and Recreation Center, with a completion date now set for the end of the year.
 - The replacement of windows in the D. Justin McCarthy College Center building is still on-going. The new energy efficient double paned glass windows will enhance temperature and glare control.

- The renovation of the Admissions and Enrollment Services Office has been completed. Members of the Board visited the refurbished office this evening.
- Many technology upgrade projects have been completed. Two smart classrooms have been equipped with 'smart boards'; Hemenway 115 was completely refurbished; two additional classrooms were converted to smart classrooms; a mobile 'smart board' was purchased, enabling the College to have the capability of turning classrooms into smart classrooms; and the student computer labs were upgraded.
- The College continues to upgrade and enhance its wireless technology program. Currently, 250 Laptop computers are utilized by students, with access points located at six different building locations.
- Many landscaping projects as well as the re-paving of parking lots and roadways throughout the campus have been completed.
- The College was pleased to receive a visit from Marion Scherner Leonhard, '65 on September 7, 2000. Mrs. Leonhard visited many campus offices and academic classrooms, as well as the Marion Scherner Leonhard Multimedia Technology Lab. The College is grateful for the endowment monies received to establish the Center, and a plaque has been appropriately designed and affixed to the Technology Lab in acknowledgement of the generous gift to the College in her name.
- The College continues to respond to the Board of Higher Education's Performance Measurement System. State Colleges will be measured as follows:
 - Mission Implementation Plan. The College has submitted its plan outlining our goals and strategies.
 - Nine Accountability Objectives:
 1. Make public higher education more affordable.
 2. Improve student access and achievement.
 3. Recruit Qualified Students.
 4. Respond to specific needs of the workplace.
 5. Provide policy research addressing the needs of the Commonwealth and local communities.
 6. Ensure cost-effective use of resources and manage campuses efficiently.
 7. Promote collaboration among the campuses and with the private higher education sector.
 8. Support K-12 programs.
 9. Maximize fundraising from private sources.

The President cited several examples of the College's achievements on the Nine Accountability Objectives, including:

- Between 1995-2000, achieving the lowest cost of education in the State College System.

- Exceeding the State-mandated 80% pass rate on the Massachusetts Teacher Test with an 84.6% pass rate.
- Recruiting a new class which meets the Board of Higher Education's Admissions Standards. Indicators include a weighted G.P.A. of 2.86 and combined SAT scores of 1022.
- Allocating the largest percentage in the State College System of our budget for capital adaptation and renewal projects.
- Collaborating with Westfield and Worcester State Colleges and Northern Essex Community College on academic projects via distance learning.
- Supporting K-12 programs with symposiums for school superintendents, bringing more than 12,000 elementary and middle school students to the McAuliffe/Challenger Center annually, and providing in-service teacher programs in nutrition through the Stalker Institute.
- Working closely with the Framingham State College Foundation and the new Director of College Advancement to maximize fund-raising from private sources.

Following the presentation, President Heineman introduced Mr. Richard Iacobucci who thanked President Heineman for her confidence in recommending his appointment to the position of Director of College Advancement.

Chairman Lepore expressed his appreciation to President Heineman for her outstanding leadership, and recognized Vice President Horrigan and other College administrators for their outstanding efforts over the last several months. Through good relations with government officials and the Board of Higher Education, the College continues to be recognized and rewarded through budgetary allocations, the construction of the new Athletic and Recreation Facility, renovation of the Ecumenical and Cultural Center, as well as in many other areas.

Vice President Horrigan stated that Trustees will be asked to support a budget request for the MetroWest Economic Research Center (MERC) for Fiscal Year 2002. Vice President Horrigan introduced MERC Director Maureen Dunne who provided Trustees with information regarding the Center and its request for a \$200,000 budget increase.

Using a PowerPoint demonstration, Professor Dunne described the work of the Center and distributed informational material and letters of support from area legislators and Chamber of Commerce presidents.

She stated that since the establishment of the Center in 1991, faculty and undergraduates from the Department of Economics and Business Administration have engaged in a collaborative research effort to provide economic data and analysis for local communities. The Center operates under the direction of a 22 member Advisory Board comprised of educators, legislators, and area business executives, and has provided current and historical data on such diverse variables as unemployment, jobs, demographics, cost of living and K-12 public school enrollment. MERC originally focused on the nine towns within the MetroWest area, and with its first funding in Fiscal Year 1998, the Center expanded full service coverage to the South Shore and formalized its internship program. The research and analysis data collection have proven critical for regional and town planning as well as for the retention and recruitment of MetroWest businesses. MERC has issued 16 publications since 1993.

The Center is currently reviewing requests to complete data programs for the Tri-Center Region and to develop similar programs for the Greater Marlborough and Blackstone Valley regions, which would add an additional 24 cities and towns to the Center's full service areas. Additionally, the expansion of the Internship Program would satisfy the high demand for internship positions and MERC graduates.

However, to fulfill these goals, additional funding resources for personnel, office space, computer support and printing is needed.

Professor Dunne stated that the Center currently operates on a budget of \$200,000. She asked members of the Board for their support in submitting a letter to the Board of Higher Education requesting support from the Governor and Legislators to allocate \$200,000 additional funding for the expansion of the MetroWest Economic Research Center.

Following discussion,

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On motion duly made and seconded, it was

VOTED: Unanimously, to approve a Fiscal Year 2002 additional budget request of \$200,000 for the MetroWest Economic Research Center (MERC).

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ACADEMIC AFFAIRS:

Teacher Test Update:

Acting Vice President for Academic Affairs Arthur Doyle updated members of the Board on the Massachusetts Educator Certification Test (MECT). He stated that the pass rate for the AY 99-00 cohort is expected to be about 83% when all of the data is available. Over the summer months, the definition as to how the percentages will be calculated changed, and will now include any student who has taken any part of the teacher test. In the past, only those students who took the complete tests were calculated in the percentages. Tracking the data has been problematic and time consuming because the data is not reported to the college in electronic form, but rather via paper reports.

Dr. Doyle stated that in October 2000 the College will provide the testing company with the names of Framingham State College students scheduled to take the test, and effective April 2001, the State of Massachusetts is mandated to report teacher test passing rates to the Federal Government.

Technology Update:

Dr. Doyle reported that the Board of Higher Education, Information Technology Task Force has been actively working over the summer months and has submitted a comprehensive technology investment plan. The three-year plan proposes funding to address six technology initiatives which will include all disciplines as well as Computer Science. The first phase of the plan will begin next year with the selection of three campuses, one from each of the State Colleges, Community Colleges, and Universities, selected to serve as pilot sites. Framingham State College has earned a fine reputation as a leader in technology, and it is our goal to be selected as the State College representative for the pilot site. The advantages would be many, including \$150,000 initial funding to support the program, the ability to purchase laptops at a discounted price, and many academic advantages provided for our students.

Results of the Division of Graduate and Continuing Education Search:

Dr. Doyle stated that following the retirement of Dr. Chet Roskey, the College appointed a Search Committee for Dean of Graduate and Continuing Education. Three finalists were invited to visit the College and meet with various campus constituents. Dr. Scott Greenberg was unanimously chosen and his appointment will be recommended to the Board of Trustees.

ENROLLMENT MANAGEMENT:

Dean of Admissions and Enrollment Services Dr. Philip Dooher distributed copies of the new Admissions Brochure which features Framingham State College Alumnus Michael Montinari, recipient of one of the first \$20,000 signing bonuses for new teachers in Massachusetts.

Dr. Dooher reported on the current enrollment statistics. 3,445 freshman applications have been received, with 2,151 students offered acceptances, and 633 enrolling. Transfer applications received total 1,023, with 645 students offered acceptances, and 416 enrolling. With 55% of new students requesting Residence Halls, this is the first year in approximately 10 years that the College has had to move to a waiting list for Residence Halls. The College has been able to maintain a 9% out-of-state enrollment, reflecting in increase from 12 to 16 States. The statistics reflect 28 International Students representing 13 countries, Adults Returning to College (age 25 and older) representing 12%, and Students of Color representing 10.6%.

Dr. Dooher continues to meet with the Board of Higher Education's Admissions Advisory Committee which is currently discussing the impact of the MCAS tests.

STUDENT SERVICES REPORT:

Dean of Student Services Cynthia Forrest reported that she has been working closely with the Massachusetts State College Building Authority and architects to upgrade and renovate the Residence Halls. The proposed three-year-plan will target Linsley and Towers Halls, and is designed to create new environments to reflect the life style of today's students, increase accessibility for students with disabilities, and provide wireless technology to these Residence Halls. Currently, \$5 million is available for the project, with additional funding needed to complete the renovations in the proposed plan.

FINANCIAL AND ADMINISTRATIVE SERVICES:

Athletic Center Construction:

Vice President for Administration and Finance John Horrigan reported that the contractor has again extended the completion date of the Athletic Center to late November 2000. However, Mr. Horrigan stated that it was his opinion that the project will not be complete until early Spring 2001.

Ecumenical and Cultural Center Construction:

Vice President Horrigan reported that the Ecumenical and Cultural Center renovation project is expected to be completed in early October 2000. The College is very pleased with the renovation project.

Report on Fiscal Year 2001 State Appropriation and Fiscal Year 2002 Data Submission to the Board of Higher Education:

Vice President Horrigan distributed copies of Chancellor Judith Gill's July 15, 2000 memorandum outlining the budget analysis for each public college for Fiscal Year 2001. An overall 4.1% increase has been appropriated for Framingham State College, reflecting the second highest increase within the system. The appropriation provides funding for the operation of the new Athletic Facility and Ecumenical Center, as well as monies for support staff. Funding for Performance Grants have been reduced from \$6 million to \$2 million, with these monies allocated to the technology grant initiatives.

The Endowment Incentive Program, which was not funded for this Fiscal Year, is currently included in the Fiscal Year 2001 supplemental budget request.

PERSONNEL ACTIONS:

Chairman Lepore stated that the Trustees had before them the Personnel Actions. He noted that many outstanding and qualified candidates are being recommended for approval, including the appointment of Dr. Scott Greenberg as Dean of Graduate and Continuing Education, Mr. Richard Iacobucci as Director of College Advancement, and the promotion of Dr. Arthur Doyle to Vice President for Academic Affairs.

President Heineman asked members of the Board for their support of the promotion of Dr. Arthur Doyle to the position of Vice President for Academic Affairs. Dr. Doyle has been a valuable member of the College since 1968 when he was appointed as a faculty member in the Physics Department. While a member of the Department of Physics, Dr. Doyle served as Chair of the Department on numerous occasions, and was the recipient of several Distinguished Service Awards. In 1992, Dr. Doyle served as Faculty Fellow to the Acting Vice President for Academic Affairs, and was appointed to the position of Associate Vice President for Academic Affairs in 1993. During two Interim Presidential appointments, Dr. Doyle competently and honorably served as Acting Vice President for Academic Affairs. Dr. Heineman asked members of the Board for their support for her recommendation to promote Dr. Arthur Doyle to the position of Vice President for Academic Affairs.

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On motion duly made and seconded, it was:

VOTED: Unanimously, to approve all Personnel Actions: Appointments; Tenure Track Appointments; Full-Time Temporary Appointments; Promotions; Extension of Emergency Appointment; Retirements; Resignations; Educational Leave of Absence; Extension of Unpaid Leave; Change of Retirement Date; Change of Title; Change of Sabbatical Leave; Correction of Title; and Correction of Salary, as presented in Attachment A.

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OTHER BUSINESS:

Chairman Lepore stated that when Dr. Heineman was appointed President in September 1999, there was no housing allowance in her compensation package. President Heineman is the only President who does not receive such an allowance and approval has been received from the Chancellor of the Board of Higher Education to establish such an allowance. Chair Lepore requested that the Board authorize him to negotiate a housing allowance in keeping with those granted to other State College Presidents.

Following discussion,

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On motion duly made and seconded, it was

VOTED: Unanimously, to authorize Chairman Ralph Lepore to negotiate a housing allowance with President Heineman in keeping with those granted to other State College Presidents.

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Chairman Lepore requested that the Board of Trustees enter into Executive Session for the purpose of discussing litigation and real property issues.

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On motion duly made and seconded, and by a roll call vote with

Trustees: Lepore, Weinroth, Foley, Heffernan, Hiatt, Jacobson, Kane, Larrabee,
Smith, Vrabel, and Walmsley voting in the affirmative, it was

VOTED: to enter into Executive Session for the purpose of discussing litigation and real property
issues.


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Chairman Lepore stated that the Open Board meeting will not reconvene following executive session.
There being no further business, Chairman Lepore adjourned the meeting at 8:50 p.m.

Respectfully submitted,



Ralph T. Lepore, III, Esquire
Chairman
Framingham State College Board of Trustees



Helen L. Heineman, President
Framingham State College
Executive Secretary, Board of Trustees

FRAMINGHAM STATE COLLEGE

BOARD OF TRUSTEES MEETING
ATTACHMENT III

September 28, 2000

TRUSTEE ACTION ITEM

Personnel:

a. Personnel Actions

PERSONNEL ACTIONS

APPOINTMENTS

Bailey, Shayna	Staff Assistant Admissions Counselor	Effective: 08/27/2000 Annual Salary Rate: \$28,500.16
Demers, William T., Jr.	Staff Assistant Help Desk Support Technician Computing Services	Effective: 08/06/2000 Annual Salary Rate: \$40,040.00
Greenberg, Scott	Dean, Graduate and Continuing Education	Effective: 10/01/2000 Annual Salary Rate: \$80,000.44
Iacobucci, Richard	Director of College Advancement Office of the President	Effective: 09/10/2000 Annual Salary Rate: \$55,000.40
King, Shakira	Staff Assistant/Residence Director Office of Residence Life	Effective: 08/20/2000 Annual Salary Rate: \$21,000.20
Lucking, Rachel L.	Director, Student Involvement And Leadership Development	Effective: 10/01/2000 Annual Salary Rate: \$38,000.04
Mullen, Natalie	Staff Associate/Executive Assistant To the V.P. Academic Affairs	Effective: 06/11/2000 Annual Salary Rate: \$38,000.04
Pickering, Kevin	Staff Associate Assistant Athletic Trainer Athletic Dept.	Effective: 09/10/2000 Annual Salary Rate: \$26,000.00 10 Month Position

TENURE TRACK APPOINTMENTS *

✓ Burke, Kelly	Assistant Professor Art & Music	Effective: 09/01/2000 Annual Salary Rate: \$36,029.76
Dryankova-Bond, Irena	Library Associate Whittemore Library	Effective: 09/17/2000 Annual Salary Rate: \$29,555.24
✓ Lester, Kristin	Assistant Professor Physics	Effective: 09/01/2000 Annual Salary Rate: \$36,499.84
✓ Mabrouk, Sarah	Assistant Professor Mathematics	Effective: 09/01/2000 Annual Salary Rate: \$42,000.40
Perry, Evelyn	Assistant Professor English	Effective: 09/01/2000 Annual Salary Rate: \$36,220.08

FULL TIME TEMPORARY *

Alter, Robert	Assistant Professor Communication Arts	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$34,755.24
Berman, Deborah B.	Instructor Sociology	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: 28,055.04
Breuning, Cornelia	Instructor Computer Science	Effective: 09/01/2000-01/20/2001 Annual Salary Rate: \$30,019.08
Corea, Elizabeth	Instructor Communication Arts	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$32,274.84
D'Andrea, Joseph	Assistant Professor Psychology	Effective: 09/01/2000-01/20/2001 Annual Salary Rate: \$34,455.72
✓ DiNunno, Paul	Instructor Biology	Effective: 09/01/2000-01/20/2001 Annual Salary Rate: \$30,000.36
Evans, Mark	Instructor Art & Music	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$30,154.80
✓ Galvin, Paul	Instructor Psychology	Effective: 09/01/2000-01/20/2001 Annual Salary Rate: \$27,655.16
✓ Granados, Pedro	Instructor Modern Language	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$28,755.48
Hodge, Jessica	Assistant Professor Family & Consumer Science	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$37,563.76
Krause, Darby	Instructor Communication Arts	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$27,604.72
McCaul, Joseph	Instructor Computer Science	Effective: 09/01/2000-01/20/2001 Annual Salary Rate: \$29,705.00
✓ Perry, Elizabeth	Assistant Professor Art & Music	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$35,055.28
✓ Scrizzi, Marilyn	Assistant Professor Economics & Business Administration	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$42,999.84

FULL TIME TEMPORARY, CONT.

✓ Telling, Douglas	Assistant Professor Politics	Effective: 09/01/2000-01/20/2001 Annual Salary Rate: \$34,279.96
Wurtzel, Sherry	Instructor Economics & Business Administration	Effective: 09/01/2000-05/31/2001 Annual Salary Rate: \$27,554.80

PROMOTIONS

Carney, Angela	Director Career Services	Effective: 09/10/2000 Annual Salary Rate: \$48,638.20
Conley, Susanne	Assistant Dean, Academic Affairs	Effective: 09/01/2000 Annual Salary Rate: \$49,616.84
Doyle, Arthur	Vice President Academic Affairs	Effective: 10/01/2000 Annual Salary Rate: \$119,643.16
Goguen, Anne	Staff Associate Lead Flight Director McAuliffe Center	Effective: 09/01/2000 Annual Salary Rate: \$39,665.60
Marquis, Romeo	Director, Institute for Academic Technology Development, DGCE	Effective: 07/02/2000 Annual Salary Rate: \$48,000.16
Pickles, Andrea	Coordinator, Center for Academic Technology	Effective: 09/01/2000 Annual Salary Rate: \$45,000.28
Sporte, Sue	Assistant Dean, Undergraduate Education	Effective: 09/01/2000 Annual Salary Rate: \$48,219.08

EXTENSION OF EMERGENCY APPOINTMENT

Kavanagh, Colleen	Admissions Counselor	From: 06/24/00 To: 10/20/2000
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RETIREMENTS

Eames, Thomas	Professor Chemistry	Effective: 06/30/2000
Roskey, Chester	Dean, Graduate & Continuing Education	Effective: 10/01/2000

RESIGNATIONS

Ding, John	Assistant Professor Economics & Business Administration	Effective: 05/31/2000
Kovacs, Danielle	Library Associate Whittemore Library	Effective: 09/09/2000
Nolan, Kristofer	Staff Associate/Lead Programmer Computing Services	Effective: 05/06/2000
Nowak, Margaret	Director, Orientation & First-Year Programs	Effective: 07/14/2000
Sproul, Jackie	Director Career Services	Effective: 09/09/2000

EDUCATIONAL LEAVE OF ABSENCE

Bell-Elkins, Julie	Director, Social Issues and Wellness	Effective: 06/04/2000-06/24/2000
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EXTENSION OF UNPAID LEAVE

Najjar, Yaser	Professor Geography	Effective: 09/01/2000-05/31/2001
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CHANGE OF RETIREMENT DATE

Bown, Fred	Professor Mathematics	Effective: Withdrawn
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CHANGE OF TITLE

Storch, Margaret	Director of College Publications	Effective: 09/01/2000
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CHANGE OF SABBATICAL

White, Charles	Economics & Business Administration	Changed from: Spring 2001 To: Postponed
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CORRECTION OF TITLE

Gao, Jeff	Reported as Associate Professor Computer Science Should be: Assistant Professor Computer Science	Effective: 09/01/2000
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CORRECTION OF SALARY*

Lawless, Lucille	Instructor Sociology	Effective: 09/01/2000-01/20/2001 Annual Salary Rate: \$33,918.04
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*Salary may be adjusted in accordance with the Collective Bargaining Agreement currently under negotiation.